

CLERK'S REPORT OF THE ANNUAL MEETING
OF THE NORTHPORT VILLAGE CORPORATION

ANNUAL MEETING
AUGUST 14, 2018

The Annual Meeting of the Northport Village Corporation was held on Tuesday, August 14, 2018, at 6:30 p.m. in the Bayside Community Hall with 83 registered voters present. The Clerk opened the meeting by reading the Call and Return on the Warrant. The Annual Warrant had been posted in five locations within the Village and in the newspapers. The Warrant and Clerk's report of the Annual Meeting, 2017, had been included in the Annual Report which was published more than two weeks before the meeting.

Article 1: To choose a Moderator, by written ballot, to preside at said meeting. Blair Einstein, representing the Nominating Committee, nominated Timothy Samway. There were no nominations from the floor. Timothy Samway was elected Moderator, by written ballot, of the Annual Meeting. The Moderator took the oath of office from the Clerk.

Samway welcomed everyone to the 103rd Annual Meeting of the Northport Village Corporation. Samway asked Adelaide Lincoln, who has spent 89 summers in Bayside, to lead those present in the Pledge of Allegiance to the Flag.

He recognized the elected Officers of the Village Corporation and the Overseers. He also recognized Bill Paige, the Village Agent, Amy Eldridge, Office Manager for the Village(who put together this year's excellent Annual Report) and Michael Boucher the chief law enforcement officer for the Village.

He thanked Steve Trenholm for putting up the patriotic bunting, Joe Reilly for hanging the flag in the Community Hall and Ned Lightner for setting up the video and sound. Please note, this year's Annual Report is dedicated to Ned Lightner.

The Moderator said copies of the Annual Report were on the table at the entrance as well as a Supplement to the Annual Report for Article 5 and Article 18.

Samway reminded everyone to turn off their phones, etc., and "please no texting...let's keep distractions to a minimum".

Before reading the Rules of Procedure, the Moderator asked that we take a moment of reflection to remember our friends and neighbors who had passed away since the last meeting. Voters were asked if there were any names that should be added so that the Clerk could include those names in her Annual Report.

David G. Bryant
Nate Hobgood-Chittick
Derek Cressey
Andrew Fulton
Katherine Gerrity
Curtis Holmes
Scott A. Mills
Scott Ladd Mills
Eleanor Epstein Moscow
Christopher Muldoon
Josephine "Jo" Young Pendleton
James "Skip" Francis Pendleton
Elizabeth "Betty" Colley Shibles
Elizabeth "Betty" Moloney Wilson

Samway went over the requirements for voter eligibility and read the Rules of Procedure for the meeting. He emphasized that this was an open town meeting of the Northport Village Corporation and not a meeting of the Overseers and Officers. Everyone who is a voter should feel they have the right and the privilege to speak, ask questions, make motions and at any time ask for clarification. The Moderator’s job is to make sure all voters have their say and to be fair in all rulings. An additional reminder is that the Moderator will be the one to “Call the Question” and will do so after all voters have had their opportunity to speak. The Moderator will also be the one to ask for the “motion to adjourn” and do so after all the business of the meeting has been completed. Rulings by the Moderator can be overturned by a majority vote and anyone can ask for clarification at any time.

Samway stated that there is one seating section here tonight, but only those who have been handed voting cards should be voting. If someone does not have a voting card, please go back to see if your name is on the checklist. If someone thinks they deserve a voting card and had been turned down they can appeal that decision at this meeting. If someone was mistakenly given a voting card please either return the card or refrain from using it to vote.

Article 2: President’s Report

John Spritz’s President’s Report is on Pages 14 and 15 of the Annual Report. He thanked the Overseers for their service on the Board. He noted that Overseers Lee Houghton and Paul Nyren were not in attendance. He thanked outgoing Overseer, Paul Nyren, for his hard work and input during his three years as an Overseer.

He also thanked Tim Samway for his tireless efforts on behalf of the Village. He stated that it has been a great pleasure to work with him. Tim has been our Moderator for many years. He presented Tim with a replica model of the Bayside Library made by Dick Brockway in recognition of his 20th year as Moderator of the Annual Meeting. Samway received a standing ovation!

Article 3: Treasurer’s Report

Steve Kazilionis, Treasurer stated, that the Village Corporation, as it has been the case for many years, is in sound financial shape. The most critical infrastructure repairs have been addressed and the Corporation is positioned to maintain the Village in the years ahead. The 2019 proposed budget, approved by the Overseers, asks for a 3% increase to help maintain these expenses. He noted that all the widows were replaced in the Community Hall with a price tag of \$17,000...of which only \$1,900 was used with taxpayer dollars. The rest was raised with donations from the community.

