

**Minutes of the Meeting of the Board of Overseers  
Sunday, May 15, 2022**

Present: In Community Room: Overseers: Jeffrey Wilt, Victoria Matthews, Judy Metcalf, Brady Brim-Deforest; Michael Terrill, President Janae Novotny; Village Agent: Bill Paige Clerk: Maureen Einstein.

On Zoom: Overseers: Lisa Fryer; Treasurer: Wendy Huntoon

Members of the public attended by Zoom and in person.

The President called the meeting to order at 8:02 a.m.

No changes to the agenda were recommended or sought.

Public Comment: Dan Webster Asked for identification of village property on Shore Road. Dan Webster asked if it was possible to add public comment for the new overseer before the overseers vote and would like to see letters of support.

Minutes of Overseers Meeting, 4/10/2022: approved unanimously.

President J. Novatney asked for ratification for the board to seek a new overseer. Judy M moved for ratification and J. Wilt 2nd. Approved unanimously.

Pres. J. Novatney presented Fred Lincoln as the only candidate to complete the application for overseer. Motion made by Judy M., 2nd by Brady B. to appoint Fred Lincoln overseer. Approved unanimously.

Fred Lincoln was sworn in by Village Clerk Maureen Einstein and joined the meeting as overseer. His term will end in August at which time he will be a candidate for reelection if he chooses.

**Village Agent Report:**

1. Bids opened for curbside trash pickup. Pinkerton and sons was the sole bidder at \$22,500 at current schedule for 2022-2023 (one year only). The current contract ends September 18, 2022. Vicky M. moved to accept Pinkerton contract , 2nd Judy M. Unanimously approved.

2. Property Maintenance and Lawn Care bids were opened. 3 year contract 2023-2025.  
Current contract expires October 31, 2022.

James Knight - \$12,500/year

Lawns-R-Us -\$14,375/year

Judy M. motioned acceptance of James Knight contract, 2nd Brady B. Unanimously approved

3. Village Agent reported that the cleaning person hired to clean the community Hall asked for an additional \$300 over the \$600 contracted. After some discussion Judy M. moved to affirm that the job be completed at the contracted \$600, 2nd by Fred L. this motion passed unanimously. Overseers asked Bill to assess the job for payment if the cleaning person chooses to not complete the job
4. Village Agent asked for action/input on preparing Cradle Row for parking. He reported that boat owners had been informed by Craig Brigham to remove trailers. Brown's Excavation gave 2 options for preparing cradle Row for parking.

Option #1 \$9000

Option#2 \$6200

After discussion it was decided to include prep work in next year's budget as there are no funds for work this year. It was suggested to allow parking at one side with notice to "park at your own risk"

5. Village Agent reported that prepping the space behind the utility garage for boat trailers had an estimated cost of \$2000 for gravel and leveling. It was suggested that the Northport Yacht Club be asked to pay for improvements. Bill would manage the work. This will be discussed with the Yacht Club and a report will be made to overseers.

5a. If the yacht Club decides that the space is acceptable for its year-round boat/trailer storage purposes, the Village Corporation proposes to lease the property to the club at a nominal fee, such as the fee charged for the lease of the property on which the clubhouse stands, with these conditions: The club pays for the necessary preparation work by a village contractor under the Village Agent's supervision and agrees to maintain the property to be suitable for boat/trailer storage purposes at its own expense and subject to the village agent's oversight. (for example, at some point in the future, the gravel will need to be replenished.) The club has the discretion to decide what level of initial preparation work to fund, i.e. the club may decide that the additional expense of leveling a road around the back of the garage is unnecessary for its purposes. This proposal provides an option for

year-round storage of the yacht Club-owned boats/trailers only. The Board has not determined whether any off-season boat/trailer storage in Grove Street/cradle Row will be allowed in the future.

6. Cost of parking signs is estimated at \$1700 plus freight. Motion to approve parking sign expense made by Judy M., 2nd by Vicky M. Unanimous approval. Bill was reminded to contact Dan Webster and Vicky M. when signs are to be installed.
7. Village Agent reported that the estimated cost for replacing the front door to the village offices is \$3342.36. Delivery date is 4-6 weeks. an additional \$200 for trim etc for installation. Paul Overgag has offered to assist with the installation. Judy M. motioned for approval of front door replacement, 2nd Fred L.. Unanimously approved.
8. A previous request to paint PickleBall lines on the basketball court had been approved. Village Agent was asking for a reaffirmation of this request. The Ross Family will pay the cost and do the work. Jeffery W. made a motion to reaffirm the request, 2nd Brady B. 9. Village Agent reported that seawall grass is not coming in due to salt spray and suggests placing stone in the area. This was tabled for future discussion and budgeting. 10. Village Agent reported that Turf Builders has been hired by Farley Co. to improve the grass in Ruggles Park.

