

**NVC Utilities Committee
Trustee Meeting
Community Hall and by Zoom link
Friday, April 17, 2026, 2:30 P.M. DRAFT**

Trustees Present: Interim Chair Fred Lincoln (Zoom), Casey Brown (Zoom), Elaine Moss (Zoom), and David Crofoot member emeritus.

Staff: Bill Paige, Trish Parker, and Utilities Superintendent Chuck Applebee

Others: Janae Novotny, Dan Webster (Zoom), and Rachel Rosa (Zoom)

The April 2026 meeting of the NVC Utilities Trustees was called to order by the Interim Utilities chair, Fred.

Community Comments: Rachel Rosa requested general clarification on elements of the Superintendent prior reporting which were answered by Chuck Applebee.

Approve Minutes

Motion to approve the April 17, 2026 Utilities Committee meeting minutes by Casey Brown seconded by Elaine Moss. Motion carried - Unanimous.

Infrastructure Discussion: Fred Lincoln reminded the trustees and staff that the NVC Overseers and Officers are currently developing the 2027 General Government budget, which may include associated infrastructure-related costs for 2027 and beyond. It will be in the best interests of the Water and Wastewater departments to proactively collaborate on overlapping projects for cost effectiveness, a priority with budget planning season upon us. The Utilities Superintendent is investigating potential grant opportunities for these improvements.

The Village Agent discussed necessary repairs on lower Maple St (from Broadway near the Blair Agency and down to the Yacht Club) resulting from a previously reported major water leak. Related expenses, including road repairs, to be paid from the Water dept.

Superintendent's Report

1. The March 2026 Wastewater operating report reflects no exceedances experienced in the reporting period. Casey Brown commented on some higher-than-average flows (still within acceptable level) that are typical this time of year and will continue being monitored.
2. The required 2025 Water Consumer Confidence Report has been submitted by NVC
3. A Fire Protection Waiver Request was submitted to the PUC.

4. The Maine Dept. of Health and Human Services approved NVC's 2025 Capacity Development Grant project for 75% of the project costs, up to \$29,999, related to the Drinking Water Program. The trustees approved moving forward with engaging Dirigo Engineering for this project.
5. Moore's is scheduled on April 24 to pump the primary and secondary tanks of each of the 3 tank trains. This activity is in NVC's plan and included in the 2026 budget.

Financial Review

The most currently available Budget vs. Actuals for the Water and Wastewater departments were reviewed by the trustees, with no specific concerns raised at the present time. Fred Lincoln reminded the trustees that the 14th quarterly loan payment is due to the Water dept. next month, which will leave a remaining loan balance of approximately \$30,000.

Fred also closed the loop on a prior trustees' conversation regarding the Water and Sewer amounts reflected in the 2024 audited financial statement. The NVC treasurer has conferred with our bookkeeping firm and the information follows GAAP. During the 2025 audit, now in progress, additional dialogue will occur and updated reserves information will be reflected in the audited 2025 financial statements.

Meeting adjourned at 3:30 p.m.