



## Clerk's Report of 2022 Annual Meeting

### CLERK'S REPORT OF THE ANNUAL MEETING OF THE NORTHPORT VILLAGE CORPORATION

AUGUST 9, 2022

The Annual Meeting of the Northport Village Corporation was held on Tuesday, August 9, 2022 at 6:00 p.m. in Ruggles Park with 142 registered voters present. The Clerk opened the meeting by reading the Call and Return on the Warrant. The Annual Warrant had been posted in five locations within the Village and in the newspapers. The Warrant and Clerk's report of the 2021 Annual Meeting had been included in the Annual Report, which was published more than two weeks before this meeting.

Prior to the nomination of a Moderator, the Clerk asked that we take a moment to remember those family members, friends and neighbors who had passed away in the last year.

Bernadette (Bernie) M. Bartlett  
Franklin "Bob" A. W. Field  
Richard "Dick" Lagner  
Adelaide Evelyn (Barrock) Lincoln  
Patricia Ann "Patti Ann" Lord.  
Ambia M. Smith  
Richard Judd "Dick" Brockway  
Frederick "Fritz" Homans

**Article 1:** To choose a Moderator, by written ballot, to preside at said meeting. Blair Einstein, representing the Nominating Committee, nominated Lee Woodward. There were no nominations from the floor. Lee Woodward was elected Moderator of the Annual Meeting. The Moderator took the Oath of Office from the Clerk.

The Moderator welcomed everyone to the Annual Meeting and reminded everyone in order to vote at this meeting they had to register and receive a blue voting card.



## **Article 2: President's Report**

Janae Novotny thanked Bill Paige, Gordon Fuller, Blair Einstein, John Spritz, Chris Lewton, Cathy Nyes, Jim Facey, Stephen Wright, Sheila Bauer, Jim and Cathy Ross, Fred Lincoln and Judy Metcalf for setting up the tables and chairs from the Community Hall in the park prior to the meeting.

Janae thanked outgoing Overseer, Lisa Fryer, for her service as an Overseer. Lisa has been an integral part and chair of the Communications Committee that got the NVC website up and running. Lisa also served as Chair of the Tree Committee and as Tree Warden!

She encouraged the voters to read the Annual Report from cover to cover to see all the hard work that has been done by the Overseers, community members and staff. Encouraged the villagers to stay up-to-date throughout the year. The Overseers' meeting and most committee meetings can be attended via Zoom. She also encouraged the villagers to participate year-round by joining a committee, Yacht Club, etc.

This year's Annual Report is dedicated to the linchpin of Bayside – Bill Paige. The dedication to Bill begins on Page 3 of the Annual Report.

The President's Report begins on Page 14 of the Annual Report.

## **Article 3: Treasurer's Report**

Wendy Huntoon's Treasurer's Report begins on Page 17 of the Annual Report. She reminded the voters that all Financial Reports are available on line at [nvcmaine.org](http://nvcmaine.org) as well as posted on the [BaysideMaine.com](http://BaysideMaine.com) website.

**Article 4:** To see what sums of money the Northport Village Corporation will raise and appropriate for the following accounts for the fiscal year 2023.



**OVERSEERS PROPOSED BUDGET**

**Expenses**

Administration	\$ 45,458.00
Employee Wages and Benefits	\$ 72,119.00
Building and Utilities	\$ 21,901.00
Roads	\$ 37,000.00
Community	\$ 95,603.00
Protection and Safety	\$ 33,470.00
Long Term Debt Service	\$123,589.00
Other Expenditures	<u>\$ 10,000.00</u>
<b>Total Expenses</b>	<b>\$439,140.00</b>

**Total Funds to be Raised** **\$439,140.00**

*The funds will be raised as follows: At the Town of Northport Annual Meeting on June 6, 2022, as part of the warrants of the Town’s Annual Meeting, the Town voted to raise, appropriate and expend funds for the Northport Village Corporation in the amount of \$6,000 for roads, \$12,000 for wharfs and floats, and \$7,000 to be expended on parks (\$25,000 total) for municipal services provided by the Village which benefit the town. The Northport Village Corporation expects to raise \$7,700 from other revenue (\$3,000 Utility rent; \$200 Interest; \$1,500 Community Hall Rental; \$3,000 Watercraft Registration). The balance (\$406,440.00) to be raised from the Northport Village Corporation property tax.*

The Moderator said he would entertain a motion to adopt Article 4 as printed. Harry Rosenblum moved that the Treasurer’s Report be approved as printed, seconded by Bill Weisenbach.

**VOTED – Article 4 was overwhelmingly adopted as printed.**

Janae Novotny referred to the insert in the Annual Report with the 2023 Proposed Budget and the Summary of the Proposed 2023 Budget expenses.



President Janae Novotny, Fred Lincoln, Jeffrey Wilt, Michael Tirrell and Treasurer Wendy Huntoon spoke regarding the necessity of the increased expenses.

The proposed tax rate increase would be \$4.47 per thousand dollars of assessed value.

