



April 16, 2023 – 9:00 a.m.

Meeting of the Northport Village Corporation Board of Overseers

This is a hybrid meeting – in person* in the Community Room of Community Hall, 813 Shore Road, Northport, ME and virtually at:

<https://us02web.zoom.us/j/83971988203?pwd=VStJeW1JK0tpSlpkOXIRN0EweUIGUT09>

*Masks are optional for the in-person meeting. This is a business meeting conducted in public; it is not a public meeting. An opportunity for comments from members of the public is provided before the business meeting begins and end of the meeting. Unless a question from the public can be answered definitively and very briefly, the Board usually does not engage in a dialog with a commenter. If the speaker addresses an item on the Board's agenda, the Board's consideration at that time may respond to the speaker's comments. When recognized, a commenter should state their name and Village address and make their point briefly. Depending on the number of public members who wish to address the Board and the length of the Board's agenda, the presiding officer may establish a time limit for speakers. Agenda items may be taken out of order to accommodate guests. **Remote participants will not be admitted to the meeting unless the participant's name is identifiable.**

Updated Meeting Agenda

- Comments by members of the public.
- Call to order business meeting.
- Agenda review.
- Approval of March 12, 2023 meeting minutes*
- Village Agent Report*
 - 18 Bay Street – Application for Access to Public Property*
 - Service parameters for RFP for trash/recycling pick-up.
- Treasurer's Report*
 - Recommendation to approve updated Warrant and Payment Policy*
- President's Report
 - Recommendation to approve submitted Community Hall Use Requests*
 - Seeking legal opinion regarding NVC's ability to impose short-term rental/occupancy fees
 - Village park usage
- Committee Reports (*as needed*)
 - Finance
 - Discussion: NVC capital planning process
 - Governance
 - (Tentative) Recommended approval of Use of Public Property application*
 - Utilities
 - Infrastructure
 - Review infrastructure needs and approve recommended priorities*
 - Parks & Trees Committee/Tree Warden Report
 - Recommended approval of Steve Kazilionis proposal to install a garden in Upper Bayview Park*
 - Safety
 - Waterfront
 - Communications
 - Personnel
 - Technology Officer
 - Recommended approval of NVC Privacy Policy and Terms of Use Policy*
- Town Liaison Report
- Other business.
- Comments by members of the public
- Executive session for personnel matters pursuant to 1 M.R.S.A. § 405(6)(A).
- Report out of executive session.
- Adjourn.

*Written materials submitted.

**Draft Minutes Northport Village Corporation
Board of Overseers
Sunday, March 12, 2023**

Overseers, Officers and Staff present: Celine Bewsher; Brady Brim-DeForest; Fred Lincoln; Vicky Matthews; Judy Metcalf; Michael Tirrell (via Zoom); and Jeffrey Wilt (via Zoom); President, Janae Novotny; Clerk, Maureen (Beanie) Einstein (via Zoom), Village Agent, Bill Paige.

Public Comments:

Rachel Rosa (7 Auditorium Park) requested that the Utilities Committee include that the complete breakdown of the rate increase for the sewer department in the March mailing.

Basil Littlefield asked the Board the procedure for permission for access over Village property to repair/replace private property seawalls. President Janae Novotny directed him to a "Draft" copy of "License and Indemnification Agreement" among the agenda materials that was prepared by the Governance Committee that homeowners will need to sign, and the "Application for Use of Village Public Land for Construction Activity", for contractors. These procedures have been in place for several years. The Governance Committee is in the process of finalizing the drafts and they will be presented for approval at the April Overseers' meeting.

Business Meeting called to order at 9:06 a.m.

Agenda Review

Approval of the GWI (Great Works Internet) Service Agreement was added to the Agenda.

Minutes

Janae N. asked if there were any questions or comments on the minutes of the February 12 meeting of the Overseers. Hearing none she recommended the Board approve the minutes.

Brady Brim-Deforest moved, seconded by Vicky Matthews to approve the minutes of the February 12, 2023 meeting. Voted: Unanimous.

Village Agent Report – Bill Paige

The Village continues to need a plan, money and new signage for any planned future use of Cradle Row/Grove Street. It has not been in the budget but should be placed in the 2024 Budget. Suggest that we continue to not allow any storage in Cradle Row which will give the Infrastructure Committee time to address the future of this area in the off season. He suggested, in the future, if the Village allows private boat storage, the Village should charge a storage fee. Presently, there is not office staff to handle paperwork, etc.

NORTHPORT VILLAGE CORPORATION

**813 Shore Road
Northport, Maine 04849**

**Phone: (207) 338-0751
Email: office@nvcmaine.org**

Warrant and Payment Policy

The Northport Village Corporation financial procedures require that all payments made by the Corporation must be listed on a warrant approved and signed by at least four Overseers. Each payment listed on the warrant will be supported by an invoice coded to the relevant accounting expense line, approved and signed by a member of the Invoice Approval Authority (see below).

As part of its normal business procedures, the Corporation needs to make recurring payments between overseer meetings, in order to meet its business obligations. In some cases such a payment is made before being included on a monthly warrant. In order to maintain appropriate levels of oversight, the following policy is in place.

The Corporation issues checks and/or approves standard and recurring payments within budget without the signing of a warrant in advance of the payment. When these payments are necessary, they will be listed for approval on the next warrant and will meet the documentation requirements.

Standard and recurring payments authorized under this warrant:

1. Employee wages and associated payroll expenses.
2. Invoice from Maine Municipal Employees Health Trust.
3. Utility bills, specifically power, telephone, internet and fuel oil within budget.
4. Credit Cards including Bangor Savings Visa and WEX gas card as used periodically.
5. Bond payments as budgeted.
6. Village tax overpayment refunds.
7. Payments for water purchased from the Belfast Water District.
8. Invoices submitted by Brown's Excavation.
9. Cost of emergency work as approved by the NVC President, supported by invoices signed by the President.
10. Payments made pursuant to a written contract between NVC and a vendor, for example, but not limited to, Pinkerton Disposal or Water Quality and Compliance Services of Maine.
11. Invoices submitted to the Utility Department for testing, chemicals or services necessary to maintain licenses, including for example, but not limited to, Northeast Laboratories, Inc. and Maine Department of Health and Human Services.

Invoice Approval Authority:

- Utility Superintendent or Distribution Operator in the absence of the Utility Superintendent– all applicable Utility expenses.

- Village Agent – expenses related to General Government operations within the scope of his responsibilities.
- Office Manager – operational and office related expenses, payroll or by the Treasurer or President in lieu an Office Manager.
- Treasurer – bond payments, any other payments approved by the Overseers in advance.
- President – emergency expenses as outlined in the NVC bylaws.

Special circumstances for December

If the Overseers do not meet in December, the Treasurer is authorized to release any payments that are due before the January Overseers meeting. These payments will be listed on a separate warrant to be approved by the Overseers at the first meeting of the following calendar year.

Approved – November 13, 2016

Amended and Approved - March 27, 2022

Amended and Approved - April 16, 2023

As stated on the Agenda, Janae N. made the recommendation to suspend Waterfront Ordinance ~10 (referring to Cradle Row) until further notice and affirm the use of Cradle Row only for summer season vehicle parking (no boats, boat trailers, boat cradles, etc.)

Judy M. moved, seconded by Brady B., to adopt the recommendation as written on the Agenda.

Voted: Unanimous.

The December storm caused significant damage with loss of shoreline embankment and erosion at the bottom of Auditorium Park and some damage at the bottom of Bayview Park, which the Infrastructure Committee will have to address very soon. It presents a high risk for losing the bottom of Auditorium Park.

The December storm also caused visible damage to the wharf composite fender pilings. The Marine Engineer will have to physically inspect the wharf and known damage before the Village knows approximate costs of repair or replacement.

Continues to address lighting in the downstairs of the Community Hall that needs to be upgraded and also upgrading all lighting to LED.

The storage garage for the police cruiser, sander, plow, etc. presently has no lighting. The lack of lighting needs to be addressed and corrected. Both of these garages are fully utilized without room for any NVC storage of mandatory files. Perhaps, an addition of a 10' x 20' space would be a solution. Any addition will need both heat and lighting. Jeffrey W. will speak with the Town of Northport to perhaps partner with them for a storage area after the construction of a new Town Hall, which will have a fireproof storage area.

It appears the construction for a new seawall at the bottom of Bayview Park on Judy Rohweder's property is not proceeding with Farley this spring.

Treasurer's Report – Wendy Huntoon

Wendy H. referred the Overseers to her Treasurer's Report circulated prior to the meeting. We are trying to move forward on the 2021 audit. Philbrook & Associates is behind on the clean up they need to do. After the 2021 audit is completed, we will proceed with the 2022 and 2023 Audits. The monthly statements of activity are incorrect; Philbrook & Associates has not properly categorized the "unspecified" amounts. We are planning to separate the departments' QuickBooks accounts when we understand the impact of the change on the 2021 and 2022 audits.

Copies of the final 2020 audit have been distributed to the Overseers' and placed on the NVC website. Also circulated, prior to the meeting, was the NVC Management Response to the 2020 Audit, written by Wendy H., and requested by the Loan Officer for the USDA. The audit for General is "clean;" the audit for the Sewer and Water Departments is not.

Jeffrey Wilt, moved, seconded by Fred Lincoln, that the Overseers approve the “Management Response” as drafted by Wendy Huntoon. Voted: Unanimous.

Working with the Finance Committee on putting together items for the 2024 Budget. They will need to have an idea on any infrastructure and “nonusual” items that need to be addressed in planning the 2024 Budget.

President’s Report – Janae Novotny

Community Hall

Changes to the “Community Hall Use Information” were circulated to the Overseers prior to the meeting. The revision included the Hall use by Northport Residents along with Bayside residents. Judy M. thanked and endorsed Janae’s revision but felt priority should be given to owners and Bayside residents for an asset that they support with their tax dollars. Thorough discussion ensued.

Vicky M., made a motion, seconded by Fred L. that the Overseers approve the new Community Hall Use Information rules and Application adding that the President of the Corporation has the authority to approve requests between regularly scheduled Overseers meeting in the event a decision is required. Voted: Unanimous.

Plowing Invoices

Two plowing invoices need approval for payment: 1) Basil Littlefield has an invoice for plowing (during Bill’s hospitalization) for \$3670.00 (8 hours of plowing and 10 hours of sanding). Janae spoke with Basil about the exorbitant amount of the invoice, and he agreed to reduce the bill by \$1,000.00. 2) An invoice was submitted from Drexel Bailey for \$1180.00 who was then hired by the Village to do plowing in Bill’s absence. The Overseers were in agreement the bill from Basil was excessive.

Judy M., moved, seconded by Michael T., that the Overseers propose to Basil, in exchange for a full release, that the village will pay him \$1180.00 in full compensation for services reflected on his invoice presented to the Village. Voted: Unanimous.

GWI Service Agreement

The Service Agreement with GWI for a monthly fee of \$139.00 and a contract term of one year was presented for Overseer approval.

Brady B. moved, seconded by Judy M., to approve the GWI (Great Works Internet) 12 month Service Agreement Voted: Unanimous.

Janae N. noted that the GWI cost of \$139.00/month is cheaper (for faster internet connectivity) than the Consolidated Communications bills for \$204.00/month.

Finance – Fred Lincoln

Fred L. referred the Overseers to his written report circulated prior to the meeting. The Committee met on March 2, and Wendy H. provided the committee with the next steps of the working draft for the 2024 Budget. There were several areas where they need input from NVC committee chairs and Village officials to facilitate development of the 2024 Budget.

The Committee proposes to have a set “fee” for the Utilities Department to pay General to cover shared expenses. The Committee would work with the Treasurer to identify areas of “shared expenses.” The Overseers concurred, and the Finance Committee and Treasurer will move forward to investigate the matter.

Michael T. noted that Budget Workshops are central to the process and very important. Last year they were scheduled for Saturday mornings for one hour and a big success. Janae N. will put together a schedule for Saturday mornings. Wendy H. suggested having an “in person” workshop on Memorial Day weekend to give the villagers the opportunity to sit and listen (without community input) to items discussed regarding the Budget. Fred L. reminded everyone that 2023 budget numbers are available to everyone and would be helpful in forecasting their needs for the 2024 budget.

Governance – Judy Metcalf

Judy M. referred the Overseers to her written report with attachments circulated prior to the meeting. The Committee addressed the three topics at the Overseers’ request.

