

NVC Utilities Committee  
Trustee Meeting  
Community Hall and by Zoom link  
Friday, February 21, 2025, 2:30 P.M. DRAFT

**Trustees Present:** Chairman Jeffrey Wilt, David Crofoot Member Emeritus

**Trustees Via Zoom:** Overseer Kris Mix, Overseer Elaine Moss, Judy Metcalf

**Staff:** Bill Paige, Trish Parker, Superintendent Chuck Applebee

**Other:** RCAP Rep Laurie Stevens, Rachel Rosa

The February 2025 meeting of the NVC Utilities Trustees convened at 2:30 p.m., Utilities chair, Jeffrey Wilt called the meeting to order.

**Community Comments:** None

**Approval of Minutes:** Motion to approve the minutes of December 2024 by Judy Metcalf, 2nd by Elaine Moss.  
Approved Unanimously

**Report from Laurie Stevens at RCAP**

Laurie gave a presentation of how and why a department would do a rate analysis. She shared a comprehensive presentation (attached)

**Superintendent Report: No exceedances in December 2024 or January 2025.**

1. In December 2024 we experienced the lowest BOD Concentrations for 2024 and the highest BOD percent removal for 2024.
2. Jan 2025 we experienced a 121 BOD avg mg/l and a 68.5 percent BOD removal.
3. The flow average for November of 4201 gpd is unrealistically low and probably not accurate.
4. PLC was replaced and daily readings restored on 1-7-25. Pricing is being obtained to replace or fix the flow recorder.
5. Moore's Septage pumped first 2 tanks on each train Feb 14, 2024, Mar. 27th, 2024, all tanks on June 28, 2024 and first two tanks on each train on Oct. 25, 2024.
6. We have scheduled the 3 pump outs for 2025 as recommended in the recently completed Crowley Loading Study for the village. April 4, June 27 and Oct. 3.
7. Draft Permit received from EPA on 10-24-24. Jim Crowley has submitted comments to EPA and MDEP regarding the draft permit. These are all minor in nature spelling etc and factual corrections. There is also a public education required of primary waivers.
8. The required certification complying with the Maine Coastal Program has been processed.
9. Work is in progress on upgrading the Wet Weather Plan and Operations & Maintenance Plans as required by the new EPA Permit.
10. There was a single day flow recorded at 440,660 gallons on 6-29-24 when we received 1.07 inches of rain in very short period, resulting in a June 2024 daily average of 40,632 gallons with a 63,000 gpd permit limit.
11. I am working with Dirigo Engineering to schedule Cctv work under the FSP and CAP Program.
12. RCAP is scheduled to continue the rate discussion for billing alternatives.

**Chuck had an informal discussion with the PUC about the Fire Suppression Fee that the NVC Water department is required to charge the Town. The thought was floated that there could possibly be a waiver for the Town. He will report when we get more clarity on this.**

**Financial Review:**

The trustees were notified that the 2025 Budget that was approved by the Overseers was slightly altered to allow for a wage increase for a department employee. This alteration did not change the bottom line, but instead changed the contingency line. This is announced in this meeting in an effort of transparency.

Written materials were provided with a brief explanation.

**Other Business:**

The Sewer License was received by the office on February 19th, 2025. The license is in effect as of January 27th, 2025 and is good for 5 years.

Moratorium: For the next meeting, we need to have a modification to the sewer ordinance that can be voted on at the March 21, 2025 meeting.

**Community Comments:**

Rachel asked Chuck a clarification question about his report, explaining the CCTV that goes into the sewer system.

**Meeting Adjourns:** at 3:55pm

Respectfully Submitted  
Trish Parker  
NVC Office Manager