#### **Treasurer's Report:**

The Treasurer's report has been circulated. Treasurer reported that suggested changes in the Philbrook contract had been incorporated.

#### **Finance Committee:**

Financial Procedures & Policies have been updated. Move to adopt updated Procedures and Policies made by Vicky M., 2nd by Judy M. Unanimously approved.

#### **Governance Committee:**

Judy M. reported that the committee is meeting regularly and will present a draft to the Overseers at the June meeting in advance of a public hearing. In addition, the proposed ordinance will be shared with the Town of Northport's Code Enforcement Officer and Bill Kelly, the town attorney, for input.

Overseers were asked to approve a Policy for the Preservation of Public Lands which preserved village property for the public and allowed the village to remove obstructions. Motion made for approval by Jeffery W., 2nd Vicky M. Unanimously approved.

Janae N. reported that a hearing of the town Zoning Board of Appeals endorsed the previous decision concerning additional structures on residence at 1 North street.

#### **Tree Committee:**

Lisa F. reported that watering of new trees has started.

Lisa F. asked for approval to contact Project Canopy for an extension on dates to submit work hours. Jeffrey W. moved, 2nd Brady B. Approval to ask for extension unanimously approved..

#### **Utilities Committee:**

Committee met on Friday. Plant is operating within its licensed terms. Payment on most recent invoices is in line with expectations. Status of moratorium on new connections to the NVC sewer system was reviewed and there is a possibility of an extension of the current 6 month moratorium to more fully understand the impact of changes to the plant maintenance, specifically flushing tanks twice per year instead of once per year.

Utility budget is adopted in January and the Utility Committee will align their budget to the village Corp. which is adopted in August.

#### **Infrastructure:**

Brady B. reported that the request for Congressional Funding had been submitted and a comment was expected within 60 days

#### **Safety Committee:**

Michael T. reported that the personnel committee would be meeting with Dan to confirm his schedule for the summer. Ronin Deschamps (Lifeguard) was coming in soon to confirm employment.

**Waterfront Committee:** No Report

#### **Communications Committee:**

Deadline for committee reports for the Annual Report is July 1, 2022

#### **Personnel Committee:**

Recommend Donuts and Dialog this summer. June 26 meeting for strategic planning issues is planned.

#### **Playground Committee:**

The old playground equipment has been removed. Order for new playground equipment has been placed and mid June is the anticipated date of installation. An official opening will be planned to recognize donors and sponsors.

Auction items available for pick up at Blair's. Only one auction item has not yet been paid for.

**Technology:**

Brady B. reported that they are finalizing transition for the domain and there will be no impact on existing sites. Finalizing security recommendation with Arch Angels for implementation and ongoing support and training. An email account will be set up for new overseer Fred Lincoln.

**President's Report:**

Janae N. reported that she participated in the Northport Roadside Clean up and would like to have community involvement next year.

No letter was written to the resident parking in Merithieu Square but a conversation had taken place and they were now parking parallel to the square.

A request was made by a vendor using the Community hall for wi-fi access. This request was discussed. Motion made to not allow vendors to have access to village wi-fi made by Vicky M., 2nd by Judy M. Vote was unanimous

A discussion about increasing the Community Hall usage fee was initiated. It was decided to postpone the decision for the budget workshop.

**Town Liaison:**

Jeffery W. reported that the town is reviewing the town Building Permit Ordinance and Shore Land Zoning Ordinance. He recommended that we make sure our ordinances are consistent with the town's.

**Nordic Update:**

Vicky M. reported that Mike Lannan would be submitting a letter to the DEP, as a representative of Northport village corp. requesting that the DEP let the permit given to Nordic be allowed to terminate as they have not met the conditional requirements set by the DEP.

**Next Overseers Meeting: will be Sunday, May 15, 2022, at 8:00 a.m.**

Public Comment:

Chris Maseychik: The curb at North Street is making it difficult for construction work and further crowding on North Street.

Dan Webster: Stated if someone defaults on their contract they should not be paid.

The meeting adjourned at 10:00 a.m. (Judy M./Brady B.)