

**Northport Village Corporation  
Draft Minutes of the Board of Overseers Meeting  
Sunday, February 8, 2026**

Overseers, Officers and Staff present: Diana Eastty (via zoom); Fred Lincoln (via Zoom); Vicky Matthews; Kris Mix (via Zoom); Elaine Moss (via Zoom); Michael Tirrell (via Zoom); Jeffrey Wilt; President, Janae Novotny; Office Manager, Trish Parker; Village Agent, Bill Paige; Clerk, Maureen “Beanie” Einstein (via Zoom)

Not present: Wendy Huntoon (out of the country)

**Public Comments**

Beverly Crofoot requested that when approving a memorial bench, the Board request the family to write a biography of the deceased. In the future, a QR Code can be placed on each bench for access to that biography.

President Janae Novotny has not had a chance to review the minutes; they will be on the March agenda.

**President’s Report: Janae Novotny**

Recommendation to adopt the revised “Facilities Use Form” and to eliminate rental fees for chairs and tables used in the Community Hall.

**Jeffrey W. made a recommendation, seconded by Kris M., to adopt the revised “Facilities Use Form” and recommendations as stated above. Voted: Unanimous.**

Memorial benches and/or alternatives. Bill P. stated that presently there are 28 memorial benches throughout the village. There have been requests for at least three new benches to be placed. After a thorough discussion, Vicki M., Fred L., and Beverly Crofoot will address this situation and come back next month with their suggestions/comments. Also, they will consider alternatives, such as a plaque, if it is determined that we have too many benches to date.

Dates for 2027 Budget Workshops. We need 4: 2/28 or 3/1; 3/28; 4/18 or 4/25; 5/16 or 5/17; 6/6 or 6/7. It was agreed that the Board would email (today) a request and preference for 4 meetings regarding 2027 Budget Workshops.

**Treasurer’s Report**

Janae N. referred the Overseers to Wendy Huntoon’s report circulated before the meeting.

Kris M. had questions/concerns regarding costs and overruns. She will place these concerns in an email to Wendy H., with a copy to Fred L., regarding these concerns.

**Village Agent Report: Bill Paige**

Bill P. referred the Overseers to his written report circulated before the meeting.

**Office Managers Report: Trish Parker**

Trish P. referred the Overseers to her written report circulated before the meeting.

**Governance Committee: Elaine Moss**

Elaine M. referred the Overseers to Judy Metcalf's "Ad Hoc Review and Reconciliation of Water Governing Documents" circulated before the meeting. The committee "found no inconsistencies in the governing documents and no requirement that the water department must change separately for water service to separate buildings on a single property supplied with a single service line. Consequently, no change to governing documents is recommended."

**Parks & Trees: Vicky Matthews**

Recommendation to approve the expenditure of \$1,560.00 for Emerald Ash Borer treatment of two large NVC trees in Ruggles Park.

**Action: Vicky M. made a motion, seconded by Jeffrey W., to approve the expenditure of \$1,560.00 for Ash Borer treatment for the two trees in Ruggles Park. Voted: Unanimous.**

**Utilities Trustees: Jeffrey Wilt**

There were no exceedances in December or January.

**Town Liaison: Janae Novotny**

Town Selectboard member Breanna Pinkham-Bebb has been appointed by the Governor to fill the Waldo County Board of Commissioner District 1 vacancy caused by the passing of Commissioner Bety Johnson. She has resigned Selectboard position, which will remain vacant until the June election.

Bayview Park Shoreline Stabilization Project - The Bayview Park abutters have been notified, and they were given a period of time to respond. Once that time ends, the Town will post a bid package. The plan is to complete the project by May 15, as they are mindful of our May 15 deadline for construction activity on Village property. However, if this project cannot be completed by May 15 due to weather, etc., we hope to extend the same. Michael T. asked if the planting in the park has been identified, as he has had questions regarding views, etc. Janae will check on the same.

The town received another climate resiliency grant to study storm warning drainage issues throughout the Town, including Bayside.

**Discussion: Discuss and identify a framework for capital projects planning.**

Kris M. gave an overall picture of infrastructure as seen by the Utility Chair, the Infrastructure Chair, and the Village agent.

After a thorough discussion, it was decided that the Board needs to be driven by expert guidance on these issues. Infrastructure Chair Kris M. and Utility Chair Jeffrey W. will return to the Board with their recommendations and advice.

**Comments by members of the public**

Rachel Rosa (Auditorium Park) commented that memorial benches could have more than one plaquee and questioned budget reserves.

**Executive Session**

The Board went into Executive Session at 9:59 a.m., and returned from Executive Session at 10:05.

**Action: Jeffrey W. moved the Board accept the Personnel Committee’s recommendation that consistent with the NVC’s agreement to reimburse Office Manager Trish Parker for the cost of health insurance available to her from her spouse’s employer, effective January 1, 2026, the NVC pay Trish Parker \$175.50 per her weekly pay period for her health insurance premiums. Seconded: Vicky Matthews. Voted: Unanimous.**

**Adjournment**

**The meeting was adjourned at 10: 07.**

**Respectfully submitted,**

Maureen (Beanie) Einstein, Clerk

Janae Novotny, President