Zoning

The Committee will present modified and clarifying language in the Zoning Ordinance as requested by Toupie Rooney, Northport’s CEO, regarding how we define pervious surface versus impervious surface in the context of parking spaces regarding grass area or gravel driveways. The Committee wants “to assure that the goal to encourage parking on private property is advanced by a clearer definition of impervious surface.” After Toupie’s review and comments, the Committee will present to the Overseers for approval and then hold public hearings on just the proposed changes to the Zoning Ordinance.

Access to Public Property

The Committee reviewed the existing policy and procedures in place for evaluating requests for access to Village property: the “License and Indemnification Agreement” and “Application for Use of Village Public Land for Construction Activity”. The Committee will continue their review, with input from Bill Paige regarding construction timelines, policies and procedures and present the final draft to the Overseers at their April meeting. Homeowners must establish that they have no reasonable alternative to access or storage on public property.

Parking Ordinance

The Governance Committee recommended that the police officer and others should continue to educate the community regarding the Parking Ordinance and issue warnings as needed. Repeat offenders would be subject to fines as set forth in the Ordinance.

Utilities – Jeffrey Wilt

The Utilities Trustees met on Friday, March 10, 2023. There were no exceedances during February 2023. There were some “big flow” days resulting from rain and snow. We are waiting on the delivery and installation of the new flow meter which is a device that helps us understand how much flow we are seeing, and we expect delivery in the next month or so.

The Utility Trustees voted to authorize our Utilities Superintendent, Chuck Applebee, to actively go after two grants offered by the DEP: 1) A \$20,000 grant for Climate Adaptation Planning with stressors for climate change (requiring no match) and 2) \$20,000 for a Fiscal Sustainability Planning Grant. This is a grant that would help us develop an asset management plan to include looking at the useful life of all of our equipment as well as cost and replacement. This grant does have a one for one match. We will be asking for \$20,000; if we are funded we will have to match that with \$20,000. If funded, we would use Dirigo Engineering as our Project Manager. Chuck Applebee, our new Superintendent, has the experience and capacity to write these grants.

The Committee and Utility Superintendent are putting finishing touches on the PUC Report for 2020.

There will be no water meter readings in March due to all the remaining snow. The bills going out later this month will reflect just the base water rate without additional usage. First trimester usage will be reflected in the second trimester billing.

Consistent with the Overseers’ approved terms, the Committee is developing a formal Loan Agreement between the Sewer Department and the Water Department for the \$94,000 in funds that will be borrowed from Water Reserves. This will be a five-year note at 4% interest.

Infrastructure – Celine Bewsher

The Committee has not met. She will be meeting and conferring with Bill Paige for his crucial input to set priorities prior to a Committee Meeting.

Parks & Trees/Tree Warden Report – Vicky Matthews – No report.

Safety – Michael Tirrell

We have two lifeguards, with required certification, in place: Ronin Dechamps will be working Wednesday, Thursday & Friday and Peyton Ward will be covering the weekends, Saturday & Sunday. The Personnel Committee will draft letters, etc. to them.

Celine B. stated that her daughter had recently experienced a disturbing incident walking to Edna Drinkwater School where someone appeared to be following her, and they have talked with the Sheriff's Department. Perhaps, the community should be aware that children should travel in groups. Judy M. stated, "Bayside is idyllic but it is still part of the world." Michael Tirrell will draft an awareness message to be posted on the website and send to Dan Webster for his website as well.

Waterfront – Brady Brim-Deforest

The Committee will be meeting in the next few weeks with their focus on Small Watercraft policies changes & implementation.

Communications – Michael Tirrell

He has circulated a proposed personal services agreement for the Website Service Maintenance. Janae N. requested a motion for the Overseers to approve the substance of the proposed Agreement and document it in a better form. Brady B. recommends requiring advance written approval for work performed outside the scope of the basic \$50 per hour work. Brady B. will draft a better format for additional language and forward this language to Michael T. and Judy M. prior to adoption. All meeting updates and calendar items will still be sent to Michael T.

Michael T. made a motion seconded by Judy M., to approve the substance of the Agreement not to exceed the budgeted amount. Voted: Unanimous.

All Annual Reports will be due on July 1, 2023 with no exceptions. The Overseers will receive a memo shortly defining what the process is and how it works and what is expected of every Overseer. A Chairperson of any committee is responsible for writing their section of the Annual Report. Again, that deadline, without exception, is July 1, 2023.

Personnel – Janae Novotny

Office Manager Search

Janae N. thanked Celine B. for managing the publicity and telephone and interview screening process. There are a handful of potential candidates who will be followed up with personal interviews.

Personnel Policies

Janae N. made a recommendation from the Committee to revise personnel policies to pay full-time employees 8 hours of pay for approved holidays and PTO. (Current policy: 4 hours/day for part-time employees and 7 hours/day for full-time employees).

Judy M. made a motion, seconded by Brady B., to adopt the revision to Personnel Policies as stated above and on the Agenda. Voted: Unanimous.

Technology – Brady Brim-Deforest

Progress continues on technology policies drafting. The first two documents, the NVC Privacy Policy and NVC TOS, are complete and have been submitted for review.

Training of NVC office staff on the shared drive system will take place this week.

Town Liaison – Janae Novotny

Jeffrey W. has been away and she has been attending the town meetings.

The Town has entered into an agreement with Drinkwater School to provide a warming center as needed for Northport residents during the winter. At the Town's next meeting, they will be opening up bids for a recycling contract. The Town Select Board has started their budget workshops. Janae N. will attend, as she did last year, all the Budget Workshops.

Public Comments

Rachel Rosa (7 Auditorium Park) stated it was great to see Bill Paige back and on the mend. When opening the NVC Calendar on the Village website it does not give permission to view the dates of future meetings. Michael T. thanked Rosa for bringing the subject up. Brady B. will work with Michael to regroup and remedy the problem.

Brady Brim-Deforest, recommended that, given the instability in the banking ecosystem, the Village should verify its FDIC deposit insurance coverage with Bangor Savings Bank. Wendy H., Treasurer, will verify this coverage with Bangor Savings Bank.

Adjournment

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Maureen (Beanie) Einstein, Clerk

and

Janae Novotny, President

**Northport Village Corporation
Village Agent Report
April 16, 2023 Board of Overseers Meeting**

Requests for Access to Village Property

- 18 Bay Street access for seawall work: I recommend access through the Bayview Park drainage area. This access has been used in the past for work on Bay Street cottages' seawalls. I do not recommend access through the narrow Oak Street Extension between 18 and 20 Bay Street. I worry about damage to our large tree and the tree's root structure and we would lose the tree. I also worry about damage to our recently repaired log crib seawall. (Photos attached.)

Parks

- Ruggles Park
 - Needed playground drainage work has not been done. No cost estimate available. Apparently person who volunteered to do the work is no longer available.
- Ruggles Park turf condition: Based on recent conversations with Tom Farley, I do not believe he will do anything more. I haven't found anyone to give a quote for reseeded the problem areas.
- Bottom of Ruggles Park: Water running down the public walkway between 3 and 5 Park Row that washes silt and rocks down the side of the Park Row extension and around the corner of the boat ramp down toward the Bay. New catch basin that ties into the one further down will be installed this season.
- Bayview Park and Auditorium Park: We lost some shoreline embankment at the bottom of these parks. Will need to have a soils engineer assess possible stabilization.
- Oak Street Extension (22 feet between 18 and 20 Bay Street): Paul Bernacki (The Home Place Team, Living Shoreline Stabilization Specialists), who is repairing the storm damage to the 20 Bay Street log crib seawall contacted the Village to propose repairing the damage to the Oak Street Extension (a paper street) portion of the structure at the same time. Janae and I discussed his plan and viewed the site. We agreed the plan was sound and the price was reasonable. The timing is good because the work will be done before people start arriving. Janae authorized the work for not to exceed \$3500.

Wharf, floats and Ruggles Park seawall

- Winter storms damage
 - Dock: Visible damage – waves delaminated the composite fender pilings. The “minimum mean low tide” sign on the front of the dock may need to be replaced. Railing loosened and must be repaired. Planking to the side of the grate ripped up and must be replaced.
 - Seawall and causeway area: Gravel and dirt on the causeway, along the face of the seawall and on the boat ramp washed away. Waves washing out

gravel moved large rocks at end of causeway. Brown's Excavation put in new gravel and reset the rocks on the causeway; gravel along the face of the seawall/parking area; and temporarily filled the boat ramp. More washed out in subsequent storms. Will be a regular maintenance issue. Will need to add loam this spring so grass can grow.

- Signage: Safety Committee and Wharfmaster have requested new signage regarding swimming safety and fishing rules. Will get estimates when I receive final language from Safety, Waterfront and Wharfmaster. I have been waiting for at least two years for the sign language. Unsafe dock activity last year when a lifeguard was not on duty shows that new signage is needed. Will repaint the white line marking where jumping off the dock is ok before the season starts.
- Light on end of dock: The light is flickering on and off and probably needs to be replaced. Finally found an electrician willing to work on this when the weather warms up.

Roads

- Pleasant Street: Recent heavy rains resulted in "normal" washout. Plan to repair in the spring.
- Roads, generally: Other than the "normal" Pleasant Street problem, we had no road wash out problems from the Christmas storm. Cobe Road ditches were filled with leaves.
- Property owner complaints about water runoff from village roads: Whenever I have an opportunity, I advise property owners building new structures or doing major remodels to build their foundations higher than the crest of the road grade to avoid flooding. Property owners who ignore this advice then complain that runoff from the road floods their property and they want the village to do something about it. I suggest that we figure out some other ways to communicate this information. Website? Zoning ordinance?

Miscellaneous

- Fence around the fire pond: The frost had picked up the concrete posts and the fence was falling over before the tree fell on it. Replacing the fence was on a "10-year plan" that was never funded. A temporary fix is no longer possible. The fence needs to be replaced as soon as possible to prevent kids from attempting to skate and play on the partially frozen pond. Waiting for estimate from fencing company.
- Fire hydrant on Shore Road: Someone ran into it and it will need to be repaired.
- Truck and sander: Sander has been repaired. I have ordered new blades for the snowplow (estimate \$800), and the plow will be serviced when the new blades arrive and are installed. Blades are backordered.
- I continue to field calls from private contractors working throughout the Village on current and planned projects in the Village.
- I continue to deal with various villagers with issues they want addressed.
- Cradle Row: Still waiting for Overseers' decision for a plan, money and new signage for planned future Cradle Row/Grove Street use.

- Grove Street/Cradle Row Preparation for Parking: (1) First option, although better, is too expensive: 4' wide trench by 140' long filled with rock tailings; 12" of -2" gravel over everything, except first 40' from Clinton in because that area is in better shape and needs less gravel. \$9,000. (2) 4' x 140' 2' deep trench, filled with rock tailings and 6" of -2" gravel, except 4" of gravel over first 40' in from Clinton. \$6,800. (3) Same as option 2, except only 4" of -2" gravel throughout. Cars may sink down and this option may not last as long as other options. \$6,200. All options will direct water to the Pleasant Lane ditch. Estimates are out-of-date. Add 10%.
- Dead Beech Trees: I'm looking for a cheaper option than an arborist to remove all of the dead beech trees in the Cradle Row area. Tree Warden and I will examine and identify dead trees.

Village projects/needs on the near and far horizon with budget implications

- **Basketball court:** Resurfacing needs to be done. Should add to 2024 budget. The cracks are widening and are a hazard.
- **Community Hall:**
 - The new door will be installed this spring.
- **Inshore mooring block for the boat float:** The block needs to be replaced this season. Rough estimate of replacement cost is \$3500.
- **Floats replacement:** It is still time to begin setting aside and saving money to replace the swim float. Replacement cost ballpark: \$25-45, 000. Then, it will be time to save for a new boat float.

Other Activities

- Seasonal water shut off issues: Peter Simpson's decision to no longer do water shut offs required communication with many customers who did not understand the process. I talked to Janae about a notice posted on websites and added to utility bills to cover at least these basics:
 - Seasonal water shut off starts Oct 15 and all seasonal water needs to be off by Nov 1.
 - Shutting off the water at the street (Village property/equipment) is prohibited unless authorized by Village Agent. Only the Village turns water on/off at the street.
 - Everything from the Village shut off at the street to the house and under/in the house is the homeowner's responsibility. The homeowner arranges with a plumber to drain the house, remove the water meter in or under the house and return the water meter to the Village for winter storage.
 - The water meters belong to the Water Department. The Village collects and stores them for the winter.
 - Seasonal water turn on for seasonal cottages begins May 1.
- Outfall pipe buoy: The sewer department's outfall pipe buoy is missing and must be replaced. Anticipated cost of \$3500 is in the department's 2023 budget for spring replacement.

- New water connections: 49 Bayside Road has requested a new, additional water connection for planned construction of two “Air BnB” “camps” on the property.

