

Northport Village Corporation
Utilities Committee
December 3, 2004
Minutes

Present were David Crofoot, Chairman, Jim Coughlin, Peter Spollett, Dick McElhaney and Karen Hoedtke.

Old Business: McElhaney reported that the flow recorder has been checked (at no charge) and the transformer and input board are gone. Therefore, the flow recorder is not worth being fixed. Should we need one in an emergency, one can be shipped overnight. A replacement should be included in the 2005 budget (possibly \$2,000 to \$3,000).

Minutes of the November meeting were accepted.

Superintendent's Report: McElhaney reported that the expense and efforts over the past two years have reduced infiltration and inflow by nearly half. Removal rates for BOD and TSS averaged 63% and 93% respectively (the allowed rates are 30% and 50% respectively). Average discharges in October were only 28% of what is allowed.

Stevens Pump and Electric inspected the Shore Road Pump Station. The inspection revealed some leaking around the pump slide-a-ways which continued after the old O-rings were replaced indicating inefficiency in the pumping system. Stevens will give us a quote with their recommendations and options; they will also quote on the cost to install ventilation, lights and surge protection for the treatment plant.

McElhaney met with Denise Behr to review the DMR reports. The Wet Weather Flow Management Plan submitted in September was felt to be inadequate; it will be revised and resubmitted as soon as possible on the basis of a new checklist of items.

A certificate of insurance showing general liability coverage is coming from McElhaney's insurance company as required by the Contract Operator Agreement.

Crofoot indicated that the South Shore should be re-monitored. Recommended that Dick McElhaney do a report of visual inspections at endpoints of different collection systems.

The DEP assessment of Woodard & Curran's "Wastewater Collection System Analysis" and "Wastewater Facilities Plan, Stage II" was received; this recommends that both reports be revised and resubmitted. This will be further discussed with DEP on December 13.

In the Water Department, water testing for coli form bacteria was negative during October.

The agreement between NVC and Aqua Maine has been approved, signed by both parties and returned. The contract established Dana Ayers of Aqua Maine as the designated operator until McElhaney passes his license exam in April 2005.

With Bill Paige's assistance, a groundwater sample was taken from Bayview Park for coli form testing. The sample proved to be negative. Paige has suggested installing a French drain in the area to dry it up and connecting it to an adjacent storm drain. The Utilities Department will work with Paige to secure any required permits.

Crofoot recommended a policy requiring complete replacement of private sewer lines whenever a new foundation is installed as part of efforts to eliminate I&I from our sewer collection system.

Budget: The NVC will hold a budget workshop on December 12 to try to relate the debt service and other needs of the utility budgets to the NVC general account and budget. The Village has to cover any shortfall either as a subsidy or a loan to the utility department. The water budget will probably not balance in 2005 as a result of the new debt service assumed on Phase II deep water project. NVC must deal with this either through subsidy from the general account or through a rate increase. The wastewater budget should balance with projected income.

Financials: The water revenue is above budget due to the last quarter of 2003 not being billed until May 2004. The 2004 bond has yet to be paid but there should be enough to cover it.

Karen: One account was shut off, the bill has been paid and the water restored. There are presently 14 overdue water accounts and 18 overdue sewer accounts.

DEP: A meeting is tentatively scheduled for December 13th at 9:00 a.m. Jim Fitch, Dick McElhaney and Bill Ferdinand will be there. A representative of the Utility Board should also be there. The meeting is to address the technical merits and demerits of the Woodard & Curran reports and relate them to the requirements of the Consent Decree.
Respectfully submitted,

Karen L. Hoedtke