



## Minutes of the Meeting of the Northport Village Corporation Board of Overseers

9:01 am, October 18, 2020

Virtual – Zoom

### Attendees

President: John Spritz

Treasurer: Wendy Huntoon

Village Agent: William Paige

### Overseers

Lisa Fryer

Michael Lannan

Vicky Matthews

Judy Metcalf

Janae Novotny

Michael Tirrell

Jeffrey Wilt

**Meeting called to order:** 9:01 am

**Approval of Minutes:** Jeffrey W. motion to approve September 20<sup>th</sup> minutes – Lisa F. seconds – vote was unanimous.

### Public Comments:

- Blair Einstein spoke about conveyance issues (John S. asked for Blair to email the wording to him directly).
- John Woolsey spoke about a real estate listing at the corner of Griffin Street stating that a 20' x 40' structure can be built there, which is erroneous.
  - John S. states that he will address this during the President's Report.

### Seawall Update - Mike Lannan

- Due to high tide timing, the contractor will be starting at 6 am. Will have Dan send an email regarding this.
- Road Closed signs are going to be put up for liability issues.

### Nordic Aquafarms Update – Mike Lannan

- NVC made comments, Nordic would like them stricken.
- Permits will probably be issued soon to Nordic, although many things are still outstanding.
  - Vicky M. stated that there will be an Upstream Watch meeting on 10/19, and the right of title is not clarified yet.
- There was a discussion regarding NVC's involvement in Nordic issues.
- John S. stated that he will chart out a decision tree regarding Nordic.

### COVID-19 Reimbursement – Judy Metcalf

- Expenses are due up to 30 days after October 20<sup>th</sup>.

### Report of the Treasurer – Wendy Huntoon

- Currently \$20,000 over budget in 2020.
  - \$10,000 is due to \$10,000 less from Town of Northport.



- \$3,700 is due to increase in Town of Northport tax collection bill.
- The Tree section needs to be cleaned up, Nina R. will complete.
- The Chart of Accounts needs to be cleaned up, Nina R. will mock-up a new COA.
- Mike L. asked if the invoice copies would be included in the warrants.
  - Nina R. stated that they will be but were not this time due to the short timeline needed to pay certain payables.
- Wendy reviewed the invoice process timeline.

#### **Infrastructure Committee – Michael Lannan**

- An email from Don Knott was presented.

#### **Tree Committee – Lisa Fryer**

- Project Canopy – they have identified trees, a letter will be going out this month, and quotes have been received.
- The lilac bush will remain where it is because Mary Brown does not agree to the terms to have it moved.
- There is a tree between Michael T.'s property and the yacht club that may need to be trimmed due to the wastewater treatment building work.
  - Judy M. states that Michael T. should be included in any discussions regarding this.

#### **Tree Warden - Vicky Matthews – Nothing to report**

#### **Communications – Lisa Fryer**

- The committee met about the website and had questions that were answered by Wendy H.
- The committee will have a meeting this week to go over content and phases.
- John S. offers to help with content.

#### **Finance Committee – Judy Metcalf – nothing to report**

#### **Governance Committee – Judy Metcalf**

- The Polly Ireland issue will be handled in Executive Session.

#### **Personnel Committee – Janae Novotny**

- Utilities has approved hiring someone to assist Bill P. at \$15/hr
  - They are working on a budget and a wage increase for Bill P.
- The committee is looking at existing staffing.

#### **Utilities Committee – Judy Metcalf**

- The committee met on October 16<sup>th</sup>.
- Casey Brown is the new member.
- There were two exceedances on Enterococci due to testing issues.
- The 2021 budgets will be reviewed and presented in the November meeting.



**Safety Committee – Michael Tirrell** – Nothing to report

**Waterfront Safety – Jeffrey Wilt** – Nothing to report

**Town of Northport – Vicky Matthews** – Nothing to report

- John S. asks about the group that will meet with the Town of Northport regarding the reimbursement.
  - Vicky M. stated that they will start in January.

**Report from President – John Spritz**

- Regarding Griffin and George Street – a letter was sent to the individual’s attorney in 2018 but never responded to.
  - Vicky M. contacted the Town of Northport, and with the setbacks the lot is not very buildable, if purchased – permit objections in appeal – it is prudent for the village to discuss.

**Report of the Village Agent - Bill Paige** – Nothing to report

- Judy M. asks about the deadline for seasonal water.
  - Bill P. stated that a lot of people are staying and reminding them of freeze-ups.
  - Nina R. stated that we need wording for people calling about having their water left on.
    - Judy M. will send wording to Nina R.
  - Michael T. asks about sending a targeted email to those who do not have their meter out yet.
  - Bill P. says it is a dilemma because it has been allowed. Only about 30 meters taken out so far, 195 need to be taken out.

**Report from the Finance Manager - Nina Richard** – Nothing to report

- John S. asks about an office person for next year.
  - Janae N. says it is on the radar, possibly in January.

Executive Session next regarding Polly Ireland – 10:30 am

**The Overseers came out of Executive Session at 10:55 am.**

- **Judy M. made a motion with two parts:**
  - **Asking to approve and execute the document “Confirmation of Boundary Lines,” sent to the Overseers on 10/16, and for the document to then be delivered to Mary E. Ireland for her to execute; and**
  - **Acknowledging that approval of the document is conditional upon the NVC’s payment of one-half of the cost for new boundary pins at the back of the lot in question, at a cost of no more than \$125.**
- **The motion was seconded by Vicky M., the vote was unanimous.**



- **Judy M. wanted to note for the record that this agreement neither gains nor loses the Village any land; 610.4 square feet is being exchanged between the Village and Ms. Ireland for 610.4 square feet.**
- **Mike L. noted that the Board is always learning about how land-swap processes develop, and looks forward to issuing a document outlining Village policies.**

**Meeting Adjourned at 10:58 am.**

**The next Overseers Meeting is at 9 am on Sunday, November 15<sup>th</sup>.**

Meeting minutes submitted by Nina Richard.

**Motions Approved during this Overseers Meeting:**

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