Submitted by Bill Paige, Village Agent.



Janae Novotny <president@nvcmaine.org>

Fwd: Application for Use of Village Public Land for Construction Activity

1 message

NVC Office <office@nvcmaine.org>

Fri, Mar 31, 2023 at 10:05 AM

To: Janae Novotny <president@nvcmaine.org>

----- Forwarded message -----

From: **Leslie Gillock** <leslie.gillock@gmail.com>

Date: Tue, Mar 28, 2023 at 12:40 PM

Subject: Application for Use of Village Public Land for Construction Activity

To: <office@nvcmaine.org>

Hello,

I am writing on behalf of my mother, and owner of the property at 18 Bay Street, Nancy Scholhamer, to arrange for a permit to undertake sea wall repair/construction.

As directed by Basil Littlefield, I am sending you the attached Application for Use of Village Public Land for Construction Activity for this purpose. Hard copies have also been sent to you via USPS, but I wanted to send you these electronically in case you have any question or need additional information from me.

We are hoping to complete the work as soon as possible this spring. Thankyou for your consideration.

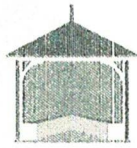
Leslie Scholhamer Gillock

leslie.gillock@gmail.com

704-621-0787

**NVC_18 Bay St_Permit Application.pdf**

1220K



Northport
Village Corporation

Established 1915

Application for Use of Village Public Land for Construction Activity

FOR ALL WORK SOUGHT TO BE PERFORMED BY STORAGE OR CROSSING OF CONSTRUCTION MATERIALS OR EQUIPMENT UPON VILLAGE PARKS AND BEACHES, THE HOMEOWNER MUST FIRST GET PERMISSION FROM THE OVERSEERS FOR SUCH USE.

Homeowners and Contractors will be asked to provide construction description, timeline for proposed use, and nature of the burden placed on the Village Property. Homeowners and Contractors will be required to provide an insurance binder naming the Northport Village Corporation as an additional insured. The Homeowner may be required to post security to restore any damage done to public lands.

No work or storage will be permitted between May 15th and October 20th of each year. When roads are posted by the town, no work or storage will be permitted.

Kindly provide the following information in order for your request to be placed on the Agenda for the next Overseers meeting. Please be aware that failure to have proof of insurance or the like in place at the time of the scheduled Overseers meeting may result in delay in approval.

Contractor Name:

Lawns R Us

Contact Info:

E-mail
basillittlefield@gmail.com

207-505-0139

Owner Name:

Nancy Scholhamer

Contact Info:

Leslie Scholhamer Gillock
704-621-0787
leslie.gillock@gmail.com

Bayside Property Address:

18 Bay St.

Brief description of the nature of the proposed use of Village land (description of equipment to be used, type of materials to be stored, duration of storage needs, method of egress to Village land, whether alternatives have been explored, etc.)

Submittals:

- ☐ Timeline for Proposed Use
- ☐ Drawings
- ☐ Insurance
- ☐ Signed License and Indemnification Agreement
- ☐ Security Posted

State of Maine

Waldo County

_____, 2022

Personally appeared the above named _____, Overseer of the Northport Village Corporation and acknowledged before me the foregoing instrument to be _____ free act and deed in _____ said capacity and the free act and deed of said Village.

Notary Public

Print Name/ Commission exp. _____

State of Maine

Waldo County

_____, 2022

Personally appeared the above named _____ and acknowledged before me the foregoing instrument to be her free act and deed.

Notary Public

Print Name/ Commission exp. _____

LICENSE and INDEMNIFICATION AGREEMENT

This indemnification agreement, effective on the date below written, is made by and between **Northport Village Corporation**, hereinafter called *NVC*, and Nancy Scholthamer hereinafter called the *Owner*.

PURPOSE

The purpose of this agreement is to grant a temporary license for use of NVC property and to indemnify and hold harmless, NVC, from any acts, or failure to act, by the Owners, or their agents, during and after the repair and reconstruction of the seawalls on the property located at 18 BAYST (shown in part as Tax Map U-_, Lot _) hereinafter the **Project**.
BAYSIDE, ME *005-118*

LICENSE

NVC, for consideration paid, grants to Owner, whose mailing address is 903 WOODHURST PL, Mohrre, NC 28110, a limited easement over, upon, and through the land known as _____ (herein after "the Village property") for the purpose of building a seawall on Owner's property. The construction shall not begin until after October 1, 2022 and all disturbances and defects caused by the construction to Village property shall be restored and repaired to the satisfaction of the NVC.

INDEMNIFICATION

In addition to the other obligations created by this agreement, the Owner jointly and severally agree to indemnify, and hold harmless, NVC, from any now pending or subsequently initiated, suits, claims, judgments, costs or expenses of any kind, including any fees, penalties or attorneys' fees, associated with any acts or failure to act, by the Owner, or their agents, during and after the Project. This indemnification agreement shall include a right to reimbursement of attorneys' fees incurred by NVC in responding, in any way, to any now pending or subsequently initiated, suits, claims, judgments, costs or expenses of any kind, associated with any acts or failure to act, by the Owner, or their agents during and after the Project. NVC agrees to provide timely notice, in writing, of any claims outlined in this paragraph. Such notice shall be given in a reasonable and timely manner so as to provide the Owner an opportunity to defend, negotiate, and mitigate the damages and costs arising therefrom.

INSURANCE

The Owner shall at all times during the Project, keep and maintain a policy of public liability insurance having policy limits of at least five-hundred thousand dollars (\$500,000) for death or injury to a person or persons and five-hundred thousand dollars (\$500,000) for damage or injury to property. The Owner assumes all liability for, and indemnify

NVC against, any claims, demands, liens or other charges, including attorneys' fees incurred by it, on account of any death or injuries to person or property relating to the Project. If NVC recovers a final judgment against the Owner regarding any loss or damages to persons or property, NVC agrees to reach and apply any insurance money from all of the Owner's insurers before attempting to collect on that judgment directly from the Owner. NVC agrees to provide timely notice, in writing, of any claims outlined in this paragraph. Such notice shall be given in a reasonable and timely manner so as to provide the Owner an opportunity to defend, negotiate, and mitigate the damages and costs arising therefrom.

Agreed to on this _____ day of _____, 2022 by signature below.

**Northport Village Corporation
By its Overseers**

Celeste Bewsher

Brady Brim-DeForest

Frederic B. Lincoln

Victoria Matthews

Judy A. S. Metcalf

Michael Tirrell

Jeffrey Wilt



The Owner



Janae Novotny <president@nvcmaine.org>

FW: Lawns R Us Seawall Contract

2 messages

office@nvcmaine.org <office@nvcmaine.org>

Wed, Apr 5, 2023 at 9:17 AM

To: William Paige <bpaige@nvcmaine.org>, Janae Novotny <president@nvcmaine.org>

From: Basil Littlefield <basillittlefield@gmail.com>**Sent:** Wednesday, April 5, 2023 7:51 AM**To:** NVC Office <nvcmaine@gmail.com>; Leslie Gillock <leslie.gillock@gmail.com>; William <choppah@hughes.net>; nathan.durant@maine.gov**Subject:** Fwd: Lawns R Us Seawall Contract

----- Forwarded message -----

From: Basil Littlefield <basillittlefield@gmail.com>**Date:** Wed, Apr 5, 2023 at 5:47 AM**Subject:** Lawns R Us Seawall Contract**To:** Leslie Gillock <leslie.gillock@gmail.com>, NVC Office <nvcmaine@gmail.com>, <nathan.durant@maine.gov>, William <choppah@hughes.net>

Lawns R Us & Gary Elwell Sr will do the following task.

Repair the Seawall at 18 Bay St. Leslie Grillock on behalf of her mom Nancy Scholhamer.

We will use erosion control methods as deemed by D.E.P and have certificates. We will use 8"x8" x16' or longer wood mats to move equipment and material on to lessen the damage to the shore or any property. We will repair any and all damage we do in the process. The footprint will stay the same size. we will have a permit by rule even though we will not need it only repairing less than 50%.

Skid Steer and Excavator included with equipment

Northport Village Corp.
813 Shore Rd.
Northport, ME 04849

Lawns R US + Gary
Elwell^{sr} will do the following
tasks.

Repair the seawall at
18 Bay St. Leslie Gillock on
behalf of her mom Nancy
Scholhamer.

We will use erosion
control methods as deemed
By D.E.P. and have Certificates.

Will use 8"x8"x16' or larger
wood mats to move Equipment
and Materials on to lessen
the Damage to the shore or
Any property.

We will repair any and
all damage we do in this
process.

The footprint will stay
the same size.

We will have a permit
by rule even though we will
not need it, only repairing
less than 50%

(LAWNS-R-US)
207-568-3396
207-505-0139

(LAWNS-R-US-LLC)
P.O. Box 559
Searsport, ME 04974

We are in contact with
Nathan Durant from DEP
207-592-5019

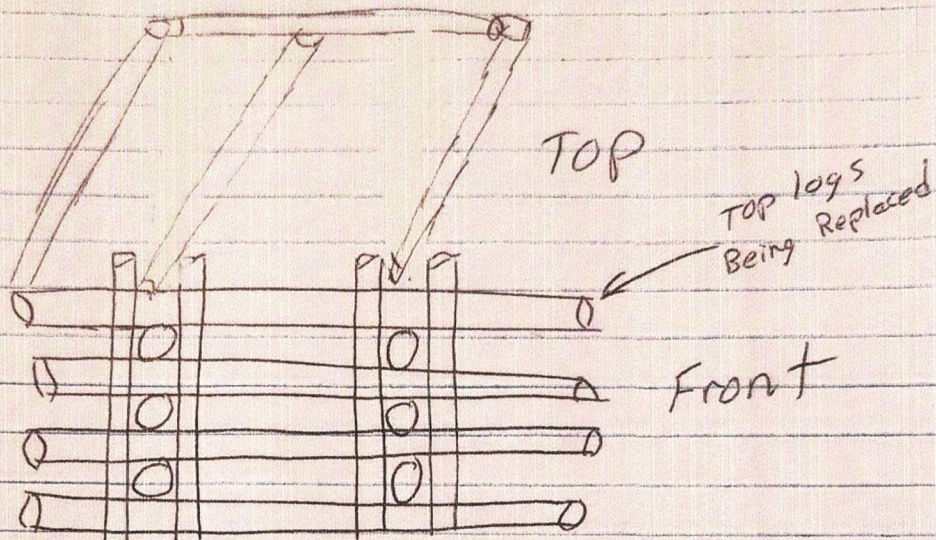
Projected time from 4-17-23
to 5-17-23

Owner: Basil Lathford

Date: 4-5-23

Leslie Gillock
18 Bay St.
Bayside, ME 04849

Sea Wall 50' x 8'-12' wide
4 Logs High. Replacing Top
log + adding Rocks.



Rocks inside to stabilize
wall from moving.

(LAWNS-R-US) LLC
207-568-3396
207-505-0139

3/4" Rebar to lock it
all together.