**Article 5:** To see if the Northport Village Corporation will vote to appropriate and authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation and/or expend funds from accumulated surpluses, a principal amount not to exceed \$406,440.00 in anticipation of 2022 taxes and to issue and sell for that purpose general obligation bonds or notes of the Northport Village Corporation, the proceeds to be used for the purpose of providing working capital for governmental activities of the Corporation, such bonds and notes to be issued upon such further terms or conditions as may be determined by a majority at least of the Overseers of the Northport Village Corporation.

## Financial Statement

### 1. Total Village Indebtedness

A. Total bonds outstanding and unpaid as of 12/31/2021	\$2,572,829
B. Total bonds authorized and issued	\$ 764,100
C. Bonds to be issued if this article is approved	\$ 406,440
(NOTE: This bond would replace \$264,100 of the sum included in line B)	<u>(\$ 264,100)</u>
<b>Total</b>	<b>\$3,743,369</b>

### 2. Costs

At an estimated rate of 2.9% for a term of one year, the estimated costs of this bond issue will be:

Principal:	\$ 406,440
Interest	\$ 11,787
<b>Total Debt Service</b>	<b>\$ 418,227</b>



### 3. Validity

The validity of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue differs from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

The Moderator said he would entertain a motion to adopt Article 5 as written. Harry Rosenblum moved the Article, seconded by Bette Woolsey, that Article 5 be adopted as printed.

Wendy Huntoon noted that there was a misprint in Article 5 printed as "in anticipation of 2022 taxes" which should be changed to read **"in anticipation of 2023 taxes"**.

Wendy Huntoon explained Article 5.

The moderator said he would entertain a motion to amend Article 5 to refer to **"in anticipation of 2023 Taxes"**. Harry Rosenblum moved, seconded by Bette Woolsey, to approve Article 5 as amended.

**Voted – Article 5 was overwhelmingly adopted as amended.**

**Article 6:** To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation a principal amount not to exceed \$500,000, and to issue and sell general obligation bonds or notes of the Northport Village Corporation for that purpose and/or to expend funds from accumulated surpluses (the combined borrowing and use of surplus funds not to exceed \$500,000) for replacement and repair of Community Hall and Wharf as needed, repairs to utilities operated by the Village Corporation for reconstruction



of shoreline damage to property owned by the Northport Village Corporation or repairs of roads owned by the Village Corporation, such bonds and notes to be issued upon such further terms or conditions as may be determined by a majority of the Overseers of the Northport Village Corporation, and further to authorize the Overseers to accept and expend federal or state grants, execute any and all contracts and documents and take any and all actions necessary or convenient to issue the bonds or notes of the Northport Village Corporation and accomplish the Project.

## Financial Statement

### 1. Total Village Indebtedness

A. Total bonds outstanding and unpaid as of 12/31/2021	\$ 2,572.829
B. Total bonds authorized and unissued	\$ 764,100
C. Bonds to be issued if this article is approved	\$ 500,000
(NOTE: This bond would replace \$500,000 of the sum included in line B)	<u>(\$ 500,000)</u>
<b>Total</b>	<b>\$ 3,336,929</b>

### 2. Costs

At an estimated rate of 4.0% for a term of 20 years, the estimated costs of this bond issue will be:

Principle:	\$ 500,000
Interest:	<u>\$ 235,813</u>
<b>Total Debt Service</b>	<b>\$ 735,813</b>



### 3. Validity

The validity of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue differs from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Wendy Huntoon explained the Article.

The Moderator said he would entertain a motion to approve Article 6 as printed. Harry Rosenblum moved, seconded by Bill Cressey, to approve Article 6 as printed.

**Voted – Article 6 was overwhelmingly adopted as printed.**

**Article 7:** To fix a rate of interest on taxes delinquent after September 1, 2022 equal to that charged by the Town of Northport.

Janae Novotny said the rate of interest would be 4%.

The Moderator said he would entertain a motion to adopt Article 7 as printed. Bill Weisenbach moved, seconded by Bill Cressey, to adopt Article 7 as printed.

**Voted – Article 7 was overwhelmingly adopted as printed**

**Article 8:** To see if the Village will vote to use reserves to fund the 2023 interest payment on the \$1.6MM Seawall Bond in an amount not to exceed \$25,000. The Seawall Bond was authorized at the 2019 Annual Meeting.

Wendy Huntoon explained Article 8.

The Moderator said he would entertain a motion to adopt Article 8 as printed. Harry Rosenblum moved, seconded by Bill Weisenbach, to approve Article 8 as printed.



**Voted – Article 8 was overwhelmingly adopted as printed.**

**Article 9:** To approve the proposed changes to the Bylaws.

Judy Metcalf explained the proposed changes to the Bylaws. The Governance Committee used Maine Municipal Association (MMA) as a template for remote participation for meetings. On Page 3 of the Bylaws: *“The vote of the Overseers participating by telephone or video shall be recorded as a valid vote on all motions before the Board of Overseers.”* On Page 4 of the Bylaws: Added the following Committees to be appointed at the first organizational meeting after the Annual Meeting: *Parks and Trees Committee; Waterfront Committee; Governance Committee; and Communications Committee.*

The Moderator said he would entertain a motion to approve the amended Bylaws as printed. Dan Webster moved, seconded by Bette Woolsey, to approve the proposed Bylaws changes as printed.

