



**NVC Utilities Committee Meeting**  
**Community Hall and by Zoom link**  
Friday, July 17, 2026, 2:30 P.M.

**Trustees Present:** Interim Chair Fred Lincoln, Casey Brown, Judy Metcalf, David Crofoot, Diana Eastty, and Elaine Moss

**Staff Present:** Bill Paige, Village Agent; Chuck Applebee, Utilities Superintendent; Alyssa Haywood, NVC Office Manager

**Others:** Laurie Stevens, RCAP Solutions

**Community Comments:** None

The July 2026 meeting of the NVC Utilities Trustees was called to order by the Interim Utilities Chair.

**Approve Minutes:** A motion was made by Diana Eastty and seconded by Casey Brown to approve the June 26, 2026 Utilities Committee meeting minutes. Motion carried - Unanimous.

**Superintendent's Report**

1. The June 2026 reporting data reflected no exceedances for the period; wastewater operations continue measuring within regulatory limits.
2. The State of Maine Public Utilities Commission (MPUC) responded positively on July 14<sup>th</sup> to NVC's April 2026 Fire Protection Waiver request. The waiver is granted, subject to conditions contained in the body of the MPUC's 6-page order. Laurie Stevens (RCAP Solutions) and Chuck Applebee took an action to solicit clarification from the MPUC pertaining to certain elements of their July 14<sup>th</sup> correspondence which granted the waiver.
3. The Superintendent provided a comparative Utilities Terms & Conditions document from a similar Maine utility district, with a few preliminary edits. The trustees, who just received the report, provided a number of suggestions and edits applicable to NVC operations. The trustees also discussed the importance of consistency of applicable language covering both the water and wastewater departments. An updated Terms & Conditions working draft will be discussed and further reviewed at the August Utilities meeting.
4. Chuck and Bill discussed modern technology currently available with automated water meters. The trustees expressed interest in considering costs as 2027 budget planning begins this fall.
5. The recently received wastewater engineering study is currently in review and should be useful as future infrastructure planning evolves.
6. A request for an allowable 1.5% annual water rate increase is planned for submittal to the PUC.

## **Village Agent**

1. Bill Paige summarized the events surrounding a recent water leak (5,000 gl./day) at the foot of Blaisdell Park. The matter involved an isolation valve and is currently resolved.
2. Overall water usage still trending higher vs. the same period last year, although at a lesser rate than the prior month. Source of leaks continues being aggressively pursued and remediated.
3. A power loss was experienced at the water vault, but the backup generators successfully ensured there were no interruptions. There was also a power loss at the pump station, but no impact to ongoing operations. No power loss was reported at the treatment plant.
4. Bill discussed his direct involvement with planning discussions currently in process for possible updates to the wastewater treatment building deck and steps. There are many moving parts that are not immediately obvious to the public. Approvals for any potential changes have not occurred.

## **2025 Audit Status (Utility ledgers)**

Responses to auditor requests involving the utility departments have been submitted to Purdy Powers, with no NVC actions currently outstanding. We will hopefully receive the draft 2025 financial statements from the auditor by Sept.

## **Financial Review**

A status snapshot of the Wastewater and Water department indebtedness was verbally presented to the trustees, with written follow-up of promised by the utilities chair. A reminder was given that this information is also posted at the NVC website and available for review.

The second trimester billings for water and wastewater were issued and customer payments should be coming in earnest during the month of August. A collection status will be provided at the August trustees meeting. With thanks to NVC office efforts, only 2 customer accounts were in arrears, with one being less than \$100.

The most currently available 2026 Budget vs. Actuals reports, reflecting the June warrants were reviewed by the trustees. Amounts involving the June Water and Wastewater warrants (approved by the NVC board of overseers) were disclosed to the trustees.

The interim chair briefed the trustees on an anticipated purchase of a new village truck, subject to approval of Article 12 at the NVC annual meeting and subsequent approval of the overseers. There are funding shortfalls in both the water and wastewater truck accrual balances, which need to be addressed. The Water and Wastewater departments have each been sharing 25% of village truck-related costs. Through 2026, the Wastewater and Water departments have accrued \$8,000 and \$4,000, respectively.

The most current month Bangor Savings bank balances were presented, with a reminder of the amounts only reflecting a point in time with operating expenditure activities ongoing.

Meeting adjourned at 4:00 p.m.