

**Northport Village Corporation
Draft Minutes of the Board of Overseers Meeting
Sunday, July 12, 2026**

Overseers, Officers and Staff present: Diana Eastty (via zoom); Fred Lincoln (via Zoom); Vicky Matthews; Kris Mix; Elaine Moss; Michael Tirrell; Treasurer, Wendy Huntoon; President, Janae Novotny; Office Manager, Alyssa Haywood; Village Agent, Bill Paige; Clerk, Maureen “Beanie” Einstein (via Zoom)

Public Comments:

Dan Webster (670 Shore Road): Stenciling around the park with “No Parking” signs is very helpful. Also, putting cones around the park on busy days is also helpful in telling folks where they can park. There continues to be private use of public space in Bayview Park and Merithew Square. Would like public input and a public hearing on traffic calming measures measures.

The meeting was called to order at 8:05 a.m.

Approval of the Minutes of the Sunday, July 5, 2026 Board meeting.

Action: Fred L. made a motion, seconded by Elaine M., to approve the Minutes of the July 5 Board meeting with the correction that Kris Mix attended via Zoom. Voted – Unanimous.

Approval of the Minutes of the July 12, 2026 Board meeting.

Action: Michael T. made a motion, seconded by Fred L., to approve the minutes as written. Voted – Unanimous.

President’s Report - Janae Novotny

Recommend approval of a Community Hall Use Request from Maya Stein for July 18, 2026, 4:30-8:30 P.M. Ms. Stein is hosting a house concert at her Shore Road home to benefit the Belfast Poetry Festival. She requests Community Hall as a backup location in case of inclement weather.

Action: Elaine M. made a motion, seconded by Fred L., to approve Maya Stein’s Community Hall request. Voted – Unanimous.

Recommend approval of a Community Hall Use Request from Kristen Vermilyea for August 22, 2026, 11 a.m.-1:00 p.m., for a memorial brunch honoring her father.

Action: Michael T. made a motion, seconded by Elaine M., to approve Kristen Vermilyea’s request for use of Community Hall on August 22, 2026, 11 a.m.-1:00 p.m.

Maine's Healthy Beaches Program, operated by the State with funding from the EPA, tests water on various Maine beaches. Janae N. contacted the program coordinator to start the process to add NVC to their list. There is no charge to the Village, and we must agree to publicize our results.

Memorial Benches - After a long discussion, Elaine M. made a motion.

Action: Elaine M. made a motion, seconded by Michael T., to notify the three people, in order of pending requests, and offer them the three available benches with a suggested donation of \$200-\$300 for future maintenance. Voted – Unanimous.

The Overseers will address the memorial benches in their September Overseers meeting.

Treasurer's Report - Wendy Huntoon

Wendy H. referred the Overseers to her report circulated prior to the meeting.

Village Agent Report - Bill Paige

Bill P. referred the Overseers to his written report circulated prior to the meeting.

The removal of a tree in Bayview Park, requested by Vicky Matthews, is scheduled for July 14.

Elaine M. - Perhaps, we could hire a courier for Bill P.'s trips to Wiscasset. Bill P. stated that a courier to Wiscasset is very costly. Utilities Trustees has discussed this in the past; someone has to be reliable, know the lab schedules, and must follow a chain of custody.

Bill P. - a bird deterrent has been installed on the dock house to deter pigeons and seagulls. It has been suggested that we need to install a net under the dock as well. He is still working on these solutions.

Personnel Committee - Janae Novotny

Recommendation to approve the employment of Danielle Hick, Perrin Hathaway, and Aiden Huck as lifeguards at \$22/hour for the 2026 season.

Action: Michael T. made a motion, seconded by Fred L., to approve hiring the above lifeguards at \$22/hour for the 2026 season. Voted – Unanimous.

Utilities - Fred Lincoln

The meters have been read, and bills will be going out soon. There have been no exceedances in May. The tanks were pumped at the end of June for about \$20,000.00. They kept the price the same as last year.

The Utilities Committee begins its budgeting process after the annual warrant is passed at the Annual Meeting.

Parks & Trees/Tree Warden - Vicky Matthews

Recommendation to approve the expenditure of \$500 to replace a dead tree in Bayview Park.

Action: Elaine M. made a motion, seconded by Vicky M., to approve the expenditure of \$500 to replace a dead tree in Bayview Park. Voted – Unanimous.

Recommendation to clear invasive plants in the area between two trees at the bottom of Ruggles Park, to the north of the kayak/paddle board area, and plant something more appropriate. Tom and Janet Duggan, 1 Park Row, requested the work and offered to share in the planting. Volunteers could clear this area.

Action: Vicky M. made a motion, seconded by Elaine M., to clear the bottom of Ruggles Park and approve appropriate low-growing plants. Voted – Unanimous.

Vicky M. - There is a large stump in front of the Library; it is on Town road property. Janae N. will approach the Town first.

Library Report - Vicky Matthews

A copy of the Bayside Library Report was circulated prior to the meeting. Vicky M. has met with Martha Beiser (20 Bayside Road) and Marnie Reeve (400 Bluff Road). With Vicky's help, they compiled a list of volunteers, both summer and year-round, who will volunteer at the Library.

Safety Committee - Michael Tirrell

Michael T. gave an update on the lifeguards; any time they are not available will be posted on their website.

Speeding & traffic calming - The village cannot do anything regarding any speeding on Town-maintained roads – George Street/Shore Road, Bluff Road and Broadway. Town action is required, and the DOT has regulations that must be followed. With the help of Steve Kazilionis, who has discussed traffic calming with the DOT, we understood that we have options. Michael T. is asking that the Board approve a recommendation to present to the next Town Select Board meeting on Monday, July 13, to get a process started at the Town on this matter.

Action: Michael T. made a motion, seconded by Elaine M., that we request of the Town the installation of new stop signs in a few locations and the testing of temporary speed humps at the following: Stop signs-Griffin Street & Broadway, Sea Street & George, and Bluff & Main Street. Temporary speed humps: George Street and Broadway. Voted – Unanimous.

Expect a means for public input on this issue before any final recommendations or a vote by the Northport Select Board.

Use of Public Spaces - Fred L.

Fred L. - He is aware of three instances where park usage is not compliant with the ordinance. Fred L. thinks we, as a Board, need to discuss how to handle it. If we have policies and don't enforce them, we are wasting our time. After a thorough discussion, it was decided that the President would write a polite letter, noting that the item(s) left overnight in a park would be removed by Bill Paige, in accordance with the Use of Public Spaces ordinance, citing safety reasons, etc.

Town Liaison Report - Janae Novotny

Town's Property Revaluation – Due to lack of certainty about the timing of the tax commitment by the Town, our annual warrant will reflect that Interest charges on overdue taxes will not begin until October 2, 2026.

The Town of Northport has just finished its 2024 Audit.

Bayside is now in an expanded “deer hunting zone” for archers. Due to restrictions on hunting within so many feet of buildings, the new zone is unlikely to impact Baysiders.

Other Business

Vicky Matthews - Eleven junior yacht club instructors have been trained in First Aid. We canceled our Adult CPR Course for lack of participation; we may try again next year. 54 members of our community have been trained and certified in CPR/AED.

Bluff/Shore Footpath - The \$400 approved by the Board was covered by donations. The cedar logs were contributed by Dan Reeve (400 Bluff Road). Alma Homola (11 Park Row) donated lilies that have been planted in the pathway.

The meeting was adjourned at 9:54 a.m.

Respectfully submitted,

s/s

Maureen (Beanie) Einstein, Clerk

and

s/s

Janae Novotny, President

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