



## CLERK'S REPORT OF THE ANNUAL MEETING OF THE NORTHPORT VILLAGE CORPORATION

AUGUST 13, 2019

The Annual Meeting of the Northport Village Corporation was held on Tuesday, August 13, 2019, at 6:30 p.m. in the Bayside Community Hall, with 103 registered voters present. The Clerk opened the meeting by reading the Call and Return on the Warrant. The Annual Warrant had been posted in five locations within the Village and in the newspapers. The Warrant and Clerk's report of the Annual Meeting, 2018, had been included in the Annual Report, which was published more than two weeks before the meeting.

**Article 1:** To choose a Moderator, by written ballot, to preside at said meeting. Blair Einstein, representing the Nominating Committee, nominated Timothy Samway. There were no nominations from the floor. Timothy Samway was elected Moderator, by written ballot, of the Annual Meeting. The Moderator took the Oath of Office from the Clerk.

Samway welcomed everyone to the 104<sup>th</sup> Annual Meeting of the Northport Village Corporation. Samway asked Jo Huntoon, who has been coming to Bayside for 91 years, to lead those present in the Pledge of Allegiance to the Flag. During Jo's time in Bayside, he's always given back to the community. For many years Jo was the Treasurer of the Yacht Club and also served as its Commodore. In the 1980s he was elected to numerous terms to the Board of Overseers and in 2003 Jo was elected as President of the Village Corporation twice and served in that office for 19 years.

Samway recognized the elected officers of the Village Corporation and the Overseers, as well as Bill Paige, the Village Agent, Office Manager Mandy Everett (who put together this year's Annual Report) and Michel Boucher and Ben Kolko, the law enforcement officers for the Village. He thanked Ned Lightner for setting up the video and sound for the meeting. He also thanked Jim and Kathy Ross and Craig Brigham who had volunteered to be Ballot Clerks for the meeting.

The Moderator said copies of the Annual Report were on the table at the entrance.

Samway reminded everyone to turn off their phones, etc., and "please no texting...let's keep distractions to a minimum."

Before reading the Rules of Procedure, the Moderator asked that we take a moment of reflection to remember our friends and neighbors who had passed away since the last meeting. Voters were asked if there were any names that should be added so that the Clerk could include those names in her Annual Report.

Bayside Deaths 2018-2019

Roberta M. Albbert



Norman Allen  
Adele Ames  
Pamela J. Flanders  
Kenneth R. Jones  
Janet Thelma Lum  
Herman M. Meisner  
Florence Y. Munson  
Michael Richardson  
Robert-Farnsworth-Whiteley  
Roger Ira Nealey

Samway recognized Overseer Judy Metcalf, who noted that there are two retiring Overseers this year, including Dick Brockway ("the grumpy man at the table"). This year's Annual Report is dedicated to Dick and Judy thanked him for his great, great contributions to the Village. He will be missed...but the good news is he has committed to being an informal advisor to the Utilities Trustees at a time when we really need his talent.

Lee Houghton, the second retiring Overseer, was unable to attend this Annual Meeting due to health concerns. Judy stated that Lee has been the fiscal voice for everyone in the community. He was always reminding the Overseers about "every single penny spent by the Board." Lee has been a conservative, practical and logical voice and he will be missed. Whoever is elected to fill his term has huge shoes to fill. The Board will present Lee with a miniature bulletin board, made by Dick Brockway. One of the first jobs Lee took on as Overseer was maintaining the bulletin boards around the village. The miniature Bulletin Board reads: "NVC News, Overseer Houghton retires 2019. Fiscally conservative voice for all the residents of Bayside. Bayside thanks Lee."

Samway went over the requirements for voter eligibility and read the rules of Procedure for the meeting. He emphasized that this was an open town meeting of the Northport Village Corporation and not a meeting of the Overseers and Officers. Everyone who is a voter should feel they have the right and the privilege to speak, ask questions, make motions and at any time ask for clarification. The Moderator's job is to make sure all voters have their say and to be fair in all rulings. An additional reminder is that the Moderator will be the one to "Call the Question" and will do so after all voters have had their opportunity to speak. The Moderator will also be the one to ask for the "motion to adjourn" and do so after all the business off the meeting has been completed. Rulings by the Moderator can be overturned by a majority vote and anyone can ask for clarification at any time. The speakers must first be recognized by the Moderator and the speaker should address all remarks to the Moderator. All speakers should use the microphone and should clearly state their name for the Clerk to record. He recognized Leo Lundy, son of Jennika and Jason Lundy and brother of Liv Lundy, who will be helping with the microphone.

