



Notes of Overseers' Meeting

Sunday, June 16, 2019

Attendees:

President: John Spritz

Treasurer: Steve Kazilionis

Office Manager: Mandy Everett

Village Agent: Bill Paige

Clerk: Maureen Einstein

Overseers:

Richard Brockway

Michael Lannan

Judy Metcalf

Jeffrey Wilt

Lee Houghton

Victoria Matthews

Michael Tirrell

Meeting Called to Order

Approval of Minutes

Deferred

Questions/issues from the public:

- Edie Fulton: she would like the Board of Overseers to take a position on the pending Nordic Farm Aquaculture project. She was advised that a subcommittee was formed during the last Overseers meeting to address concerns and respond in a timely fashion to the application. There will be more on this topic in the committee report.
- Cliff Christianson: also expressed a desire that the Board not adopt a neutral position. Overseers responded and noted public notices by the Board were already transmitted.

President's Report:

- July 1 deadline for committee reports for annual report publication. Reports are due to the office in word format.
- Nominating Committee: two overseers' terms will be up this year: Jeffrey Wilt and Richard Brockway.

Judy Metcalf moved that the President appoint Blair Einstein to chair the Nominating Committee and that he gather members to assist. Motion was seconded.

Discussion as to how better alert the Overseers and the community in advance of the annual meeting exactly whom the Committee will be nominating. President Spritz assured that it will be posted prior to the annual meeting.

Vote: 6 in favor, 1 opposed

Treasurer's Report - Treasurer - Steve Kazilionis

- New bookkeeper in place with a relatively smooth transition underway.
- Additional Warrants were circulated because some of the payments due weren't included in the initial batch warrants. Checks are expected at the office on the Monday after the Overseer's meeting.
- Safety - \$5,000 approved to spend above budget. However, given expanded police and lifeguard coverage a further variance from budget may occur.
- Operating variance \$2,000 total - Village in good shape financially with some expected exceptions, such as the road budget.

Treasurer asked for a motion recommending that the Overseers approve the purchase of a new village office computer up to \$1,000 out of contingency.

Judy moved to approve that motion –seconded: Lee.

Discussion: The computer cost was quoted as \$500 during workshop. Clarification was asked as to the new \$1,000 figure. The treasurer responded that it is to allow for a software package if necessary, and reminded the board that it would be a split purchase - half general, half utilities. ***VOTE - All in favor***

Judy moved; seconded by Lee to approve funding of HSA for Village Agent at the expense of \$433 to be paid from GG contingency. (total amount to be funded: \$866; the other half to be paid by the Utilities).

Discussion:

Judy wished to remind the Utilities Department that they must make the same vote at the next utility trustees meeting

The Treasurer further reported:

- Annual budget workshop was held Saturday, June 15th.
- Line items are a work in progress - budget proposed by Overseers for next year has an increase in the operating budget overall of 7%.
- Village Agent budget has been adjusted to reflect more hours spent by Bill in his role as village agent.
- Increased police coverage was a positive addition - increase in police budget due to the transitional period.
- The budget reflects necessary repairs to address serious incursion of water at the corner of the Community Hall
- Contingency fund variances over the years were further explained.
- Reserves are being set aside to replace village truck

Judy moved to adopt the budget in front of us to be presented to the annual meeting. The motion was seconded.

Discussion: Treasurer wishes to state that further adjustments to the budget will be made prior to the annual meeting.

- Road budget is \$15,800, which reflects \$9,000 for ordinary road maintenance and an additional \$6,800 for necessary projects. In fact, the Overseers would like to do all the repairs necessary but that would have required an additional approximately \$20,000 and with all the infrastructure spending anticipated on the seawall and related projects, it was understood that the budget simply wouldn't allow that.
 - The manner of presenting the financial reports to the villagers in a format that will lend the greatest clarity was discussed.
- VOTE to approve the budget: 6 in favor, 1 opposed

Annual Warrant for the Annual Meeting:

- Treasurer circulated the draft annual warrant and the Overseers discussed each element in detail.
- There was significant discussion on the warrants, borrowing, funding, and scope of project associated with the seawall reconstruction, causeway repairs associated therewith, the seawall on the southern side of the causeway necessary to protect the wastewater treatment plant, and the parking preservation and reconstruction.

**Vote to approve the Warrant as modified through discussion to put all funding options into warrant with one request for full scope of project for \$1.6 million.
6 in favor 1 abstaining**

John Spritz reminded all that Tim Samway has expressed a willingness to train a moderator to take his place on this important job.

