

NVC Utilities Committee  
Trustee Meeting  
Community Hall and by Zoom link  
Friday, March 21, 2025, 2:30 P.M. DRAFT

**Trustees Present:** David Crofoot Member Emeritus, Judy Metcalf

**Trustees Via Zoom:** Chairman Jeffrey Wilt, Overseer Elaine Moss, Judy Metcalf, Casey Brown

**Staff:** Bill Paige, Trish Parker, Superintendent Chuck Applebee, and Chuck's Staff Jim Crowley

**Other:** RCAP Rep Laurie Stevens, Rachel Rosa, Dan Webster

The March 2025 meeting of the NVC Utilities Trustees convened at 2:30 p.m., Utilities chair, Jeffrey Wilt called the meeting to order.

**Community Comments:** Rachel Rosa asked about RCAP. It will be answered. Dan Webster asked about posting RCAPs presentation on his website, which will be provided. He also asked about the the proposed discussion on modification of sewer ordinance to charge fees for inactive sewer hookups.

**Approval of Minutes:** Motion to approve the minutes of February 2025 by Judy Metcalf and seconded by Elaine Moss. The motion passed unanimously.

**Report from Laurie Stevens at RCAP**

Laurie answered questions from the Trustees and the public. There was discussion with the trustees and the public.

**Superintendent Report: No exceedances in February 2025.**

1. In Feb 2025 we experienced the lowest BOD Concentrations for some time including all of 2024.
2. Feb 2025 we experienced a 87 BOD avg mg/l and a 70 percent BOD removal.
3. PLC was repaired and daily readings restored on 1-7-25. Pricing is being obtained to replace or fix the flow recorder.
4. We have scheduled the 3 pump outs for 2025 as recommended in the recently completed Crowley Loading Study for the village. April 4, June 27 and Oct. 3.
5. Draft Permit received from EPA on 10-24-24. Jim Crowley has submitted comments to EPA and MDEP regarding the draft permit. These are all minor in nature spelling etc and factual corrections. There is also a public education required of primary waivers.
6. The required certification complying with the Maine Coastal Program has been processed.
7. Work is in progress on upgrading the Wet Weather Plan and Operations & Maintenance Plans as required by the new EPA Permit.
8. We are working with Dirigo Engineering to schedule Cctv work under the FSP and CAP Program.

**Motion made by Judy Metcalf to replace the Flow Recorder at a purchase price of no more than \$5700, understanding the installation and calibration will be extra. Seconded by Elaine Moss. The motion passed unanimously.**

**Discussion of Educational Letter to be mailed**

Judy made some suggestions of some adjustments to the proposed letter. It is the plan to mail the letter along with the CCR mailing. The letter will be modified and presented at the next meeting.

**Discussion of meeting Start Time**

Kris Mix made a suggestion, which Chairman Jeffrey Wilt relayed that the meetings start at 9am. This was discussed. Elaine and Casey would be unable to attend. This will be discussed further later.

**Discussion of the Ending of the Moratorium**

We are at capacity, so there is no more need for a moratorium, as there are no more hook ups available.

**Discussion on Modification of Sewer Ordinance to Charge Fees for Inactive Sewer Hookups**

The terminology would be "Ready to Serve". Judy gave an explanation. She gave the process and provided a definition and nonactive draft language document. The document and whole idea was discussed. There was a consensus that it should proceed and will be added to the April meeting agenda.

**Financial Review**

Written Reports were provided.

**Other Business**

Emailed bills were discussed and it was decided it is acceptable to send emailed bills in addition to the mailed bills.

The Meeting was adjourned at 4:12pm

Respectfully Submitted  
Trish Parker  
NVC Office Manager