Samway stated that there is one seating section here tonight, but only those who have been handed voting cards should be voting. If someone does not have a voting card, please go back to see if your name is on the checklist. If someone thinks they deserve a voting card and had been turned down they can appeal that decision at this meeting. If anyone was mistakenly given a voting card, please either return the card or refrain from using it to vote.



## **Article 2: President's Report**

John's Spritz's President's Report is on Page 14 of the Annual Report. At President Spritz's request, Article 2 will be inserted after Article 15.

## **Article 3: Treasurer's Report.**

The Treasurer's Report is on Page 15 of the Annual Report. Treasurer Kazilionis noted that on Page 6 of the Annual Report is the proposed Budget put together by the Overseers. He pointed out that we have spent more on police and lifeguard coverage, with what the Overseers felt were very good results. The Contingency Fund is at the lowest it has been in years. The village is up to \$10,000 in uncommitted reserves. The Board is going to actively seek grants and appealed to volunteers for any thoughts on this topic; any help we can get from the community will make a difference.

**Article 4:** To see what sums of money the Northport Village Corporation will raise and appropriate for the following accounts for the fiscal year 2020.

### **OVERSEERS PROPOSED BUDGET**

#### **Expenses**

Total 6000 - Administration	\$ 24,138
Total 6199 - Employee Wages and Benefits	\$ 34,059
Total 6200 - Building and utilities	\$ 11,800
Total 6200 - Roads	\$ 22,800
Total 6400 - Community	\$ 62,470
Total 6500 - Protection and Safety	\$ 36,117
Total 6900 - Long Term Debt Service	\$ 65,554
Total 8200 - Capital Expense and Contingencies	<u>\$ 9,800</u>

**Total Expenses** \$266,738

**Total Funds to be Raised** \$266,738

The money will be raised as follows: \$25,000 will be requested from the Town of Northport as part of the warrants of the Town's Annual Meeting. The NVC expects to raise \$9,500 in other revenue (\$6,000 Utility rent, \$2,800 interest, \$700 Community Hall rental), the balance (\$232,238) to be raised from the Village property tax.

If the \$25,000 warrant is not approved by the voters of the Town of Northport, \$266,738 will be raised from the Village property tax.

Vicki Matthews moved that Northport Village Corporation raise and appropriate \$266,738 for the fiscal year 2019, seconded by Judy Metcalf. Treasurer Kazilionis explained the article.



Hearing no further questions on Article 4, the Moderator called for a vote.

**VOTED** – Carried by the majority.

**Article 5:** To see if the Northport Village Corporation will vote to appropriate and authorize a majority of the overseers of the Corporation to borrow on behalf of the Northport Village Corporation and/or expend funds from accumulated surpluses, a principal amount not to exceed \$232,238 in anticipation of 2019 taxes and to issue and sell for that purpose general obligation bonds or notes of the Northport Village Corporation, the proceeds to be used for the purpose of providing working capital for governmental activities of the Corporation, such bonds and notes to be issued upon such further terms or conditions as may be determined by a majority at least of the Overseers of the Northport Village Corporation.

## Financial Statement

### Total Village Indebtedness

A. Total bonds outstanding and unpaid as of 12/31/19	\$ 1,173,406
B. Total bonds authorized and unissued	\$ 952,000
C. Bonds to be issued if this article is approved	\$ 232,238
D. (NOTE: This bond would replace \$216,599 of the sum Included in line B)	<u>\$ (216,599)</u>
<b>Total</b>	<b>\$2,142,045</b>

### COSTS

At an estimated rate of 1.0% for a term of one year, the estimated costs of this bond issue will be:

Principal:	\$ 232,599
Interest	<u>\$ 1,625</u>

**Total Debt Service** \$ 234,835

### Validity

The validity of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not by reason of the variance.

Judy Metcalf moved that the article be approved as read, seconded by John Spritz. Steve Kazilionis explained Article 5.

Hearing no questions on Article 5, the Moderator called for a vote.

**VOTED** – Carried by the majority.



**Article 6:** To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation a principal amount not to exceed \$500,000, and to issue and sell general obligation bonds or notes of the Northport Village Corporation for that purpose and/or to expend funds from accumulated surpluses (the combined borrowing and use of surplus funds not to exceed \$500,000), for replacement and repair of the Community Hall and Wharf as needed, repairs to utilities operated by the Village Corporation for reconstruction of shoreline damage to property owned by Northport Village Corporation or repairs of roads owned by the Corporation, such bonds and notes to be issued upon such further terms or conditions as may be determined by a majority of the Overseers of the Northport Village Corporation, and further to authorize the Overseers to accept and expend federal or state grants, execute any and all contracts and documents and take any and all actions necessary or convenient to issue the bonds or notes of the Northport Village Corporation and accomplish the Project.