Report of the Village Agent

- Needs to know if new float acquired from Town of Northport has been placed on Village's insurance policy.
- He expressed gratitude to community volunteers who had built a wooden ladder and mounted it to the boat float.
- Would like clarification as to when the lifeguards begin. Safety committee will confirm.
- 12-13 speeding stops have been performed already by the NVC PD
- Electronic stop sign needs to be installed by the Police Department, not the Village.
- 1 North Ave. parking sign issue - signage creates impression that no parking is allowed in that location but it is on Village property and only the Village can restrict parking.
- Similarly, recent tree planting and railway ties at the end of 1 Clinton Street property (North Street side) may be on public land. - John Spritz will write to homeowners to address these issues with each homeowner. They each will have 14 days to show a survey or to remove obstructions.
- Bill asked what the protocol, if any, should there be for approving temporary road closures for events. The Safety Day and Kid's Games called this to mind. The Overseers confirmed that a formal request should be made to the overseers for approval. The Board was reminded that it is essential that Overseers approve on a case by case basis after Village Agent/NVCPD review each request.

Report of the Office Manager

- May minutes - corrections made. Will be put up for acceptance in July

Committee reports

Tree Planting Committee:-Vicky reported on the recent meeting.

- Last summer trees in public areas were surveyed. Trees that were surveyed will be tagged.
- Small subcommittee will look into plantings. Nothing will be planted this summer but planning and public input will take place.
- Discussion as to how to handle Emerald Ash Borer as a community and as a committee. University of Maine - a contact has been made to assist with further management of greenspaces.
- Pruning has been ongoing
- As a result of the public meeting held on May 25, 2019 which was well attended, the Committee will be incorporating proposed changes into the proposed Tree Ordinance for action at a future Overseers meeting.

Communications/Governance- Judy Metcalf

- Judy had earlier circulated a memo distilling comments gathered at the public meeting -successful public turnout and participation
- People have a desire to focus more on the Historic District in tightening up regulation
- It was recognized that the village must work closely with the town to assure appropriate and consistent enforcement of the ordinance.
- Statistical analysis of the surveys will be further prepared and circulated.
- It is unlikely that a zoning ordinance change will be proposed this year.

Infrastructure - Michael Lannan

- Roads- \$6,800 budgeted for a \$20,000 need. Proactive maintenance can be deferred for budgeting purposes.
- North Ave. - no long term draining at this time, just short term. Small window of opportunity for work. A fraction of the budget the rest is design money that is available at the committee's discretion for refinement.
- Seawall meeting 06/14/2019 report - well attended including several members of the public, at the same time as a meeting with utilities and a DEP rep. Encouragement for everyone to attend for educational purposes leading up to the Annual Meeting.
- President Spritz wanted to know who is coordinating public meetings prior to the Annual Meeting?
- An infrastructure committee vetted and approved PowerPoint presentation will be created and posted to baysidemaine.com and there will be a series of shorter public meetings onsite.
- Overseer Richard Brockway is rebuilding models of seawall to reflect current design options.
- Parking will be considered. Drainage issue where park row comes into the park that

will be connected to outfall that is in the middle of wall possibly creating additional parking

- It was suggested that someone on the infrastructure committee get the yacht club's permission to display models there, as well as set up more information for the public to take as needed.
- It was suggested that the infrastructure committee chair hold regular "walk through" events around the seawall to illustrate issues and options to the public
- Homanns' Property: several Overseers have inspected the issue and have come to a consensus that there is not a problem.

Utilities Department - Dr. David Crofoot

- Reviewed the compliance schedule - very strict dates and limits as to how to become compliant with year round waste water chemical treatments and increased testing.
- By June 30th - preliminary study to present new physical plant options - done
- Aug. 31- Locations for physical plant were completed and reviewed and chosen
- By Labor Day secure funding for new physical plant -secure funding either at 2019/2020 final design due Dec, 30, 2020 complete construction needs to be completed by Dec. 31, 2020. Utilities Committee has come to consensus that we need to build on the same location a winterized structure to address year round dechlorination and decontamination and worker safety present. There was a 3 in favor 1 opposed. ML filed a minority report due to the motion not including the remediation of the south side of the seawall repairs to protect the investment of the Utilities Committee. (remediation of the south side seawall is beyond the scope of responsibility for the Utilities Trustees as it is a general government issue.

Nonetheless, the Utilities Trustees endorse and will facilitate any effort the General Government makes to fix that south seawall).