**Voted – Article 9 was overwhelmingly adopted as printed.**

**Article 10:** To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to use the balance of revenues in excess of expenses at the end of 2022 for improvements to Village Corporation infrastructure and/or for support in providing entertainment and cultural events and the facilities therefore in the Village.

Dan Webster made a motion to strike: *“for support in providing entertainment and cultural events and the facilities therefore in the Village”*, seconded by Harry Rosenblum.

Judy Metcalf explained the Article.

Hearing no more questions or comments from the floor, the Moderator called for a vote on the motion to amend Article 10.

**Voted – To amend Article 10 was overwhelmingly rejected; Article 10 was adopted as printed.**





**Article 11:** To see if the Village will vote to authorize the Overseers to establish rules and regulations, from time to time, addressing the use, protection, and preservation of Village owned assets in the interest of the Village and public safety of its residents, after public hearings on any such rules and regulations.

Judy Metcalf explained the Article.

The Moderator said he would entertain a motion to approve Article 11. Bill Cressey moved, seconded by Harry Rosenblum, to approve Article 11 as printed.

**Voted – Article 11 was overwhelmingly adopted as printed.**

**Article 12:** To elect, by written ballot, a Clerk for the NVC for a term of 3 years.

Moderator Woodward asked the Nominating Committee if there was a nomination for Clerk. Blair Einstein, representing the Nominating Committee, nominated Maureen Einstein. There were no nominations from the floor. Moderator Woodward asked the Committee to cast two written ballots for Maureen Einstein.

**Article 13:** To elect, by written ballot, 2 Overseers for the NVC for 3-year terms and to elect by written ballot 1 Overseer for the completion of a 3-year term that expires in August 2023 and has been currently filled by an Overseer appointed due to resignation.

Moderator Woodward asked the Nominating Committee if there were nominees for the two Overseers position for a three-year term. Bill Cressey, representing the Nominating Committee, said there were three nominees for two positions:

1) Celine Bewsher, 2) Fred Lincoln, and 3) Elaine Moss.

He informed the voters that a Candidates Forum had been held prior to the Annual Meeting with all three nominees in attendance on a Zoom meeting.



Moderator Woodward asked if there were any additional names to place into nomination and if there were any questions from the floor. Hearing none, he asked for a vote, by written ballot, for two Overseers for three-year terms. The Moderator reiterated that eligible voters can vote for less than two Overseers but not more than two. Any voter with a blue voting card is eligible to cast a ballot. Four Ballot Clerks were appointed: Jim Facey, Ryan Fryer, Jim Huning and Laura Tubio.

The two candidates elected for three-year terms for Overseer were:

Celine Bewsher  
Fred Lincoln

Moderator Woodward asked the Nominating Committee if there were any nominees for the completion of a three-year term that expires in August 2023 and has been currently filled by Overseer appointment due to resignation.

Amanda Hickman, representing the Nominating Committee, nominated Jeffrey Wilt. Moderator Woodward asked if there were any additional names to place into nomination and if there were any questions from the floor. Hearing none, he asked for two written ballots to be cast for Jeffrey Wilt. Jeffrey Wilt was elected Overseer for a one-year term.

## **Article 14:** Reports of Committees

**Communications:** Lisa Fryer & Michael Tirrell's report is on Page 19 of the Annual Report.

**Finance:** Wendy Huntoon's (Treasurer) report is on Page 21 of the Annual Report.

**Governance:** Judy Metcalf's report begins on Page 22 of the Annual Report.

**Personnel:** Janae Novotny's report begins on Page 24 of the Annual Report.

**Playground (ad-hoc):** Brady Brim-DeForest's report begins on Page 26 of the Annual Report.

**Safety:** Michael Tirrell's report begins on



Page 28 of the Annual Report.

**Trees:** Lisa Fryer's, Chair & Tree Warden) report in on Page 30 of the Annual Report.

**Utilities:** David Crofoot's report begins on Page 31 of the Annual Report.

**Waterfront:** Jeffrey Wilt's report begins on Page 33 of the Annual Report.

**Technology:** Brady Brim-Deforest's report is on Page 38 of the Annual Report.

**Wharfmaster:** Craig Brigham's report is on Page 39 of the Annual Report.

**Bayside Arts:** Bill Cressey's report is on Page 40 of the Annual Report.

**Bayside Historical Preservation Society:** Joe Reilly's report begins on Page 41 of the Annual Report.

**Bayside Library:** Jennika Lundy's report is on Page 43 of the Annual Report.

**Northport Yacht Club:** Emerson Smith's report begins on Page 44 of the Annual Report.

## **Villager Comments:**

Sidney Block was recognized. He updated the Villagers on Nordic Aqua Farms. Harriet Hartley and Upstream Watch continue to persevere; decisions/outcomes remain in Court. Any donations to either entity are welcome and encouraged.

The Moderator entertained a motion to adjourn. The vote was unanimous. The meeting was adjourned at 7:41 p.m.

**Maureen Einstein, Clerk**