

NVC Utilities Committee Minutes
March 12, 2004
Community Hall

AGENDA ITEM 1: Call meeting to order.

Meeting called to order at 2:30 PM at the Community Hall, Northport Village
Attending were: Committee members: R Brockway (acting chairperson) Suellen Fleming, and Judy Metcalf (by phone). Others: John Fancy, Bill Paige, Marge Brockway, Ed Williams, and two U of M students Daniel Flaig and Jason Campbell.

AGENDA ITEM 2: Minutes of last meeting.

Minutes of the Feb 13, 2004 meeting were approved and accepted.

AGENDA ITEM 3: Public comments

No public comments were submitted.

AGENDA ITEM 4: Financial reports for Water and Sewer

J. Fancy provided copies of the Water and sewer financial statements for both January and February of 2004. The February statements show that Sewer has about 2% of the annual income and 6% of the expenditures against the budget. Water shows 7% income, 9% expenditures against the budget.

AGENDA ITEM 5 : New facilities project (Phase III)

a) Review proposal from CIE 411 Consultants for Wastewater treatment alternatives investigation project.

The proposal submitted from the U of Maine students was praised by J. Fancy as being a " first rate proposal, better than provided by many professionals".

Discussion ensued on the progress report submitted by CIE 411 Consultants on March 12, 2004.

A tentative schedule for continued communications from CIE 411 Consultants is that they will provide a "letter type" progress report prior to the April 9 Utilities Committee meeting, and will provide a final report and presentation near the end of April. Exact date and location for the presentation will be established at the April 9 meeting.

b) Update on income survey and I&I study

A draft of a letter and income form to be sent to the approximately 45 sewer users and legal residents of Northport was discussed. Suggested minor changes were provided to J. Fancy to convey back to the originator.

Woodard and Curran have been retained to monitor flows in three critical areas of the sewer system to get an indication of the I&I problem that remains. This activity will start March 15 and should continue for about 6 weeks.

AGENDA ITEM 5 : New facilities project (Phase III) [continued]

c) Discuss "A Preliminary Plan" by R. Brockway

Revision "A" of the submitted plan showed a progressive approach to accomplishing the final sewer treatment solution (as opposed to a single stroke approach). Interim System A is proposed to consist of a single primary lagoon with chlorination/ dechlorination and ocean outflow. The lagoon would be located away from the waterfront and would replace the present treatment plant which would be abandoned.

Follow-on systems in the plan added to the single lagoon with more lagoons and a land based effluent application to reach the desired end-item treatment plant.

The plan was discussed and a general consensus reached that Interim System A (the primary lagoon with ocean outfall) was an acceptable short-term goal.

AGENDA ITEM 6: Review proposed Utility Ordinances

a) Section 200 through 203 (revised)

These three sections were discussed and the changes approved.

b) Discuss schedule to revise and review the other rules and regulations

Section 210 was reviewed and suggested changes provided to J. Fancy for inclusion. Revised Section 210 will be available for review and approval at 9AM on March 21 (prior to the Overseer's meeting)

Each committee member was requested to review Sections 211, 216 and 217 and to provide written suggestions at 9 Am on March 21(prior to the Overseer's meeting)

AGENDA ITEM 7: Other issues that can't wait

The committee was informed that Kim Leonard has resigned her position as part time billing clerk to take a full time position elsewhere. The committee wishes to thank Kim for her assistance through the last several months and to wish her well in her new position.

John Fancy provided a draft of a newspaper advertisement for a replacement. The committee approved the placing of the ad in the Waldo Independent, a newspaper serving the Northport area.

Only about 7 weeks remain until new water and sewer bills are to be distributed.

Consequently, the timing is short to get a new person hired and trained in the billing software. Options of getting temporary help will also be explored by John Fancy.

AGENDA ITEM 8: Adjourn

Meeting was adjourned at 4:00 PM

R. Brockway