

**Northport Village Corporation
Draft Minutes of the Board of Overseers Meeting
Sunday, March 9, 2025**

Overseers, Officers and Staff present: Celine Bewsher; Fred Lincoln; Vicky Matthews; Kris Mix (via Zoom); Elaine Moss (via Zoom); Michael Tirrell (via Zoom); Jeffrey Wilt (via Zoom); President, Janae Novotny; Treasurer, Wendy Huntoon (via Zoom); Clerk, Maureen (Beanie) Einstein (via Zoom); Village Agent, Bill Paige; Office Manager, Trish Parker

Public Comments – There were no comments from members of the public.

The Meeting was called to order at 9:00 a.m.

Additional Items to the Agenda

Vicky M. requested to add to the Agenda approval for CPR training this summer in the Community Hall.

Approval of the Minutes of the February 9, 2025 Overseers Meeting.

Janae N. asked if there were any questions/comments regarding the February 9, 2025 Minutes distributed prior to the meeting.

Action: Kris M. made a motion, seconded by Fred L., to approve the minutes of the February 8, 2025 meeting distributed prior to the meeting as written. Voted – Unanimous

President’s Report – Janae Novotny

Continues working with Bill P. on a Lawn Maintenance Contract. The current contract expires this Fall.

Treasurer’s Report – Wendy Huntoon

Wendy H. referred the Overseers to her written report (with attachments) circulated prior to the meeting. Hard copies of the 2023 Financial Statements are available; also, an electronic version of the statements can be downloaded.

The 2024 Audit will be starting in May. The Audits should be easier going forward.

Village Agent Report – Bill Paige

Bill P. referred the Overseers to his written report distributed prior to the meeting.

Floats Replacement – The floats are approximately 30 years old. Recommendation that replacing the swim float should be in the 2026 Budget. Wendy H. will add this item to the scheduled March 29, 2025 Budget Workshop Meeting.

Snow Plow Replacement – NVC has a \$1000.00 deductible. The insurance company will give NVC \$500.00 if a claim is placed due to depreciation of the plow, which is approximately 10 years old. NVC may anticipate a rate increase in our insurance policy.

Action: Vicky M. made a motion, seconded by Fred L., to make a claim to the insurance company. Voted – Unanimous.

Janae N. and Bill P. have met with the structural engineer regarding Community Hall and MMA's recommendations and await her report. Also, included in the report will be the proposed Bayside Arts lighting (approved by the Board) and her recommended proper placement of those lights.

Office Manager's Report – Trish Parker

Trish P. referred the Overseers to her written report circulated prior to the meeting.

Governance Committee – Elaine Moss

Elaine M. referred the Overseers to the Committee's "Work-Place Pet Policy" circulated prior to the meeting, with a recommendation to adopt this Policy.

Discussion ensued. Elaine M. – Any dog bite, of a person or another dog, must be reported to the Town of Northport's Animal Control Officer. It is a law in the State of Maine.

Vicky M. made a motion, seconded by Fred L., to adopt the "Work-Place Pet Policy" as written. Voted – Unanimous.

Dan Webster. and Janae N. have been closely following zoning activity and permit applications in the Village. The Committee is in the process of working to clarify the NVC Zoning Ordinance. The Town's Code Enforcement Officer, in certain instances, is interpreting our Ordinance differently than the NVC's interpretation of our Ordinance.

Utilities – Jeffrey Wilt

There were no exceedances in January or February. We are in receipt of our new Sewer License for another five years. It is basically the same license as the previous five years.

Sewer Connections – We have a license for 252 sewer connections. Currently, there are 245 active connections and 7 permanent connections that are not currently active. The Trustees will have a proposal at the next meeting to charge a fee for those 7 permanent inactive connections to be part of the system.

Town Liaison – Janae Novotny

The Town continues to struggle to find temporary office space when construction begins on the new Town Hall.

The town is proposing an increase of \$1.00 for 33-gallon trash bags; each 33-gallon bag will be \$4.00. Bags larger than 33 gallons will be increased to \$6.00.

CPR Offering at the Community Hall

Vicky M., made a motion, seconded by Michael T. to schedule CPR Training at Community Hall and waive the rental fee for the Community Hall this summer. Voted – Unanimous.

Public Comments

There were no comments by members of the public.

Executive Session

The meeting was adjourned to Executive Session at 9:37 a.m.

The meeting returned from Executive Session at 9:51 a.m.

Michael T. moved and Kris M. seconded that the NVC pay the 0.5% of payroll required by the State of Maine to fund the Maine paid family and medical leave program and not deducted the amount from employee wages as allowed by law. Voted-Unanimous. (Not voting – Jeffrey W's Zoom connection dropped and he was unable to vote.)

Adjournment

The meeting was adjourned at 9:53 a.m.

Respectfully submitted,

Maureen (Beanie) Einstein, Clerk

and

Janae Novotny, President

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