Michael Tirrell moved that Article 6 be approved as written; seconded by Judy Metcalf.

Hearing no questions on Article 6, the Moderator called for a vote.

**VOTED** – Carried by the majority.

**Article 7:** To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation a principal amount not to exceed \$1,600,000, and to issue and sell general obligation bonds or notes of the Northport Village Corporation for that purpose to fund the repair/replacement of the seawalls extending from the boat ramp to the far side of the yacht club which protect the shoreline, causeway, and sewer treatment building and related site work. Such bonds and notes to be issued upon such further terms or conditions as may be determined by a majority of the Overseers of the Northport Village Corporation, and further to authorize the overseers to accept and expend federal or state grants, any and all contracts and documents and take any and all actions necessary or convenient to issue the bonds or notes of the Northport Village Corporation and accomplish the Project.

Steve Trenholm called a “Point of Order” and asked if it would be possible to have a vote on Article 7 by written ballot. The Moderator said after the discussion on Article 7 the voters would be asked if they wanted to go to a written ballot. Moderator Samway thanked Steve Trenholm for the “Point of Order”.

Michael Lannan moved that Article 7 be accepted as read, seconded by Dick Brockway.

Lannan summarized Article 7. Lengthy discussion ensued. Paul Nyren opposed the project at \$1.6 million; he felt the seawall could be replaced at a much smaller cost.

Dan Webster moved an Amendment to the Article. “...a principal amount not to exceed \$300,000 protecting the sewage treatment facilities and related site work and further engineering



work to determine the design and estimated cost of additional seawall repair/replacement at the shoreline and causeway.” Seconded by Rachel Rosa (Auditorium Park).

The Moderator explained that asking for further engineering work is not an acceptable Amendment. You can only amend what is there: you can’t add anything additional to the existing Article. Dan Webster moved a new Amendment to “...change the dollar amount in Article 7 from \$1.6 million to \$300,000 protecting the sewage treatment facilities...” It was seconded by Paul Nyren.

The Moderator called for a vote on the Amendment to Article 7. The Amendment was defeated by a voice vote.

Several residents were concerned about their increase in property taxes. Treasurer Kazilionis explained if a property is assessed at \$250,000 the tax increase would be \$0.77 x assessed value per thousand which would amount to a \$192.50 tax increase.

Several Bayside residents spoke to Article 7: Bill Weisenbach (Bay Street), Doug Wolfire (Auditorium Park), David Crofoot (Shore Road), Bill Talbot (North Avenue), Francesca Sinnot (Shore Road), Jen Lannan (Main Street), Alma Homola (Park Row), Craig Brigham (Shore Road), John Spritz (Clinton Avenue), Janet Duggan (Park Row), Sid Block (Broadway), Josiah Huntoon (Broadway), Rachel Rosa (Auditorium Park), Judy Metcalf (Maple Street), Wendy Huntoon (Broadway), Jeffrey Wilt (Main Street), Bill Cressey (Bayview Park) and Miles Frieden (Clinton Avenue).

The Moderator asked if there were any objection to calling for a written ballot. Hearing no objection, the Moderator called for a vote on Article 7, by written ballot. The ballots were passed out by the Ballot Clerks (Craig Brigham and Jim and Kathy Ross). The Moderator instructed the voters to vote “Yes” or “No”.

**VOTED** - Article 7 passed, with no Amendments, 92-11.

**Article 8:** To fix a rate of interest on taxes delinquent after September 1, 2019 equal to that charged by the Town of Northport.

Judy Metcalf moved that Article 8 be adopted as written; seconded by Michael Tirrell.

Judy Metcalf reminded everyone that if their taxes are not paid on time, they would be subjected to a rate of interest set by the Town of Northport.

Hearing no further questions, the Moderator called for a vote on Article 8.

**VOTED** - carried by the majority.

**Article 9:** To see if the Village will vote to authorize the Overseers to establish rules and regulations, from time to time, addressing the use, protection and preservation of Village owned



assets in the interest of the Village and public safety of its residents, after public hearings on any such rules and regulations.

Judy Metcalf moved that Article 9 be adopted as written; seconded by Michael Tirrell.

Judy Metcalf addressed the Article. Dan Webster asked whether the Overseers could pass an Ordinance without public vote. Judy Metcalf explained that the Overseers could create an Ordinance but it could not be passed without a public vote.

