Northport Village Corporation
Draft Minutes of the Board of Overseers Meeting
Sunday, August 9, 2026

Overseers, Officers and Staff present: Diana Eastty; Fred Lincoln; Vicky Matthews; Kris Mix; Elaine Moss; Michael Tirrell; Treasurer, Wendy Huntoon; President, Janae Novotny; Office Manager, Alyssa Hayword; Clerk, Maureen "Beanie" Einstein (via Zoom)

Not present: Bill Paige, Village Agent (on vacation)

Public Comments

Dan Webster (670 Shore Road) -Update on non-compliant parking issue
Donuts & Dialog - Great event, perhaps going virtual may get more people interested.
Trash Removal - If there is an issue hope to have a public meeting.

The meeting was called to order at 9:04 a.m.

Approval of the Minutes of the Sunday, July 12, 2026 Board meeting.

Fred Lincoln - attended the meeting in person, not via "Zoom".
Elaine Moss - Under Safety Committee: change the minutes from *"Elaine M., that we request of the Town" to "Elaine M. the Town consider the installation of stop signs…etc."*

Action: Elaine M. moved, seconded by Michael T., to approve the minutes as written with the above correction. Voted – Unanimous.

President's Report - Janae Novotny

Recommend approval of a Community Hall Use Request from Patty Wright for the Northport Food Pantry's "Fill the Hall" Food Drive for August 16, 2026, 8:45 a.m.-12:45 p.m.

Action: Elaine M. made a motion, seconded by Fred L., to approve Patty Wright's Community Hall request for April 15, 2026. Voted – Unanimous.

Recommend approval of Laurie Kazilionis' request to use upper Bayview Park across from their 8 George Street cottage for the annual Porch Party on August 15 from 5:30-9:30.

Action: Elaine made a motion, seconded by Michael T., to approve Laurie Kazilionis request to use Bayview Park across from their 8 George Street cottage as requested.

Recommend approval of closure of Clinton Avenue in front of 35 Clinton Avenue for the annual "Gettin Chili" Party on September 5 from 5:30-8:30 p.m.

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Action: Kris M., made a motion, seconded by Elaine M., to approve the closure of Clinton Avenue for the Chili Party on September 5 from 5:30-8:30 p.m.

Recommend approval of Dan Ford Enterprises/Town of Northport Application for Access to Village Property for construction of Bayview Park shoreline stabilization work.

Action: Michael T. made a motion, seconded by Fred L., to approve Dan Ford Enterprises/Town of Northport application for access to Village property for construction. Voted – Unanimous.

Trash & recycling issue impacting Monday trash/recycling pick-up. Responding to an anonymous complaint, the Maine DEP contacted the Town of Northport to inform them that state regulations require a trained attendant to be available when trash is delivered to the transfer station. The Town Transfer Station is closed on Monday, and the Town can no longer permit our trash contractor to deliver trash when the transfer station is closed. impacting our trash removal. The Town has granted us leniency for the next couple of weeks, until Labor Day. We will have to address the issue this fall.

Action: Vicky M. made a motion, seconded by Kris M., to ask the Town to give the NVC leniency until the Monday after Labor Day for trash removal on Monday's.

Debrief: Donuts & Dialog

Ideas: Change timing, format, scheduling; remote meeting scheduled outside the summer season; poll villagers about requested topics, etc. Fred L. felt the budget process should always be a topic.

Debrief: Events in NVC parks, generally. The Town of Northport event was successful and raised $6,000. Parking was not an issue at this event.

Update regarding non-compliant park usage: Janae N. personally talked with the folks in Auditorium Park and Bayview Park, and they have moved the items in question. She has not has not yet spoken with the folks in Merithew Square.

Overseer interest in Google Drive tutorial. After discussion, a Google drive tutorial will be arranged for board members and officers.

Annual Meeting Planning:

Michael T. will be in charge of sound equipment. Patty Wright and Lisa Fryer will handle the voter registration. Elaine M. and Diana E. will coordinate table & chairs set-up with Gordon Fuller and Steve Kazilionis.

During the meeting, each article will be explained by the following:

Article 4 - Wendy Huntoon
Article 5 & 6 - Fred Lincoln

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Article 7 - Janae Novotny
Article 8 - 9 Elaine Moss
Article 10 - Kris Mix
Article 11 - Fred Lincoln
Article 12 - Michael Tirrell

Reports of Committees: The Moderator will ask if anyone has questions regarding the committee reports, and committee chairs will be prepared to respond to any questions.

Gift Card for Moderator - Janae N. requested Board approval of a $200 dining gift card for the Moderator.

Action: Elaine M. made a motion, seconded by Fred L., to approve $200 for a gift card for the Moderator. Voted – Unanimous.

Janae reminded the Overseers to show up for a short meeting, prior to the Annual Meeting, at 5:30 p.m.

Treasurer's Report - Wendy Huntoon

Wendy H. referred to her report circulated prior to the meeting.

Village Agent - Bill Paige

Janae N. referred to Bill Paige's report circulated prior to the meeting. Vicky M. questioned the $6000 estimate to build permanent stairs and a landing to the generator to the wastewater treatment building. Bill P. will talk with the contractor regarding the estimate.

Construction Noise: There have been complaints regarding the amount of construction noise in the village, especially on Main Street. The matter was referred to the Governance Committee to consider a restriction on the start time for construction in the village.

The unfinished property on Griffin Street and George Street: Janae N. will reach out to the owners for a projected completion date.

Officer Manager's Report - Alyssa Hayward

Alyssa H. referred the Overseers to her report circulated prior to the meeting.

Utilities - Fred Lincoln

There have been no exceedances. The last meeting was held July 17, 2026. Their focus is the Utility Budget.

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Parks & Trees/Tree Warden Report - Vicky Matthews

Recommend approval of $2700 for tree work to be done by Grant Tree Care: (1) Remove ash tree in Auditorium Park that is dying and presents a hazard to ramp and roadway (awaiting approval from CEO due to shoreline zone) $1200; (2) Prune ash tree in Ruggles Park for deadwood, broken limbs from recent storm and weight reduction; (3) Remove dead fir on Griffin Street $300.

Action: Vicky M. made a motion, seconded by Elaine M., to approve $2700 for tree work to be done by Grant Tree Care. Voted – Unanimous.

Safety - Michael Tirrell

Update on traffic and speed data gathering - Steve Kazilionis and Jim Coughlin went to the DOT in Augusta to get loaned equipment and learn how to set it up. The equipment is now back at the DOT to process the collected data.

Public Comments

Dan Webster (670 Shore Road) commented on the unfinished house on Griffin & George Street and agreed with everyone, it is an eyesore.

Alma Homola (11 Park Row)- If possible, to hold small meetings, aka Donuts & Dialog, during the extreme heat we have been having, in the cooler space in the Community Hall meeting room.

Executive Session

The Overseers went into Executive Session. The Overseers returned from Executive Session.

Action: _____ made a motion to adjust Office Manager Allysa Haywood's compensation to $35.00 an hour effective immediately. Voted: Unanimous.

Adjournment

The meeting was adjourned at 9:58 a.m.

Respectfully submitted,

Maureen (Beanie) Einstein, Clerk

and

Janae Novotny, President

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