(LAWNS-R-US-LLC)
P.O. Box 559
Searsport, ME 04974

Date - 4-5-23-

Owner: Basil Int'l

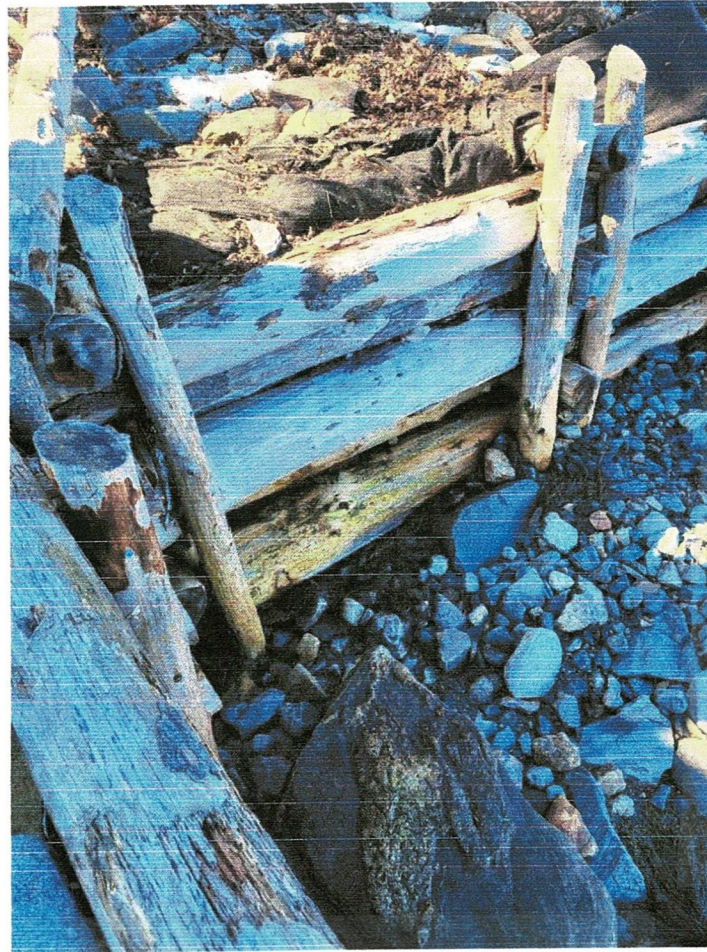
4/9/23, 3:00 PM

Northport Village Corporation Mail - FW: Lawns R Us Seawall Contract



4/9/23, 3:00 PM

N



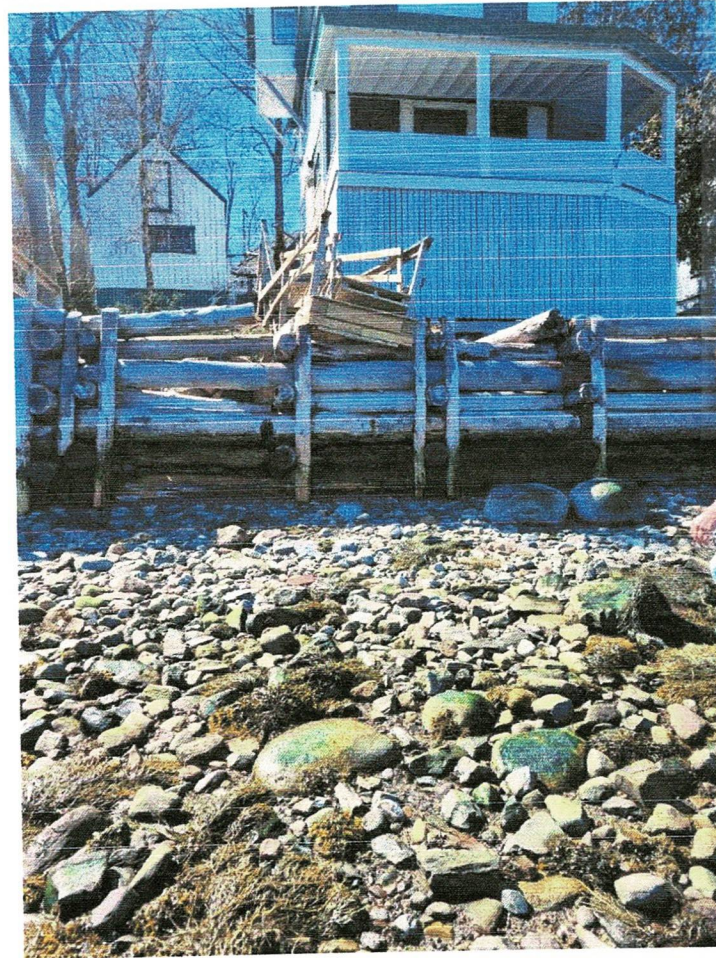
4/9/23, 3:00 PM

Northport Village Corporation Mail - FW: Lawns R Us Seawall Contract



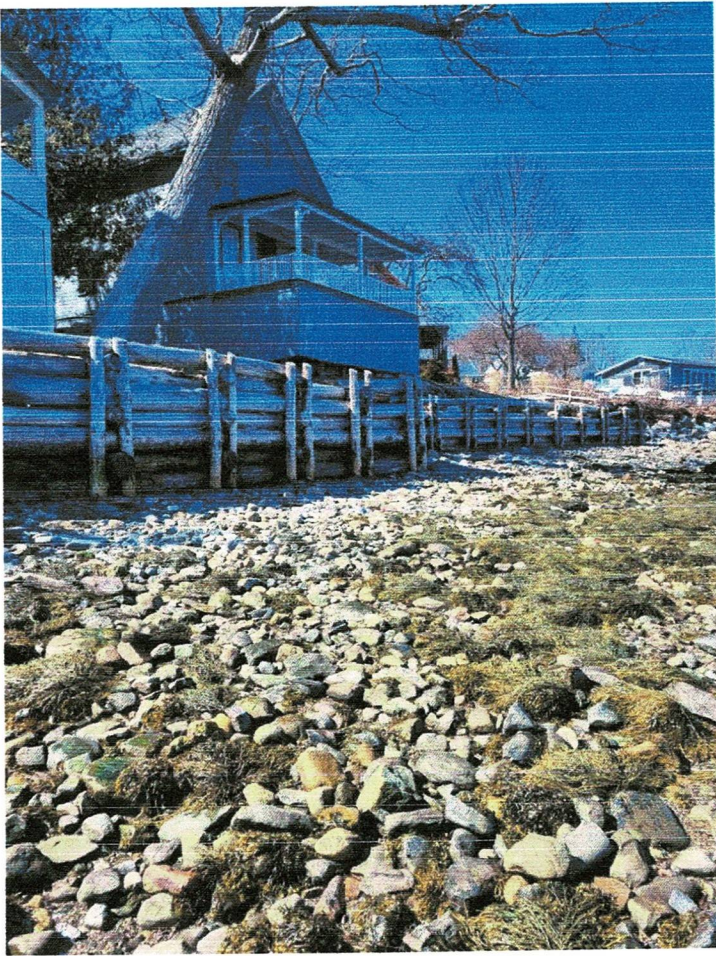
4/9/23, 3:00 PM

No



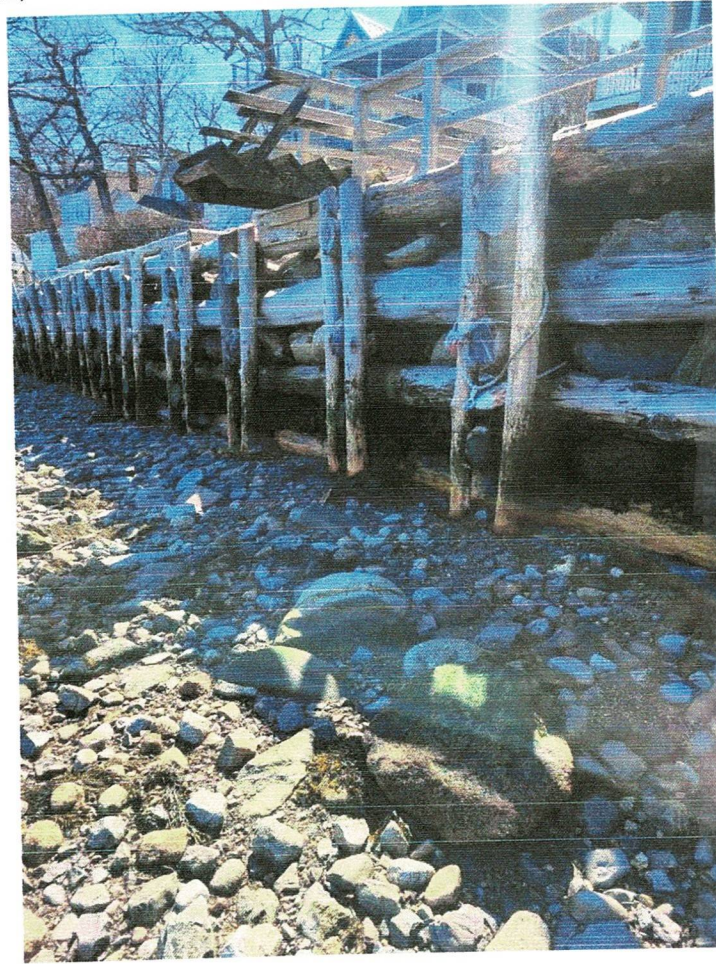
4/9/23, 3:00 PM

Northport Village Corporation Mail - FW: Lawns R Us Seawall Contract



4/9/23, 3:00 PM

No





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/05/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Atlantic Insurance & Benefits 58 High St Belfast ME 04915	CONTACT NAME: Elizabeth Perez PHONE (A/C, No, Ext): (207) 338-9787 FAX (A/C, No): (207) 338-9727 E-MAIL ADDRESS: liz@atlantic-insurance.com
INSURED Lawns R Us, LLC PO Box 559 Searsport ME 04974	INSURER(S) AFFORDING COVERAGE INSURER A: United Ohio Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 13072

COVERAGES**CERTIFICATE NUMBER:** CL234506523**REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP0032878	06/08/2022	06/08/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			CPP0021728	02/25/2023	02/25/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist BI- \$ 1,000,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Seawall, Leslie Gillock
18 Bay St.
Bayside, ME 04849

CERTIFICATE HOLDER**CANCELLATION**

Leslie Gillock 903 Woodhurst Dr. Monroe NC 28110	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

Treasurer's Report
04/16/2023

- **Warrants and Monthly Reports**
 - March warrants were provided to the Overseers on 04/08/2023 for review and signature.
 - March Bank Statements are available in the office.
 - Bank balances as of 04/08/2023 were provided to the Overseers, Officers and NVC Staff. Note balances are as of the transfers detailed below.
- **Finance Committee Update**
 - Finance committee meet on 04/04/2023.
- **Budget Workshops**
 - Draft 2024 budget from 04/08/2023 Overseer Budget workshop is attached.
- **Bookkeeping**
 - March warrants provided by P&A contained significant errors requiring additional work by the office administrator, President, Treasurer and Finance Chair to review and correct.
 - 2023 Budgets (attached) were entered into QBO by class.
 - March 20203 Statement of Activity is attached. However, it is still incorrect due to many not specified or mis-categorized entries. Similarly, the Budget vs Actual report (attached) is incorrect and difficult to use (since it is by class and not properties).
- **NVC Business Office Functions**
 - Office functions continue to be supported by volunteer staff.
- **Payroll**
 - The Payroll Bank account continues to be used for processing payroll.
 - Estimated 2nd Quarter amounts were transferred from General, Sewer and Water into the Payroll account and were reflected in the bank account balances provided to the Overseers.
 - Categorization of payroll amounts by department is pending completion by Philbrook & Associates.
- **Audit**
 - The Overseers' approved management response was finalized and provided to anyone who requested the document.
 - Philbrook & Associates has been reminded of the tasks needed to update the General Ledger and then generate the reports needed to confirm acceptance from Purdy Powers for the 2021 Audit. Waiting for a response.
- **Utilities**
 - Loan document between Water and Sewer was executed.
- **Transfers between Departments**
 - The table below outlines the transfers between the Payroll, General, Sewer and Water accounts. All transfer were explained and reviewed by the Overseers and Utilities Trustees both through documentation and during meetings.

Action	Description	Amount	Actual	Date of Transfer
General Checking to Payroll	2nd Qtr Payroll	\$7,504.63	\$7,505.00	04/03/2023
Water Reserve to Sewer	Loan Payment	\$96,000.00	\$96,000.00	04/03/2023
Water Checking to General	Due to General Payroll 2020	\$1,211.68	\$1,211.68	04/08/2023
Water Checking to General	Due to General Non Payroll 2020	\$27,634.64	\$27,634.64	04/08/2023
Water Checking to Payroll	2nd Qtr Payroll	\$16,424.00	\$16,424.00	04/03/2023
Sewer Checking to Payroll	2nd Qtr Payroll	\$18,599.00	\$18,599.00	04/08/2023
Sewer Checking to General	Due to General Payroll 2020	\$38,888.03	\$38,888.03	04/08/2023
Sewer Checking to General	Due to General Non Payroll 2020	\$37,631.95	\$37,631.95	04/08/2023
Funds From General			\$7,505.00	
Funds From Sewer			\$95,118.98	
Funds Fom Water			\$141,270.32	

**Northport Village Corporation
April 16, 2023 Board of Overseers Meeting
Community Hall Facility Use Requests**

Requestor	Purpose	Date	Time	Facility Requested	Board Action/ Conditions
BHPS	Craft Workshop (Make a book about your cottage. Adults)	6/23, Fri. 6/24, Sat.	10 am-4 pm	Community Hall	
Bayside Arts	Children's musical "Nothin' But a Pound Dog" by Rich Cohen, directed by Nate Cohen	7/3, 7/5, 7/7; 7/10, 12, 14; 7/17, 19, 21 7/24, 26, 28 7/31, 8/2	4-5 pm MWF	Community Hall Tryouts and rehearsals	
		8/4, Fri	12 pm-5 pm	Community Hall Set up set, lights; dress rehearsal	
		8/5, Sat	6 pm-10:30 pm	Community Hall Performance	
		8/6, Sun	9 am-12 pm	Community Hall Strike set and lights	
Bayside Arts	Kids' and teens' events	Tuesdays 7/11, 7/18, 7/25, 8/1	5:30pm-10:30 pm	Community Hall Films and/or live performance	
Bayside Arts	Piano trio performance	8/20, Sun.	2 pm- 10 pm	Community Hall 2 pm – set up stage, set, lights 5 pm – performers' check 7:30-10 pm - performance	
	Piano trio, cont'd	8/21, Mon.	9 am – 12 pm	Strike set and lights	

