

NVC Utilities Committee
Trust Meeting
Community Hall and by Zoom link
Friday, December 20, 2024, 2:30 P.M. DRAFT

Trustees Present: None
Trustees Via Zoom: Chairman Jeffrey Wilt, Judy Metcalf, Kris Mix
Staff: Bill Paige, Trish Parker, Superintendent Chuck Applebee and his employee Jim Crowley

The December 2024 meeting of the NVC Utilities Trustees convened at 2:31, Utilities chair, Jeffrey Wilt called the meeting to order.

Community Comments: Comments were emailed by Rachel Rosa. She brought up she is looking forward to the Sewer rate Review now scheduled with RCAP for January 17, 2025

Approval of Minutes:

Judy Metcalf made a motion to approve the November meeting minutes as written. Kris Mix seconded. The motion passed unanimously.

Superintendent Report:

1. **Moore's Septage pumped the first 2 tanks on each train Mar. 27th, 2024, all tanks on 6-28-24 and first two tanks on each train on Oct. 25, 2024**
2. **Draft Permit received from EPA on 10-24-24. Jim Crowley has submitted comments to EPA and MDEP regarding the draft permit. These are all minor in nature spelling etc and factual corrections. There is also a public education required of primary waivers and a certification that is being processed.**
3. **There was only 1.13 inches of rain in September and 1.51 inches of rain in October.**
4. **Influent Loading Testing and before chemical addition study continues**
 - a. **Some high influent BODs have been recorded as high as 800 mg/l.**
 - b. **It is common for the influent weir to become clogged, limiting the flow to one or two trains.**
 - c. **During the tank pumping on 10-25-24 train one's first tank had a 3 foot crust in comparison to a 2 foot crust in the fist tanks in train 2 and 3.**
 - d. **Train 3 first tank was reported to smell of yeast by Moore's similar to brewers pumped by Moore's. We will most likely recommend a public education document on brewing beer in small wastewater systems.**
 - e. **We are hoping to present an executive summary at the meeting on the 22nd of November.**
 - f. **Dirigo Engineering has begun the FSP and CAP this month by inspecting manholes. Some manholes were not accessible.**
 - g. **RCAP began GIS manholes in November.**
 - h. **The FSP and CAP Grant application was submitted to the MMBB on 9/29/24.**
 - i. **There is a MMBB Loan Agreement to be signed by the village, Chuck is arranging to get this sent to Janae for signature.**

Chuck also reported that RCAP will have a zoom meeting on Jan 17th about the rate increase at 2:15pm.

Chuck reported the chart recorder at the Water Vault is now repaired and working.

Financial Review

There was a brief review of expenses compared to budgets for both Water and Sewer for 2024. Both departments are expected to go over budget slightly for the year.

Budget for Water for 2025 was reviewed

Judy Metcalf moved to approve the Water Budget for 2025 as presented, and to be taken to the Overseers at their next meeting in January for final approval. Kris Mix seconded. The motion passed unanimously.

Judy Metcalf moved to approve the Sewer Budget for 2025 as presented, and to be taken to the Overseers at their next meeting in January for final approval. Kris Mix seconded. The motion passed unanimously.

Other Business

The Sewer Moratorium was discussed. Our license permits 252 connections. We have 245 connections that are active at this time. We have 7 permitted connections that are not active. It was discussed that we are at the capacity of our permit at this time, and perhaps a moratorium is not necessary. This will be further investigated by Chuck and Bill and discussed more at the next meeting.

Judy suggested that at the next meeting a “place holder” annual fee be discussed for any service that is not active for both water and sewer.

Jim Crowley has updated the “Sewer Usage” letter. Judy had a couple of suggestions and Jim will update the letter and present it at the next meeting for approval and to be possibly mailed out along with the March Utilities billings.

Meeting ending at 3:50.

Respectfully Submitted
Trish Parker
NVC Office Manager