

**NVC Utilities Committee
Trustee Meeting
Community Hall and by Zoom link
Friday, February 20, 2026, 2:30 P.M. DRAFT**

Trustees Present: Chairman Jeffrey Wilt, David Crofoot Member Emeritus.

Trustees Via Zoom: Diana Easty Overseer, Judy Metcalf, Fred Lincoln

Staff: Bill Paige, Trish Parker, Superintendent Chuck Applebee, Laurie Stevens from RCAP

Other: Dan Webster, and Rachel Rosa all via zoom

The February 2026 meeting of the NVC Utilities Trustees convened at 2:30 p.m., Utilities chair, Jeffrey Wilt called the meeting to order.

Community Comments: Rachel Rosa commented about the Sewer Rate Review

Approve Minutes

Motion to approve the November 21st, 2025 Utilities Committee meeting minutes by Judy Metcalf and seconded by Fred Lincoln. Motion was Approved

Sewer Rate Review with Laurie Stevens from RCAP Laurie discovered that the usage for November billing is 57%, March billing is 14% and July is 29%. She reported that after figuring in the additional expenses, the average bill would move to \$455 from the current \$443. Additional expenses are estimated at \$8500 for software and labor annually. The seasonal customers could see between an average of \$1 to \$20 per bill. After discussion, the variable percentage was addressed as it should be 9% instead of 6% which is where the average bill. Laurie will get us the numbers at the 6%, at a later time. Median change is \$13 decrease per bill. This was an extensive discussion and has been decided to get more information from Laurie and discuss again later.

Laurie will get us the numbers at 9% at a later time.

Laurie add this to the office later, after the meeting:

Using the 91% fixed cost and 9% variable cost split the average billing change (for all customers) is \$0.5 and the median is \$13.

Using a budget of 342,500 (including the \$8,500 increase the 91% is \$311,675 and the 9% is \$30,825.

Annual usage: Please keep in mind that the water use, and therefore the sewer use, fluctuates based on a number of factors, including weather. A rough estimate of the water use for the sewer use for customers for a calendar year was approximately 574,000 cubic feet.

Infrastructure Discussion Jeffrey Wilt brought up that the Village Infrastructure Committee has been working on the possibilities of different projects. Jeffrey wants to ensure that Utilities is involved in those discussions. The Utilities Board needs to be thinking about what projects need to be done and have some discussions. Chuck Applebee brought up some projects and options of grants. Chuck has a grant that is available to apply for now for the Drinking Water System. There was discussion about using different projects and grants.

Jeffrey Wilt will go talk to Northport CEO about the Treatment Plant Steps and how to proceed with the proposed beautification project with flower beds, fencing, etc.

Superintendent's Report

1. No exceedances for the most recent reporting period.
2. Moore's also pumped all tanks on June 27, 2025.
3. A new flow recorder was installed, calibrated and recording on April 4, 2025.
4. All permit required public education is complete as of July 12.
5. As agreed with MDEP Conductivity testing is being conducted on bacteria samples.

There was discussion of the large leak on Maple St and how that will be addressed.

Financial Review

Fred spoke briefly about the Reserves amounts for Water and Sewer. Fred suggested to speak with Wilke & Assc. as to their interpretation. The 2025 expenses were briefly discussed for both water and sewer. It was noted that these numbers could have a few additions or movement from GL line account code to another. Discussion was had about various lines with much discussion about the Audit line #6191 being extremely underbudgeted for.

Public Comment

Rachel Rosa commented that she does not understand how the current grant works. It was explained.

Meeting was adjourned at 4PM