Requestor	Purpose	Date	Time	Facility Requested	Board Action/Conditions
Bayside Arts	House of Hamill (Irish Band)	7/28, Fri	2:00-10:30 pm	Community Hall 2 pm: Set up stage, set, lights 4 pm: Sound, lights check 7:30-10:00 pm: Performance 10-10:30: Clean up	
		7/29, Sat	9-11:00 am	Strike set	
Bayside Arts	Dancing Under The Stars	8/4, Fri	6-10 pm (Dance) 10-10:30 pm Cleanup	Ruggles Park basketball court (Community Hall, if rain)	
Bayside Arts	Belfast Flying Shoes Contra Dance	8/11, Fri	5:00-10:30 pm	Community Hall	
BHPS	Collectors' Day	8/1, Tues.	9:00am-4:00pm	Community Hall Public event: 10 am-3 pm	
Northport Food Pantry	"Fill the Hall" Food collection	8/13, Sun	10:00am-2:00pm	Community Hall	
Northport Yacht Club	Pancake Breakfast	7/30, Sun	6:00am-12:00 pm	Community Hall	
Northport Yacht Club	Annual meeting and potluck	8/12, Sat	4:00 pm-9:00pm	Community Hall	
Keith & Maureen Robinson Robinson Ballet	Dance classes	Thursdays: 7/13, 7/20, 7/27, 8/3, 8/10	9:30 - 11:30 am	Community Hall	

Infrastructure Priority List	Apr-23				
Area	Priority	Fiscal Year	Notes	Action Items	Cost estimate
Auditorium Pk Beach	1	2024	Banking needs to be stabilized	Need Soil engineer to visit to evaluate	
Bayview Pk Embankment	1	2024	Needs to be stabilized		
Electrical Work: Community Hall and Garage at Fire Pond	1	2024	Replace and upgrade Community Hall lights; Install proper wiring for Community Hall fans on the back wall; Install lights and outlets in the garage behind the fire pond		
Fire Pond	1	2024	Fencing around the fire pond needs to be redone		
Cradle Row	1	2024	Recommend following Bill's first option on his agent reports. This entails 4' wide trench by 140' long filled with rock trailing; 12" of 2" gravel over everything, except first 40' from Clinton in because that area is in better shape and needs less gravel		\$10,350
Griffin Street walkway (next to jail)	1	2024	Install rocks to prevent thru traffic, define Village property boundaries		
Ruggles Park Basketball Court	1	2024	Repaving		
Wharf Damage	1	2024	Damage on pilings. Engineer needs to come once the floats are in so they can go under and take pictures and provide estimate		
Auditorium Pk Mailbox area	2	2025		Combine with Lower Clinton	\$54,000
Community Hall Parking Lot	2	2025	Repave as part of a larger project; fix retaining wall; replace culvert		
Clinton - Lower	2	2025	Storm drainage and repave the road	Combine with Auditorium Park Mailbox area	

Griffin - Lower	2	2025	Water drainage issue at the bottom of Griffen near Blue Water and hot top		\$1,500
Floats (two)	2	2025			

Priority Key

1: Critical

2: High

3: Medium

4: Longterm
consideration

AW: Bring
awareness to
residents and
renters

Upper Bayview Park - garden proposal

I am writing with an offer to install a garden on the lower part of Upper Bayview Park for the enjoyment of the Bayside community.

This is a very lightly used, highly visible park, ripe for beautification. The work recently done in Merithew Park, with the positive visual improvements, served as a model for what might be possible. To that end I decided to make this offer.

The garden was designed by Jason White, a landscape architect at Plants Unlimited in Rockport. It features native cultivars that are deer resistant, attract birds and butterflies, with variety that will provide color from Spring to Fall. The installation will be at my expense; I will also commit to pay for maintenance expenses for at least 10 years (perhaps longer but my crystal ball is a bit fuzzy that far out). The garden will be located just above the ditch on George Street (approx. 10') and will also have a 10' space on either side (from the woods and from Rogers Lane).

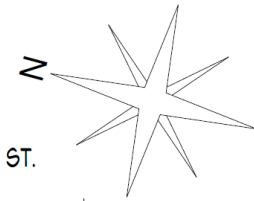
I have spoken to owners who might be impacted by this installation as well as the families I have seen using the park. Their responses were positive, which encouraged me to make this offer for your consideration. Of particular note; none of the plantings will grow to a height that will impact views from the Webster or Crowe cottages.

My only request is that I be allowed to install a small, ground level plaque – “This garden is gift for the enjoyment of the Bayside Community from the Kazilionis family”.

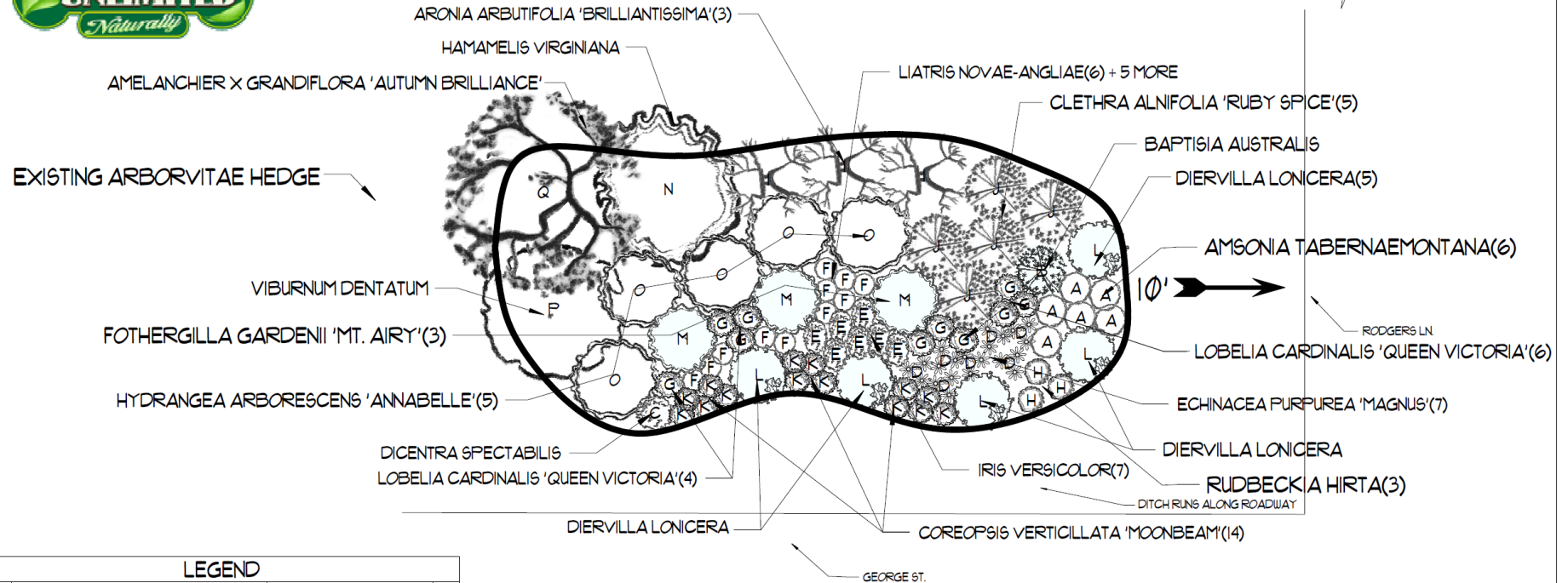
I have attached the garden design and the list of plants for your information. I plan to retain LG Whitcomb Landscaping to do the installation as they have done work for the Village and have the requisite insurance coverage.

Looking forward to your response, happy to answer any questions you may have.

Steve Kazilionis



GRADE DROPS ABOUT 2' TOWARD GEORGE ST.



LEGEND

BOTANICAL NAME	COMMON NAME	QTY
FLOWER PERENNIAL		
A (6) AMSONIA TABERNAEMONTANA	BLUESTAR	6
B (1) BAPTISIA AUSTRALIS	INDIGO BLUE FALSE	1
C (1) DICENTRA SPECTABILIS	DICENTRA BLEEDING HEART PINK	1
D (1) ECHINACEA PURPUREA 'MAGNUS'	PURPLE CONEFLOWER	1
E (1) IRIS VERSICOLOR	BLUE FLAG IRIS	1
F (1) LIATRIS	LIATRIS	1
G (1) LOBELIA CARDINALIS 'QUEEN VICTORIA'	CARDINAL FLOWER	1
H (1) RUDBECKIA HIRTA	RUDBECKIA, GOLDSTURM	1
SHRUB, DECIDUOUS		
I (3) ARONIA ARBUTIFOLIA 'BRILLIANTISS'	CHOKEBERRY, BRILLIANT RED	3
J (5) CLETHRA ALNIFOLIA 'RUBY SPICE'	SUMMERSWEET, RUBY SPICE	5
K (14) COREOPSIS VERTICILLATA	COREOPSIS MOONBEAM	14
L (5) DIERVILLA LONICERA	BUSH HONEYSUCKLE	5
M (3) FOTHERGILLA GARDENII 'MT. AIRY'	FOTHERGILLA, DWARF, WHITE	3
N (1) HAMAMELIS VIRGINIANA	WITCHHAZEL	1
O (5) HYDRANGEA ARBORESCENS	HYDRANGEA, ANNABELLE	5
P (1) VIBURNUM DENTATUM	VIBURNUM, ARROWWOOD	1
TREE, DECIDUOUS		
Q (1) AMELANCHIER X GRANDIFLORA 'AUTUMN BRILLIANCE'	APPLE SERVICEBERRY	1

Revision #:

Date: 4/8/2022

Scale:

1" = 3'

Landscape Plan: 1

Steve Kazilionis (Bayside)

Landscape Design by: Jason White

Plants Unlimited

Steve Kazilionis

February 23, 2023



Common Name	Apple Serviceberry		
Botanical Name	<i>Amelanchier x grandiflora</i> 'Autumn Brilliance'		
Classification	Tree, Deciduous		
Height	10' (3 m)	Width	10' (3 m)
Color	Blue-green foliage		
Flower Color	White		
Flower Season	Early Spring		
Sun	Full Sun, Light Shade		
Soil	Average, well-drained		
Climate Zones	4,5,6,7,8,9		

Hybrid apple serviceberry cultivar is a deciduous, early-flowering large shrub or small tree which typically grows 15-25' tall. Features 5-petaled, showy, slight fragrant, white flowers in drooping clusters which appear before the leaves emerge in early spring. Finely toothed, obovate, bluish green leaves change to brilliant orange-red in autumn. Flowers give way to small, round green berries which turn red and finally mature to a dark purplish black in early summer.



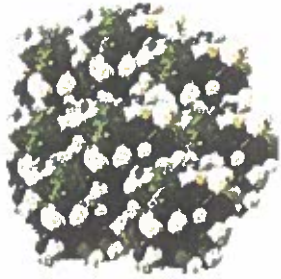
Common Name	Chokeberry, Brilliant Red		
Botanical Name	<i>Aronia arbutifolia</i> 'Brilliantiss'		
Classification	Shrub, Deciduous		
Height	10' (3 m)	Width	5' (1.5 m)
Color	White flowers; red fruit and leaves in fall		
Flower Color	Red, White		
Flower Season	Spring, Late Spring, Early Summer, Summer, Late Summer, Early Fall, Late Fall		
Sun	Full Sun, Full Shade, Light Shade		
Soil	Moist soil		
Climate Zones	4,5,6,7,8,9		

Multistemmed flowering shrub, leaves are 2-3 long, smooth, shiny and pale green. Fruits ripen in late summer, persist into winter. Pruning rarely needed. Best in moist conditions, will adapt to drier soils. Useful as hedge, accent, and in shrub border.