Hearing no further questions, the Moderator called for a vote on Article 9.

**VOTED** – carried by the majority.

**Article 10:** To see if the Village will vote to move money reserved in the assigned police cruiser fund in the amount of \$6,109.59 to the restricted village truck fund.

Steve Kazilionis moved that Article 10 be accepted as written; seconded by Blair Einstein.

Hearing no questions, the Moderator called for a vote on Article 10.

**VOTED** – carried by the majority.

**Article 11:** To see if the Village will vote to move the money reserved in the assigned Infrastructure fund in the amount of \$2,815.38 to the restricted village truck fund.

Steve Kazilionis moved that Article 11 be accepted as written; seconded by Blair Einstein

Hearing no questions, the Moderator called for a vote on Article 11.

**VOTED** – carried by the majority.

**Article 12:** To see if the Village will vote to use the reserves from the restricted truck fund to purchase a new vehicle for Village use.

Steve Kazilionis moved that Article 12 be approved as written; seconded by Blair Einstein;

Hearing no questions, the Moderator called for a vote on Article 12.

**VOTED** – carried by the majority.

**Article 13:** To elect by written ballot a Clerk for the NVC for a term of 3 years.

Moderator Samway asked if the Nominating Committee had a nominee for Clerk for a three-year term. Bill Weisenbach, representing the Nominating Committee, nominated Maureen Einstein. There were no nominations from the floor. The Moderator asked the Committee to cast three written ballots for Clerk for a three-year term.



**Article 14:** To elect, by written ballot, two Overseers for the NVC for a term of tree years.

Moderator Samway asked if the Nominating Committee had 2 nominees for Overseer for 3-year terms.

Bill Weisenbach, representing the Nominating Committee, nominated Lisa Fryer and Jeffrey Wilt. There were no nominations from the floor. The Moderator asked the Committee to cast three written ballots for Lisa Fryer and three written ballots for Jeffrey Wilt.

**Article 15:** To elect, by written ballot, one Overseer for the NVC for a term of 1 year.

Moderator Samway asked if the Nominating Committee had a nominee for Overseer for a 1-year term.

Blair Einstein, representing the Nominating Committee, nominated Miles Frieden. There were no nominations from the floor. The Moderator asked the Committee to cast a written ballot for Overseer for a one-year term.

Moderator Samway congratulated the newly elected Officer and Overseers.

## **Article 2: Presidents Report**

John Spritz asked the new Overseers, Miles Frieden and Lisa Fryer, to please introduce themselves and welcomed them to the Board. He also noted that "In terms of the President's report, the only thing I have to say is that I have never been more proud of being a resident of Bayside, because of the extraordinary lesson in collegial democracy tonight. Thank you all very much."

## **Article 15: Committee Reports**

The Moderator stated Committee Reports were in the Annual Report. He asked if any of the Overseers would like to add any further information to their reports, which start on Page 16 of the Annual Report.

**Infrastructure Committee:** Mike Lannan thanked retiring members Dick Brockway and Lee Houghton. John Lojek & Billy Haverty have agreed to become members of the Committee. Infrastructure Report is on page 16 of the Annual Report.

**Governance and Communication Committees Report:** The report of these Committees is on Page 17 of the Annual Report.

**Waterfront Safety Committee:** Jeffrey Wilt thanked all the members for their help over the winter, spring and into the summer. The waterfront safety report is on page 18 of the annual report.





**Safety Committee:** Safety Committee Chairman Michael Tirrell offered some context around the 2020 budget for safety related expenses, specifically the budget allocation for police wages. Bayside's police duties are handled in a job-sharing arrangement between Michael Boucher and Ben Kolko. The budget provides for roughly 500 hours of police coverage, structured to ramp-up in the pre-season of June thru early July; to go to full coverage (40-hours/week) during peak season (July 4 through August); and to wind down in early September. Additionally, Tirrell focused on the issue of traffic safety, including speeding, given its high priority among Safety Committee members — and he shared some data to provide context around police attention to speeding concerns.

As of mid-August, a total of 78 motorists were stopped by the Bayside police and 9 of those were issued citations for traffic offenses (11.53%). Breaking that down, in the pre-season period, 43 vehicles were stopped, and 7 drivers were issued tickets (16.27%). That compares to the peak season period, when 35 motorists were stopped and 4 drivers were issued tickets (11.42%). The decrease from pre-season to peak-season can be attributed to what police call “voluntary compliance”: as the summer season progresses, motorists increasingly get the message that speed limits in Bayside are enforced by the police.

