

**NORTHPORT VILLAGE CORPORATION
UTILITIES COMMITTEE MEETING
May 2, 2003**

Meeting was called to order by Ken Vlodek, Chair, Pro Tem, at 9:00 AM. Committee members present were Vlodek, Plummer, Stein and Merolla. Other attendees included Dan Doucette, Russ Handler, Beverly Crofoot, Judy Rohweder, Elaine Smith, Joseph Krulis, John Fancy and Larry Morin of Dirigo Engineering.

Minutes of previous meeting on April 15, 2003 were approved.

Vlodek was nominated by Merolla as Chairman of the Utilities Committee and seconded by Plummer. Following no discussion the committee voted to approve his nomination.

Handler and Doucette were voted by Committee members to join the Committee as replacement for John Crowe whose resignation was accepted and one extra.

Phase I- Larry Morin reported that Phase I is "on time" and approximately 50% complete. There will be a construction meeting on May 13, 2003 at 9:00 AM to review progress of Lynch Construction. Geotextile fabric was utilized at Broadway and Park Row to enhance stabilization of roads. Morin will check to make sure finished grades surrounding drains and culverts meet design criteria. Bay and Sea Streets' contours and crowns were discussed along with swales, culverts and drains to improve existing run-off conditions which in past years have flooded some cottages. The question was raised whether Sea Street is a Town or Village road. John Fancy will investigate. Approximately 35 water meters have been installed to date with 264 existing water users. Meter installation date notification to owners and mutually agreeable installation location and technique were discussed. Meter pit specification was placed into the hands of Committee Members Brockway and Doucette following a reminder from Merolla that the objective has been not to marginally "increase the season" for users but to provide year round access to water supply even to those who are away from their homes for extended periods of time.

Phase II- Larry Morin produced plans representing "90% Design Plans" of Bluff and Shore Road water mains. Completion work will include hydrant stub-out locations and re-location of proposed water main to the East side of Shore Road where indicated. LMI eligible water customer service line connection locations will be provided to Dirigo by the Sub-Committee. Plummer reported that Mike Baran, a chief administrator for CDBG, mentioned on May 1, 2003, that the anonymous LMI survey work on Bluff Road has been performed according to correct specification and that only current potential LMI Bluff Road water customers requesting (or refusing) service need to be recorded for the developmental phase of the project. Dirigo must also be provided with the location of the 17' wide "cross-country" fire suppression main property connector between Bluff and Shore Roads. Vlodek will identify property location. Specific future fire hydrant location for stub location will be researched and provided by Handler. Engineering work re: road re-construction on Bluff Road between Clinton and Cobe Roads is still needed. Vlodek will research and provide. Coordination is needed to ensure that the Town schedules Bluff and Shore Road reconstruction as well as "Devils Bridge" culvert replacement according to plan. Vlodek will coordinate with the town authorities.

Phase III- A memorandum dated 4/21/03 re: Outline for the Northport Facilities Plan by Woodard and Curran is being sent to the DEP with Committee approval and copied to Eaton Peabody. Uncertainty

remains concerning detail completion dates as a previously promised response from the DEP has not been forthcoming.

Billing-The practical issue of sending out water and wastewater invoices is being handled by Doucette and Handler. Further work is needed to correct and update utility customer lists with data offered by Plummer.

Action Items:

- Handler will contact Selectman Rooney re: hydrant locations.
- The next Utility Committee meeting will be on May 16, 2003 at 9:00 AM.
- A Sub-Committee meeting is tentatively scheduled for May 13, 2003.
- Plummer will address CDBG/LMI letters and paperwork.
- Vlodek will talk with Town re: completion of all roads.
- Phase II file to be established and organized at Village Office.

The meeting was adjourned at 11:40 AM by Chairman Vlodek.
Minutes respectfully submitted by Todd Park Merolla