Common Name	Fothergilla, Dwarf, white		
Botanical Name	<i>Fothergilla gardenii</i> 'Mt. Airy'		
Classification	Shrub, Deciduous		
Height	6' (1.8 m)	Width	4' (1.2 m)
Color	Creamy-white flowers; foliage turns yellow-orange-red		
Flower Color	Red, Yellow, White, Orange		
Flower Season	Early Spring, Spring, Late Spring, Early Summer, Summer, Late Summer, Early Fall, Fall		
Sun	Full Sun, Full Shade, Light Shade		
Soil	Acid, peaty, moist loam, well-drained		
Climate Zones	5,6,7,8		

Upright shrub produces clusters of fragrant blossoms before leaves unfurl in spring. Dark green leaves color consistently well each fall. Grow in groups, shrub borders, with rhododendrons.



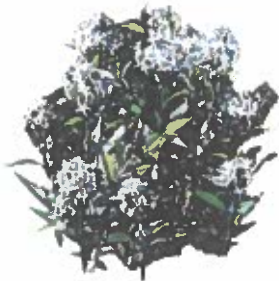
Common Name	Hydrangea, Annabelle		
Botanical Name	Hydrangea arborescens		
Classification	Shrub, Deciduous		
Height	8' (2.5 m)	Width	8' (2.5 m)
Color	White		
Flower Color	White		
Flower Season	Early Summer, Summer, Late Summer, Early Fall, Fall		
Sun	Full Sun, Full Shade, Light Shade		
Soil	Moist, fertile		
Climate Zones	4,5,6,7,8		

It features pure white flowers which are much larger, up to 12 inches across. The strong, straight stems hold the blooms up well. Blooms in late spring to summer, often continuing into fall. This full, lush shrub needs plenty of room to show off its spectacular beauty.



Common Name	Viburnum, Arrowwood		
Botanical Name	Viburnum dentatum		
Classification	Shrub, Deciduous		
Height	15' (4.5 m)	Width	12' (3.7 m)
Color	White		
Flower Color	Blue, White		
Flower Season	Spring, Fall		
Sun	Full Sun, Full Shade, Light Shade		
Soil	Almost any well drained.		
Climate Zones	2,3,4,5,6,7,8		

Arrowwood Viburnum is a rounded multi stemmed shrub with spreading, arching branches. White spring flowers and fall bluish fruit. Excellent for hedges, groupings and filler in shrub border. Medium growth rate.



Common Name	Bluestar		
Botanical Name	Amsonia tabernaemontana		
Classification	Flower, Perennial		
Height	48" (1.2 m)	Width	4' (1.2 m)
Color	Green foliage turns golden-yellow in the fall.		
Flower Color	Blue		
Flower Season	Late Spring, Early Summer		
Sun	Full Sun, Light Shade		
Soil	Moderately fertile, moist yet well-drained		
Climate Zones	5,6,7,8,9		

Willow-like foliage is topped with pale blue star-shaped flowers in the spring. The light green foliage turns a beautiful golden-yellow in the fall. A low maintenance perennial and easily grown.



Common Name	Cardinal Flower		
Botanical Name	<i>Lobelia cardinalis</i> 'Queen Victoria'		
Classification	Flower, Perennial		
Height	48" (1.2 m)	Width	4' (1.2 m)
Color	Bright scarlet		
Flower Color	Red		
Flower Season	Summer		
Sun	Full Sun, Light Shade		
Soil	Well-drained, moist, rich		
Climate Zones	4,5,6,7,8,9		

Vigorous perennial with showy deep red flowers on spikes that rise above crisp saw-toothed burgundy leaves. Often short-lived though selfseeding perpetuates display. Grow in border, natural areas.



Common Name	Dicentra, Bleeding Heart Pink		
Botanical Name	<i>Dicentra spectabilis</i>		
Classification	Flower, Perennial		
Height	36" (90 cm)	Width	30" (75 cm)
Color	Green foliage		
Flower Color	Pink, White		
Flower Season	Early Spring, Spring, Late Spring, Early Summer, Summer, Late Summer		
Sun	Full Shade, Light Shade		
Soil	Fertile, humus-rich, moist but well-drained and well mulched		
Climate Zones	3,4,5,6,7,8,9		

Dainty heart-shaped, pink flowers. Suitable for cutting. Great alone or in mixed shady beds.



Common Name	Rudbeckia, Goldsturm		
Botanical Name	<i>Rudbeckia hirta</i>		
Classification	Flower, Perennial		
Height	24" (60 cm)	Width	2' (60 cm)
Color	Yellow		
Flower Color	Yellow		
Flower Season	Summer		
Sun	Full Sun, Light Shade		
Soil	Moist, well-drained, loam		
Climate Zones	3,4,5,6,7,8,9,10		

Easy to grow. Produces masses of golden daisy-like flowers with brownish centers on hairy stems. A popular favorite for sunny mixed beds and borders.



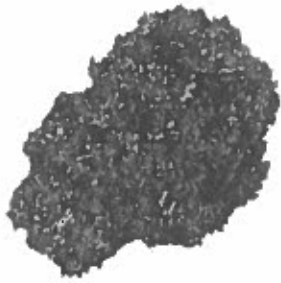
Common Name Purple Coneflower
Botanical Name Echinacea purpurea 'Magnus'
Classification Flower, Perennial
Height 48" (1.2 m) **Width** 1' (30 cm)
Color Green leaves with pink flowers.
Flower Color Pink
Flower Season Summer, Fall
Sun Full Sun
Soil Moist to wet soil, well-drained/loamy, sandy or clay.
Climate Zones 4,5,6,7,8,9
 Flowers are showy, great for cut flowers and as dried flowers.



Common Name Coreopsis Moonbeam
Botanical Name Coreopsis verticillata
Classification Shrub, Deciduous
Height 18" (45 cm) **Width** 18" (46 cm)
Color Green leaves with yellow flowers.
Flower Color Yellow
Flower Season Summer
Sun Full Sun
Soil
Climate Zones 3,4,5,6,7,8,9
 Its has pale yellow flowers in great abundance above delicate, needlelike foliage.



Common Name Liatris
Botanical Name Liatris
Classification Flower, Perennial
Height 24" (60 cm) **Width** 2' (60 cm)
Color Pink, lavender, or white
Flower Color Pink, White, Lavender
Flower Season Summer, Late Summer, Early Fall, Fall
Sun Full Sun, Full Shade, Light Shade
Soil Loamy, well-drained
Climate Zones 4,5,6,7,8,9
 Easy to grow. Produces feathery spike flowers popular in fresh or dried flower arrangements.
 Looks great combined with ornamental grasses.



Common Name	Indigo, Blue False		
Botanical Name	Baptisia australis		
Classification	Flower, Perennial		
Height	36" (90 cm)	Width	2' (90 cm)
Color			
Flower Color	Yellow, Orange		
Flower Season	Summer, Late Summer		
Sun	Full Sun, Light Shade		
Soil	Dry to medium wet soils		
Climate Zones	3,4,5,6,7,8,9		

This Indigo is a showy, tall grass treasured for its lush blue-green foliage and stunning deep blue, flowering spikes. Blooming in the summer, Baptisia has an enormous, deep reaching root system and is long lived, so give it a few growing seasons to reach the mature size.



Common Name	Summersweet, Ruby Spice		
Botanical Name	Clethra alnifolia 'Ruby Spice'		
Classification	Shrub, Deciduous		
Height	5' (1.5 m)	Width	2' (60 cm)
Color	White, also shades of pale pink		
Flower Color	Pink		
Flower Season	Summer		
Sun	Full Sun, Full Shade, Light Shade		
Soil	Moist, acid, moisture retentive		
Climate Zones	3,4,5,6,7,8,9		

Medium size shrub with vertical branches produces 3-5 spires of tiny fragrant flowers in mid- to late summer. Deep green leaves grow 2-4" long, turn clear yellow in fall. Tolerates coastal climate. Use as accent, foundation planting, near ponds or along seashore.

Common Name	Bush Honeysuckle		
Botanical Name	Diervilla lonicera		
Classification	Shrub, Deciduous		
Height	36" (90 cm)	Width	36"
Color	Green - orange, red and yellow in the fall		
Flower Color	Yellow		
Flower Season	Early Summer, Summer		
Sun	Full Shade, Light Shade		
Soil	Adaptable. Average moisture, well-drained.		
Climate Zones	3,4,5,6,7		

Common Name Witchhazel
Botanical Name Hamamelis virginiana
Classification Shrub, Deciduous
Height 15' (4.5 m) **Width** 12'
Color Green with yellow fall foliage
Flower Color Yellow
Flower Season
Sun
Soil Tolerates wet soils, well drained soil that may be clay based
Climate Zones 4,5,6,7,8

Common Name Blue Flag Iris
Botanical Name Iris versicolor
Classification Flower, Perennial
Height 36" (90 cm) **Width** 2'
Color
Flower Color Blue, Purple
Flower Season Spring, Early Summer
Sun Full Sun, Light Shade
Soil Moist to wet
Climate Zones 3,4,5,6,7,8,9

Northport Village Corporation Privacy Policy

Your privacy is extremely important to Us. This Privacy Policy describes how we use your personal information and what your rights are. In this Privacy Policy, the terms “personal information” or “personal data” are interchangeable and such terms includes all other similar terms under applicable privacy laws, such as, for example, “personally identifiable information.” In general, personal information includes any information that identifies, relates to, describes, or is reasonably capable of being associated, linked, or linkable with a particular individual.

We are committed to protecting your privacy through Our compliance with this Privacy Policy, including all documents linked to or accessible from this Privacy Policy. This Privacy Policy describes the types of information that We may collect from you or that you may provide when you visit this website at www.nvcmaine.org (Our “Website”), Our practices regarding how We use, maintain, protect, and disclose your personal information, and what your rights are with regard to your personal information.

In order to improve the content and usability of this website, the Northport Village Corporation ("NVC") automatically collects several categories of information from users. This information includes the following:

1. The apparent Internet Protocol ("IP") address of your Internet Service Provider ("ISP") and/or your computer, if your computer has an IP address assigned directly to it.
2. The apparent Fully Qualified Domain Name ("Domain Name") of your Internet Service Provider ("ISP") and/or your computer, if your computer has a domain name assigned directly to it.
3. The type of browser (such as, for example Internet Explorer, Opera, Firefox, Chrome, etc.) used and the operating system resident on a user's computer.
4. The date and time a user visited the site.
5. The web pages accessed at the site, as well as any applications used and forms data.
6. The Uniform Resource Locator ("URL") of the site which a user visited prior to NVCMaine.org (if detectable), if such user did not connect directly to NVCMaine.org.
7. NVC uses this information to identify site performance needs; to ensure compatibility with the technology used by NVCMaine.org's visitors, and to generally add and improve services offered on NVCMaine.org. In order to accomplish those goals, from time to time, NVC may conduct statistical analysis of the data it collects.
8. NVC does not collect data for commercial or marketing purposes, and NVC does not sell, exchange, or otherwise distribute the data collected by NVCMaine.org for commercial or marketing purposes.

Information Submitted to NVCMaine.org

During a session on NVCMaine.org, a user may affirmatively submit information to NVC by, among other means, electronic mail ("e-mail"), or filling in and submitting an on-line form. Such affirmatively submitted information is stored in a secure environment, and will be used by NVC in furtherance of its duties and/or obligations to its citizenry (i.e., "governmental purposes").

Any information collected on NVCMaine.org will be treated the same as any written communication and is subject to the confidentiality and public disclosure provisions of 1 MRSA Chapter 13.

The governmental purposes to which your affirmatively submitted information may include, but are not limited to, the following:

1. Helping NVC respond to a request for information not readily available from NVCMaine.org
2. Investigating a problem reported to NVC via NVCMaine.org
3. Keeping lists of parties interested in some particular issue or facet of NVC life about which NVC anticipates issuing further information in the future.
4. Sending informational updates and conducting outreach on topics such as, but not limited to services and upcoming NVC events.
5. Sharing information with other NVC departments or offices or other government agencies for the limited purpose of facilitating services, in accordance with all applicable federal, state, and local laws and regulations.
6. Disclosure of such information pursuant to a request made under Freedom of Information Law ("FOIL") or court order, if such information is not protected by federal, or state, or local law.

NVC does not rent or sell personally identifiable information (e.g., information such as name, address, phone number, e-mail, etc., or other information that identifies or could lead to the identification of a user as a particular person), nor would NVC exchange or trade such information with third-parties without a user's explicit permission. NVC does not disclose credit card or other personally identifiable financial information other than as necessary to complete a credit card or other financial transaction, or upon explicit permission from the applicable user.

If NVCMaine.org sends electronic mail ("e-mail") to a user, such e-mail is NOT confidential, and is identical in nature to that information generally available to the public and news media.