**Utilities:** Utilities Report, by David Crofoot, is on page 21 of the Annual Report. Dan Webster thanked David Crofoot and the Utility committee members for their hard work.

**Bayside Tree Committee:** Acting Tree Warden & Chairman Vicki Matthews reported: “We have completed the removal of 5 trees that had been determined to be dying and hazardous in their surroundings. At this time I am hopeful that all trees in our public spaces are healthy. This allows us to move in to a maintenance and prevention phase with our public trees.

We have done some pruning and currently have a pruning schedule for Blaisdell Park and Bayview Park along with scheduled cabling maintenance for our beautiful large trees in Ruggles Park and one tree in Bayview Park.

The Tree Committee is currently tasked with identifying areas to plant replacement trees as well as the best trees to plant. We are hoping to have input from people with the State of Maine Urban Forestry Program and work with the Infrastructure Committee to identify appropriate areas for planting new trees. We are hoping that our consultation with SMUFP will also provide guidance about best practices for dealing with the Emerald Ash bore which has found its way to Maine and is devastating to ash trees.

I feel confident that we are moving in a positive direction of being proactive with regards to our trees and green spaces. The committee members bring a wealth of experience, knowledge, interest and enthusiasm. I am very lucky to have such a fine group of people to work with. Committee members are: Bette Woolsey, Jim Coughlin, Michael Tirrell, John Woolsey, Joel Lipman & Michael Robbins.”

**Village Agent:** Bill Paige thanked Dick Brockway for all his help and support over the years and that it has been a pleasure working with Brock.



The Moderator recognized Dick Brockway, retiring Overseer. Brockway said he has been coming to Bayside for sixty years and the Paige family has always been an important part of the village, Bill's dad and now Billy. In his words, "Billy is a real, real treasure. I come here in the winter and see just how much Billy does. He goes around the village to check on things every day. If there is a broken water pipe, he's the guy who can fix it. Billy's heart and soul are all about taking care of this village."

**Wharfmaster:** Gordon Fuller's report is on page 25-27 of this year's Annual Report.

**Bayside Arts:** John Woolsey said it was another successful year and thanked the numerous volunteers. There were five successful performances in Community Hall and six art classes, run by Sheila Allen. Membership is now greater than 100. Bill Cressey headed up a special grant application. Steve Nelson designed and built the new website. John Woolsey's report is on Page 28 of the Annual Report.

**Bayside Historical Preservation Society:** Joe Reilly's report is on page 29 of the Annual Report. The second annual "Collectors Day" was held in the Community Hall and was a great success.

**Bayside Library:** Jennika Lundy's report is on page 30 of the Annual Report.

**Northport Yacht Club:** Lisa Webster's report is on page 32 of the Annual Report.

**Food Pantry:** Patti Wright thanked members of the Bayside Community for their support. This year we have asked for the gifts of time and talents rather than a large fundraising event. Last year donations totaling 700 pounds of food were given to the Food Pantry.

- a. Painting Project – Tim Samway's brainchild...he solicited the participants. Volunteers: Jim and Jimmy Bartlett Painting; Jason Lundy supervising young people: Leo Lundy, Mason Field, Tim and Andrew Trasatti, Michael Tubio and a big thank you to the Bayside Store for providing lunch for the crew.
- b. Handicapped Ramp Project: Steve Wickenden, Dick Brokway, Rob Sherman, Don Webster
- c. Regular Bayside-related volunteers: Liv and Leo Lundy, Jean and Jim Coughlin, Gordon Fuller, Ned Lightner, Jamie Sapoch, Jim Ross and Joe Reilly.
- d. 2019 Food Drive Sunday, August 18, 10:00 a.m. to 3:00 p.m. – looking for nutritious, useful, easy to store and cook products which must be unopened.
- e. Borrow a Bag: Reusable bags are available to "borrow" and transport donated goods. Bags will be donated to Pantry Clients

**2<sup>nd</sup> Annual "FILL THE COMMUNITY HALL" – SUNDAY AUGUST 18  
10:00 a.m.-3:00 p.m**

Samway said it is called Community Hall for a reason so "let's fill the hall on Sunday"!



**ADJOURNMENT:** Moderator Samway reminded the Overseers that they will be sworn in downstairs in the Community Hall following this meeting. Given that there were two former Presidents of the Northport Village Corporation in attendance, the Moderator asked Sidney Block to make a motion to adjourn the meeting and Josiah Huntoon to second the motion. The meeting was adjourned at 9:32 p.m.

Respectfully submitted,

Maureen Einstein  
Clerk, Northport Village Corporation