- A dry feeder was supposed to be installed and completed by this spring, however, it has been postponed for a variety of reasons until possibly next summer.
- The plant has restarted. After not having violations in many years, this spring we have experienced several exceedances. Consulting with the DEP, the manner of testing could be the issue. Utilities Department is confident in the level of dechlorination
- A public meeting needs to be held between the 4th of July and July 16th to talk about the compliance schedule and the new wastewater treatment plant.
- The town is going to be repaving Shore Road between the Community Hall and prior work completed last fall. Some cost related to elevating manholes and other issues will need to be reimbursed to the contractor as it goes into their bid.
- Farley and Brothers has been selected as the contractor after public bids to do the Cobe Road waterline replacement will take place after Labor Day.
- Saturday, July 13th is the prospective date for a public, informational meeting. The exact time and date will be set and publicized at a time in the near future.

Safety Committee - Michael Tirrell

- Police are doing their "ramp up coverage" - several stops have been made so far.

- The Villagers were reminded that all roads which travel east/west have a speed limit of 15. Broadway and Sea Street also have a 15 mph. Shore Road and George Street are marked, with the speed limit through most of the dense village as no more than 25 mph.
- Lifeguards start June 29th
- Safety committee is meeting next week.
- Public safety day - July 7th. A flyer will be posted. 11- 1 will be the time. Police, fire, first responders, animal control and safety committee members will be attending. Bicycle safety will be addressed, and safety related games and prizes will be available. The location for the event is Ruggles Park.
- Flashing speed signs- it needs to be decided as to what to do with the data downloaded from speeding signs
Overseer Lannan would like signs marking speed limits. Bill reported that the town has shown some opposition to a proliferation of signs in the past.

Waterfront Safety Committee - Jeffrey Wilt

- Forms and stickers for registration of watercraft available at the office and forms are online, in the office, in the yacht club and Jim Coughlin has some available.
- Several people working with the Wharfmaster are committed to the enforcement of regulations
- June 15th - September 15th will be the enforcement period

Judy moved to accept a gift of a rowboat from the NYC of a Walker Bay rowboat which will be for the public to use rowboat to get to outer float.

- The yacht club will have a separate motor propelled boat for members only to use for short term use only (back and forth to the outflow only).
Issue one: acceptance of boat
Issue two: rules - waterfront safety will draft rules
- Insurance costs of adding new boat to Village's insurance policy will be addressed as cost figures are available.

VOTE - all in favor

- Jeff Wilt would like to establish the ability of the Overseers to implement a mandatory fee for any watercraft stored on village property. Protocol surrounding how to technically implement this needs to be discussed, solidified and followed.
- Draft waterfront registration ordinance does not have to be done by this Annual Meeting. Fees can be implemented in an ordinance and be in compliance with the law. Draft ordinance presented by Columbus Day or Memorial Day, however it doesn't have to be completed this summer.
- Further defining of what needs to be registered and what doesn't need to happen at committee level, as well as how to handle guests and renter's kayaks and clarifying the registration process as a means of enforcement. Renters pose an interesting dilemma. The committee wanted more time to put this into process so that these particular issues work themselves out in a final process. - creating transferable, commercial permit options may need to be created. Commercial entities need to be

notified.

Aquafarms Subcommittee - President John Spritz

A temporary Ad Hoc committee was formed during the May Overseers meeting. The intent of the committee was to review the application which Nordic Farms was likely to file prior to the next Overseers meeting and to make a recommendation of any actions that the Overseers may want to take in regards to any permit issues. A letter was drafted and presented to the Overseers. A copy of the letter is attached hereto and has been sent to the appropriate agency to compel a public hearing.

- The level of detail for the size of the institution is concerning to the community for several reasons.
- Subcommittee was created to handle deadlines between overseers meeting. We must say that we want Nordic Aqua Farm to prove their case in a public setting. This application is not as detailed as many officials would like to see, but would like to see the application completed to its fullest extent to answer potential questions coming from the public.
- June 20th is BEP's "kick off meeting" to formally accept jurisdiction. There will be no public comment. The letter drafted states why this process is important to Bayside.
- The concern over the fact that the food source hasn't been chosen will be included. Tell Nordic that this isn't completed from NVC's POV.

Vicky Matthews moved the Board accept John's letter with additional language and that it be promptly delivered to the appropriate agencies.

Vote 5 in favor, two abstained

Town of Northport News-

Mike Lannan reported that:

Patti Wright, who is quick to acknowledge the food pantry volunteers as a whole, won a community service award.

It was reported that the Town meeting was very straightforward. One issue that the selectmen was split on was the \$25,000 rebate payment to NVC which is a matter of education and the Board can't become complacent at town level when it comes to advocating for this payment.

Further citizen comments:

Edie Fulton, again, expressed concern about the Nordicfarms project and reiterated some concerns that were discussed. She expressed the desire to have better communications between the overseers and the citizens of Bayside.

Adjourned

Next meeting: Sunday, July 14, 2019