Security and Monitoring

1. In certain instances, a user may have the opportunity to receive or create a password to access or submit personally identifiable information. One should not divulge a password to anyone, and NVC will never ask a user for a password in a telephone call, fax, e-mail or other form of unsolicited communication. When a user is finished with an application or applications that are password protected, such user should exit the relevant page(s). If the browser used to access said password protected pages is a publicly-accessible browser, users should close down the entire session and, if applicable or possible, flush any temporary caches or other areas where such a password might be stored subsequent to use, and log out of all applications.
2. NVC has integrated industry standard or better security measures and systems into the design, implementation and day to day operation of NVCMaine.org and its underlying servers and networks. Furthermore, NVC (through its partners) maintains ongoing efforts

to identify and/or block unauthorized intrusions into or onto NVCMaine.org, and to upload to or change information on or otherwise cause damage to NVCMaine.org or the information resident hereon or submitted hereto.

3. The act of using NVCMaine.org constitutes the User's express consent to NVV's monitoring of all uses of the system. If such monitoring reveals possible evidence of criminal activity or any other unauthorized use, system administration personnel may provide your information to law enforcement or other officials, as authorized or required by law.

Cookies

Cookies are text files, or entries in larger files, utilized to distinguish between visitors to a website, and to track information during multiple visits to a website. NVC uses "temporary cookies" on some parts of NVCMaine.org, and such temporary cookies expire upon the end of the browsing session. This website and NVCMaine.org generally, do not use "persistent cookies."

The use of cookies is a standard practice among Internet websites. Most Internet web browsers may be customized to reject cookies, to only accept or reject cookies by user intervention, or to delete cookies. Rejecting and/or removing cookies, however, may lead to loss of functionality on those NVCMaine.org pages requiring cookies to function fully.

Children

No functions on NVCMaine.org specifically solicit information from minors or seek to determine whether the visitor is a minor. Consequently, because such information will not be specifically identified as being from minors, users of NVCMaine.org should be aware that personally identifiable information submitted to NVCMaine.org by minors will be subject to being treated in the same manner as information given by an adult and may become subject to FOIL.

NVC strongly believes that parental supervision is an important factor in Internet use by minors. Therefore, NVCMaine.org asks parents to guide their minor children when children are asked to provide any personal information online. NVCMaine.org further asks that children ask for and receive their parent's permission before providing any information online.

Third Party Links

NVCMaine.org provides links to, and may be linked from, local, State and federal government agencies, and from, or to, other websites. The existence and/or provision of those links neither constitutes nor implies endorsement of the destination or departure website(s) or of the content, viewpoint, accuracy, opinions, policy(ies), product(s), accessibility or privacy policy of said destination or departure website(s). Nor does any link between NVCMaine.org and a third-party website imply sponsorship of such website, or the creator of such website

Some content on portions of NVCMaine.org resides on servers run by third parties. Each agency providing content for NVCMaine.org is bound by NVCMaine.org's Privacy Policy. Any agency using a third-party host, ISP, ASP or other combination of third-party transport, storage,

content or application provision services shall require such third party to comply with NVCMaine.org's Privacy Policy.

Intellectual Property

The content of NVCMaine.org's webpages is copyrighted, and contains some third party images/graphics that are used with permission. Users are notified, therefore, that one should presume the need to obtain permission from the copyright holder before reproducing or otherwise using images/graphics from this website.

Changes to this Policy

NVCMaine.org may change this policy from time to time, and reserves the right to do so without notice.

Questions:

If you have questions about our privacy procedures, please contact or call the Village Office at (207) 338-0751 or write to:

- Northport Village Corporation
c/o Technology Officer
813 Shore Road
Northport, Maine 04849

Welcome to the Northport Village Corporation Website.

PLEASE READ THE FOLLOWING TERMS OF USE ("TERMS") CAREFULLY BEFORE USING THIS WEBSITE. BY ACCESSING OR USING NORTHPORT VILLAGE CORPORATION'S ("NVC") WEBSITE, INCLUDING BUT NOT LIMITED TO ALL SUBPAGES ("NVCMaine.org"), YOU UNDERSTAND AND AGREE, WITHOUT LIMITATION OR QUALIFICATION, TO THESE TERMS.

I. YOUR USE OF NVCMaine.org

1. You agree to access and use NVCMaine.org only for lawful purposes. You are solely responsible for the knowledge of and adherence to any and all laws, statutes, rules and regulations pertaining to your use of NVCMaine.org. By accessing NVCMaine.org, you agree that you will not:
 1. use NVCMaine.org to commit a criminal offense or to encourage others to engage in any conduct which would constitute a criminal offense;
 2. use NVCMaine.org in a way to give rise to civil liability or encourage others to engage in any conduct which would give rise to civil liability;
 3. use NVCMaine.org to impersonate other parties or entities;
 4. use NVCMaine.org to upload any content that contains a software virus, "Trojan Horse" or any other computer code, files, or programs that may alter, damage, or interrupt the functionality of NVCMaine.org or the hardware or software of any other person who accesses NVCMaine.org;
 5. upload, post, email, or otherwise transmit any materials that you do not have a right to transmit under any law or contractual relationship;
 6. alter, damage, or delete any content posted on NVCMaine.org;
 7. disrupt NVCMaine.org or its servers or networks in any way; or
 8. claim a relationship with or represent any business, association, or other organization with which you are not authorized to claim such a relationship or to represent.
2. NVC reserves the right to suspend access to NVCMaine.org if NVC has reason to believe that access is being used for any of the prohibited purposes enumerated above. NVC shall provide notice of such suspension if you have provided the NVC

with an email or other electronic address or mail address when accessing NVCMaine.org. (Notice shall be given to you at (one of) the address(es) provided.)

II. YOUR PASSWORDS AND ACCOUNT SECURITY

1. You agree and understand that you are responsible for maintaining the security and confidentiality of passwords associated with any account you use on NVCMaine.org.
2. Accordingly, you agree that you will be solely responsible to NVC for all activities that occur under your account.
3. If you become aware of any unauthorized use of your password or of your account, you agree to notify NVC immediately by emailing: security@nvcmaine.org
4. NVC reserves the right to suspend your access to NVCMaine.org if NVC deems you are using the account in violation of these Terms.

III. INFORMATION YOU PROVIDE

In order to use certain aspects of NVCMaine.org, you may be required to provide information about yourself. You agree that any information you give to NVC will always be accurate, correct and up to date. To learn how NVC may use such information, please visit the NVC Privacy Policy.

IV. INTELLECTUAL PROPERTY

1. NVC respects the intellectual property of others and it asks its users to do the same. Service marks and trademarks contained in or displayed on NVCMaine.org, and the contents of linked sites operated by third parties, are the property of their respective owners (which may in some cases be NVC). All other design, information, text, graphics, images, pages, interfaces, links, software, and other items and materials contained in or displayed on NVCMaine.org, and the selection and arrangements thereof, are the property of Northport Village Corporation. All rights are reserved.
2. Digital Millennium Copyright Act ("DMCA") Notice/Takedown Request

If you believe that your work has been copied in a way that constitutes copyright infringement via its display on, or other use by, NVCMaine.org, you may submit a notice pursuant to the DMCA by providing NVC's DMCA Designated Agent with the following information in writing:

1. a physical or electronic signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed;
2. identification of the copyrighted work claimed to have been infringed, or, if multiple copyrighted works are covered by a single notification, a representative list of such works;
3. identification of the material that is claimed to be infringing or to be the subject of infringing activity and that is to be removed or access to which is to be disabled, and information reasonably sufficient to permit NVC to locate the material;
4. information reasonably sufficient to permit NVC to contact you, such as an address, telephone number, and, if available, an email address;
5. a statement that you (and, if applicable, the person or entity on whose behalf you are acting) have a good-faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law; and
6. a statement that the information in the notification is accurate, and under penalty of perjury, that you are authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

3. DMCA Counter-Notice

You do not have the right to post material to NVCMaine.org unless given such right by NVC. If NVC has given you permission to post an array of material to NVCMaine.org, and the specific material you posted has been taken down pursuant to the DMCA, you may submit a counter-notice pursuant to the DMCA by providing NVC's DMCA Designated Agent with the following information in writing:

1. your physical or electronic signature;
2. identification of the material that has been removed or to which access has been disabled and the location at which the material appeared before it was removed or access to it was disabled;

3. a statement under penalty of perjury that you have a good faith belief that the material was removed or disabled as a result of mistake or misidentification of the material to be removed or disabled; and
 4. your name, address, and telephone number, and a statement that the you consent to the jurisdiction of the United States federal district court for the judicial district in which your address is located, or if your address is outside of the United States, that you consent for any judicial district in which jurisdiction of NVC may be found, and that you will accept service of process from the person who provided notification under Section IV(B) above or an agent of such person.
4. You acknowledge that if you fail to comply with all of the above requirements for a DMCA Notice/Counter-Notice (as applicable), your Notice/Counter-Notice may not be valid.
1. NVC's Designated Agent under the DMCA for NVCMaine.org can be reached as follows:

Technology Officer
Northport Village Corporation
813 Shore Road
Northport, Maine 04849

By email: copyright@nvcmaine.org

5. For clarity, only DMCA notices should go to the Designated Agent. To request permission to use NVC intellectual property located on NVCMaine.org, please contact office@nvcmaine.org

V. LINKS TO SITES OF NON-NVC ENTITIES

MVCMaine.org may contain links to other sites on the Internet that are operated by parties other than NVC. NVC does not imply approval of the listed destinations, warrant the accuracy of any information set out in those destinations, or endorse any opinions expressed therein. Like MVCMaine.org, all other websites operate under the auspices and at the direction of their

respective owners who should be contacted directly with questions regarding the content of those sites.

VI. DISCLAIMERS

1. NVCMAINE.ORG AND ALL MATERIALS CONTAINED ON IT ARE DISTRIBUTED AND TRANSMITTED "AS IS" AND "AS AVAILABLE" WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF TITLE OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE QUALITY, CONTENT, ACCURACY, COMPLETENESS, CURRENCY, FREEDOM FROM INTERRUPTION, FREEDOM FROM COMPUTER VIRUS, FREEDOM FROM ERRORS OR OMISSIONS, NON-INFRINGEMENT OF CONTENT PLACED ON NVCMAINE.ORG (WHETHER BY NVC OR A THIRD PARTY) INCLUDING ANY OF THE DESIGN, INFORMATION, TEXT, GRAPHICS, IMAGES, PAGES, INTERFACES, LINKS, SOFTWARE, OR OTHER MATERIALS AND ITEMS CONTAINED IN OR DISPLAYED ON NVCMAINE.ORG.
2. NVC IS NOT RESPONSIBLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES (REGARDLESS OF WHETHER THEY WERE FORESEEABLE) THAT MAY ARISE FROM THE USE OF, OR THE INABILITY TO USE, NVCMAINE.ORG AND/OR THE MATERIALS CONTAINED ON NVCMAINE.ORG WHETHER THE MATERIALS CONTAINED ON NVCMAINE.ORG ARE PROVIDED BY NVC OR A THIRD PARTY.
3. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF NVCMAINE.ORG IS DONE AT YOUR OWN DISCRETION AND RISK. YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR OTHER DEVICE OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.
4. CHANGES ARE MADE PERIODICALLY TO THE NVC CHARTER AND MANY NVC LAWS, RULES, FORMS AND SCHEDULES, AND THESE CHANGES MAY OR MAY NOT BE IMMEDIATELY REFLECTED IN THE MATERIALS OR INFORMATION PRESENT ON NVCMAINE.ORG.

VII. MISCELLANEOUS TERMS

1. Nothing contained in or displayed on NVCMaine.org or in these Terms constitutes or is intended to constitute legal advice by NVC or any of its departments, officers, employees, agents, attorneys, or representatives.

2. You agree that if NVC does not exercise or enforce any legal right or remedy which is contained in these Terms (or which NVC otherwise has under applicable law), such omission will not be taken to be a formal waiver of the NVC's rights and shall not be construed to be a modification of these Terms.
3. If any court of competent jurisdiction rules that any provision of these Terms is invalid, then that provision will be removed from these Terms without affecting the rest of these Terms. The remaining provisions of these Terms will continue to be valid and enforceable.
4. These Terms, and your relationship with NVC under these Terms, shall be governed by and construed in accordance with the Laws of the State of Maine (notwithstanding Maine choice-of-law rules). You agree that any and all claims asserted by or against NVC arising under or related to these Terms shall solely be heard and determined either in the courts of the United States located in Waldo County or in the courts of the State of Maine located in Waldo County.
5. NVC reserves the right to revise and otherwise change these Terms at any time and without notice. Any modification is effective immediately upon posting, unless otherwise stated. Your continued use of NVCMaine.org following the posting of any modification signifies your acceptance thereof. You should periodically visit this page to review the current Terms of Use.
6. These Terms, and the NVCMaine.org Privacy Policy, constitute the entire agreement between you and NVC with respect to your use of NVCMaine.org and they supersede all prior or contemporaneous communications and proposals, whether electronic, oral or written, between you NVC with respect to NVCMaine.org. These Terms shall be deemed to include all other notices, policies, disclaimers and other terms contained in NVCMaine.org and its subpages; provided, however, that in the event of a conflict between such other terms and these Terms, the inconsistent terms shall control in the following descending order: (1) these Terms and the NVCMaine.org Privacy Policy; and (3) other terms contained in NVCMaine.org and its subpages.
7. Technical inquiries regarding the NVCMaine.org domain should be directed to technology@nvcmaine.org.

