

## **NVC Utilities Committee**

### **December 2020 Meeting**

Friday, December 11, 2020, 2:30 p.m.

In attendance:

Committee members: David Crofoot, Judy Metcalf, Casey Brown, Janae Novotny, Jeffrey Wilt. Superintendent Dick McElhaney, Bill Paige

Also: Dan Webster

ZOOM meeting convened at 2:30 PM

Minutes of the November 2020 meeting were approved unanimously.

Superintendent's Report: Reviewed, no license violations, the wastewater chlorination has been shut down since November 1. Report is appended.

Financials: None available for review. Dick McElhaney says that arrangements are being made with Nina Richard for timely availability of financial information.

### **Update and review of the Wastewater Treatment Building Project:**

The preconstructed building was brought on site and placed on the finished concrete foundation on December 10.

Only one week remains before the December 18 deadline for substantial completion. In the next week, the bulk hypochlorite chemical tank must be brought into the building and conduits to the various tanks connected. The electrician must wire the building and install heating, exhaust fan and connections for the pumps and monitors, The plumber must make water and sewer connections, external carpentry and shingling must be done, internal carpentry and dry wall must be finished, doors must be installed as well as steps to allow access to the building. Chemical pumps and metering devices must be installed and calibrated. The V-notch weir must be upgraded in its tank requiring a concrete pour, and the new manhole must be installed.

This will require a very full week of concentrated work and cooperation among electricians, carpenters, and plumbers for Blane Casey and Farley Brothers.

Judy Metcalf made a motion to request Dirigo Engineering to provide the committee with an inventory of work remaining and a timetable for completion and also advise the Committee about contractor liability if the project is not substantially finished and ready to operate on time. This motion was unanimously approved. Janae Novotny will draft the letter to Dirigo.

Respectfully submitted,

David D. Crofoot