Northport Village Corporation

Budget Overview: 2023 Budget - FY23 P&L Classes

January - December 2023

	GENERAL GOVERNMENT	SEWER DEPARTMENT	WATER DEPARTMENT	TOTAL
Revenue				
4000 Revenue				\$0.00
4100 General Government Revenue				\$0.00
4200 General Operating Revenue				\$0.00
4210 RE Tax Revenue				\$0.00
4217 2023 RE Tax Revenue	406,440.00			\$406,440.00
Total 4210 RE Tax Revenue	406,440.00			\$406,440.00
4230 Town of Northport Revenue	25,000.00			\$25,000.00
4235 Rent from Utilities	3,000.00			\$3,000.00
Total 4200 General Operating Revenue	434,440.00			\$434,440.00
4300 General Non-Operating Revenue				\$0.00
4058 Community Hall Rentals	1,500.00			\$1,500.00
4075 Watercraft Registration Revenue	3,000.00			\$3,000.00
4310 Interest Income (G)	200.00		500.00	\$700.00
Total 4300 General Non-Operating Revenue	4,700.00		500.00	\$5,200.00
Total 4100 General Government Revenue	439,140.00		500.00	\$439,640.00
4400 Sewer Revenue				\$0.00
4500 Sewer Operating Revenue				\$0.00
4510 Sewer Fees		267,960.00		\$267,960.00
Total 4500 Sewer Operating Revenue		267,960.00		\$267,960.00
Total 4400 Sewer Revenue		267,960.00		\$267,960.00
4700 Water Revenue				\$0.00
4800 Water Operating Revenue				\$0.00
4810 Water Sales			162,792.00	\$162,792.00
4820 Water Service Fee Revenue			8,000.00	\$8,000.00
4840 Hydrant Rental Revenue			6,212.00	\$6,212.00
Total 4800 Water Operating Revenue			177,004.00	\$177,004.00
Total 4700 Water Revenue			177,004.00	\$177,004.00
Total 4000 Revenue	439,140.00	267,960.00	177,504.00	\$884,604.00
Total Revenue	\$439,140.00	\$267,960.00	\$177,504.00	\$884,604.00
Cost of Goods Sold				
5000 Cost of Goods Sold				\$0.00
5100 COGS - Water Purchases			24,300.00	\$24,300.00
Total 5000 Cost of Goods Sold			24,300.00	\$24,300.00
Total Cost of Goods Sold	\$0.00	\$0.00	\$24,300.00	\$24,300.00
GROSS PROFIT	\$439,140.00	\$267,960.00	\$153,204.00	\$860,304.00
Expenditures				
6000 Expenses				\$0.00
6010 1099 Contractors				\$0.00
6015 Casual Labor		500.00	800.00	\$1,300.00
6020 Contracted Services				\$0.00
6022 Trash Collection	22,500.00			\$22,500.00
Total 6020 Contracted Services	22,500.00			\$22,500.00
6036 Bookkeeping		6,800.00	6,800.00	\$13,600.00
6037 Office Assistant	2,000.00	3,681.00	3,681.00	\$9,362.00

Northport Village Corporation

Budget Overview: 2023 Budget - FY23 P&L Classes

January - December 2023

	GENERAL GOVERNMENT	SEWER DEPARTMENT	WATER DEPARTMENT	TOTAL
6045 Utilities Superintendent				\$0.00
6046 Sewer Utility Superintendent		12,855.00		\$12,855.00
6047 Water Utility Superintendent			12,855.00	\$12,855.00
Total 6045 Utilities Superintendent		12,855.00	12,855.00	\$25,710.00
6062 Accounting	6,806.80			\$6,806.80
Total 6010 1099 Contractors	31,306.80	23,836.00	24,136.00	\$79,278.80
6050 Auto Expenses				\$0.00
6051 Auto Fuel Expense				\$0.00
6052 Cruiser Fuel	1,000.00			\$1,000.00
6053 Truck Fuel	2,000.00	1,000.00	1,000.00	\$4,000.00
Total 6051 Auto Fuel Expense	3,000.00	1,000.00	1,000.00	\$5,000.00
6055 Auto Repairs & Maintenance				\$0.00
6056 Cruiser Maintenance	1,520.00			\$1,520.00
6057 Truck Maintenance	2,500.00	450.00	450.00	\$3,400.00
Total 6055 Auto Repairs & Maintenance	4,020.00	450.00	450.00	\$4,920.00
6059 Accrue for Truck Replacement	6,350.00	1,000.00	1,000.00	\$8,350.00
Total 6050 Auto Expenses	13,370.00	2,450.00	2,450.00	\$18,270.00
6065 Community Events	600.00			\$600.00
6070 Employee Wages & Benefits				\$0.00
6075 Employee Benefits				\$0.00
6076 Company Paid Benefits	1,000.00	1,600.00	1,100.00	\$3,700.00
6077 Income Protection Plan	300.00	320.00	320.00	\$940.00
Total 6075 Employee Benefits	1,300.00	1,920.00	1,420.00	\$4,640.00
6080 Employee Salaries & Wages				\$0.00
6081 Collection System Operator Wages		11,498.00		\$11,498.00
6082 Distribution Officer Wages			34,398.00	\$34,398.00
6083 Lifeguard Wages	8,100.00			\$8,100.00
6084 Office Personnel Wages	23,308.50	15,477.00	15,477.00	\$54,262.50
6085 Police Wages	15,100.00			\$15,100.00
6086 Treatment Plant Operator Wages		30,500.00		\$30,500.00
6087 Utility Billing Wages		3,170.00	3,170.00	\$6,340.00
6088 Village Agent Wages	37,960.00			\$37,960.00
6089 Village Officials Wages	650.00			\$650.00
Total 6080 Employee Salaries & Wages	85,118.50	60,645.00	53,045.00	\$198,808.50
6095 Payroll Processing Expenses	2,200.00	1,100.00	1,100.00	\$4,400.00
6096 Payroll Tax Expenses	5,500.00	6,900.00	6,000.00	\$18,400.00
Total 6070 Employee Wages & Benefits	94,118.50	70,565.00	61,565.00	\$226,248.50
6150 Information & Notices	3,250.00			\$3,250.00
6160 Insurance				\$0.00
6161 Property & Casualty Insurance	5,095.00	2,500.00	1,625.00	\$9,220.00
6162 Workers Comp Insurance	3,400.00	750.00	750.00	\$4,900.00
Total 6160 Insurance	8,495.00	3,250.00	2,375.00	\$14,120.00
6190 Legal & Professional Services				\$0.00
6191 Auditing Services	3,500.00	4,200.00	4,600.00	\$12,300.00
6193 Legal Fees	2,500.00			\$2,500.00
Total 6190 Legal & Professional Services	6,000.00	4,200.00	4,600.00	\$14,800.00

Northport Village Corporation

Budget Overview: 2023 Budget - FY23 P&L Classes

January - December 2023

	GENERAL GOVERNMENT	SEWER DEPARTMENT	WATER DEPARTMENT	TOTAL
6210 Licenses, Permits and Fees		2,185.00	1,800.00	\$3,985.00
6240 Membership Dues	231.00	234.00	234.00	\$699.00
6260 Office Supplies	3,500.00	920.00	920.00	\$5,340.00
6285 Postage	550.00	300.00	300.00	\$1,150.00
6325 Rent Expense			3,000.00	\$3,000.00
6330 Repairs & Maintenance		34,000.00	6,550.00	\$40,550.00
6331 Building Repairs & Maintenance	3,550.00	200.00	200.00	\$3,950.00
6332 Cleaning	1,750.00	300.00	300.00	\$2,350.00
6334 Road Maintenance	37,000.00			\$37,000.00
6335 Sludge Removal		27,000.00		\$27,000.00
6336 Tree Maintenance	7,800.00			\$7,800.00
6337 Wharf & Floats Maintenance	41,000.00	3,500.00		\$44,500.00
6411 Parks				\$0.00
6412 Tree Removal	7,800.00			\$7,800.00
6414 Parks- Contracted Services	12,550.00			\$12,550.00
6415 Parks- General Maintenance	7,000.00			\$7,000.00
Total 6411 Parks	27,350.00			\$27,350.00
6440 Library Operations & Maintenance	503.30			\$503.30
6441 Library Repairs	400.00			\$400.00
Total 6330 Repairs & Maintenance	119,353.30	65,000.00	7,050.00	\$191,403.30
6344 Safety Committee Operations	150.00			\$150.00
6345 Software		600.00	600.00	\$1,200.00
6350 Supplies		23,500.00	5,000.00	\$28,500.00
6360 Tax Collection Fees	8,225.00			\$8,225.00
6370 Training				\$0.00
6371 Police Training	500.00			\$500.00
Total 6370 Training	500.00			\$500.00
6390 Uniforms, Equipment & Supplies				\$0.00
6391 Lifeguard Uni/Equip/Supp	750.00			\$750.00
6392 Police Uni/Equip/Supp	750.00			\$750.00
Total 6390 Uniforms, Equipment & Supplies	1,500.00			\$1,500.00
6400 Utilities				\$0.00
6401 Electricity Expense	1,281.00	3,900.00	2,500.00	\$7,681.00
6402 Oil/Propane	1,000.00		600.00	\$1,600.00
6403 Hydrant Rental	5,600.00	150.00		\$5,750.00
6404 Propane		1,000.00		\$1,000.00
6405 Street Lights	10,000.00			\$10,000.00
6406 Telephone & Internet Expense	800.00	800.00	800.00	\$2,400.00
6407 Water & Sewer	3,520.00	1,200.00	1,200.00	\$5,920.00
Total 6400 Utilities	22,201.00	7,050.00	5,100.00	\$34,351.00
6500 Water Testing		8,300.00	900.00	\$9,200.00
Total 6000 Expenses	313,350.60	212,390.00	120,030.00	\$645,770.60
6800 Bond Expenses				\$0.00
6810 2008 MMBB Bond Principal		5,774.00		\$5,774.00
6811 2008 MMBB Bond Interest		1,717.00		\$1,717.00
6812 2009 MMBB Bond Principal	32,613.00			\$32,613.00
6813 2009 MMBB Bond Interest	2,078.00			\$2,078.00

Northport Village Corporation

Budget Overview: 2023 Budget - FY23 P&L Classes

January - December 2023

	GENERAL GOVERNMENT	SEWER DEPARTMENT	WATER DEPARTMENT	TOTAL
6814 2012 USDA Bond Principal		5,261.00		\$5,261.00
6815 2012 USDA Bond Interest		2,252.00		\$2,252.00
6816 2013 MMBB Refinance Bond Principal	5,534.50	11,394.00	20,890.00	\$37,818.50
6817 2013 MMBB Refinance Bond Interest	3,263.50	6,202.00	11,371.00	\$20,836.50
6818 2015 BHBT Bond Principal	19,573.00			\$19,573.00
6819 2015 BHBT Bond Interest	2,492.00			\$2,492.00
6820 2021B MMBB Bond Principal	45,161.00			\$45,161.00
6821 2021B MMBB Bond Interest	12,874.00			\$12,874.00
Total 6800 Bond Expenses	123,589.00	32,600.00	32,261.00	\$188,450.00
Total Expenditures	\$436,939.60	\$244,990.00	\$152,291.00	\$834,220.60
NET OPERATING REVENUE	\$2,200.40	\$22,970.00	\$913.00	\$26,083.40
Other Expenditures				
7100 Contingency Expenses	10,000.00	1,070.00	913.00	\$11,983.00
Other Miscellaneous Expense		22,200.00		\$22,200.00
Total Other Expenditures	\$10,000.00	\$23,270.00	\$913.00	\$34,183.00
NET OTHER REVENUE	\$ -10,000.00	\$ -23,270.00	\$ -913.00	\$ -34,183.00
NET REVENUE	\$ -7,799.60	\$ -300.00	\$0.00	\$ -8,099.60