Article 4: To see what sums of money the Northport Village Corporation will raise and appropriate for the following accounts for the fiscal year 2019.

OVERSEERS PROPOSED BUDGET

Expenses

Total 6000 Administration	\$23,006
Total 6199 Employee Wages & Benefits	\$26,280
Total 6200 Buildings & Utilities	\$ 6,200
Total 6290 Roads	\$22,800
Total 6400 Community	\$61,400
Total 6500 Protection & Safety	\$26,606

Total 6600 Village Contribution to Sewer	\$ -
Total Long Term Debt Service	65,007
Total 8200 Capital Exp. and Contingencies	<u>\$19,000</u>

Total Expenses	\$250,299
Total Funds to be Raised	\$250,299

The money will be raised as follows: \$25,000 will be requested from the Town of Northport as part of the warrants of the Town’s Annual Meeting. The NVC expects to raise \$8,700 of other revenue (\$6,000 Utility rent, \$2,900 interest, and \$700 Community Hall rental) the balance (\$216,599) is to be raised from the Village property tax.

If the \$25,000 warrant is not approved by the voters of the Town of Northport, \$250,299 will be raised from the Village property tax.

Vicki Matthews moved that NVC raise and appropriate \$250,299 for the fiscal year 2019; seconded by Dick Brockway.

Steve Kazilionis explained the Budget.

The Moderator called for a vote on Article 4.

VOTED – carried by the majority.

Article 5: (Corrected Version). To see if the Northport Village Corporation will vote to appropriate and authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation and/or expend funds from accumulated surpluses, a principal amount not to exceed \$216,599 in anticipation of 2019 taxes and to issue and sell for that purpose general obligation bonds or notes of the Northport Village Corporation, the proceeds to be used for the purpose of providing working capital for governmental activities of the Corporation, such bonds and notes to be issued upon such further terms or conditions as may be determined by a majority at least of the Overseers of the Northport Village Corporation.

Financial Statement

1. Total Village Indebtedness

A. Total bonds outstanding & unpaid as of 12/31/2018	\$1,173,406
B. Total bonds authorized and unissued.	\$ 452,000
C. Bonds to be issued if this article is approved	\$ 216,599
(NOTE: This bond would replace \$202,000 of the sum included in line B)	<u>(\$ 202,000)</u>
Total	\$ 1,640,005

2. COSTS

At an estimated rate of 1.0% for a term of one year, the estimated costs of this bond issue will be:

Principal:	\$216,599
Interest:	<u>\$ 1,625</u>

Total Debt Service	\$218,224
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3. Validity

The validity of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue differs from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not by reason of the variance.

John Spritz moved that the corrected version of Article 5 be approved as written; seconded by Wendy Huntoon.

Steve Kazilionis explained Article 5.

VOTED – carried by the majority.

Article 6: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation a principal amount not to exceed \$500,000, and to issue and sell general obligation bonds or notes of the Northport Village Corporation for that purpose and/or to expend funds from accumulated surpluses (the combined borrowing and use of surplus funds not to exceed \$500,000), for replacement and repair of the Community Hall and Wharf as needed, repairs to utilities operated by the Village Corporation for reconstruction of shoreline damage to property owned by Northport Village Corporation or repairs of roads owned by the Corporation, such bonds and notes to be issued upon such further terms or conditions as may be determined by a majority of the Overseers of the Northport Village Corporation, and further to authorize the Overseers to accept and expend federal or state grants, execute any and all contracts and documents and take any and all actions necessary or convenient to issue the bonds or notes of the Northport Village Corporation and accomplish the Project.

John Spritz moved that Article 6 be approved as written; seconded by Wendy Huntoon.

Judy Metcalf explained Article 6.

VOTED – carried by the majority.

Article 7: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to use the balance of reserves in excess of expenses at the end of 2018 and/or to draw from reserves to complete the Infrastructure projects planned and approved by the Overseers for fiscal 2018. Withdrawal from reserves not to exceed \$18,100. This warrant will be executed only if the projects below cannot be completed by 12/31/2018.

2018 Infrastructure Projects

1. Wharf – Preventative Maintenance	\$ 4,000
2. Upper Maple Street	\$ 7,500
3. West Street	\$11,300
4. Upper Clinton	\$ 6,800
5. Additional Tree Removal	\$ 3,000
6. Beale Park Project	\$ 1,000
7. Removal of old Hydrant – Ruggles Park	\$ 1,500

John Spritz moved that Article 7 be approved as written; seconded by Judy Metcalf.

Steve Kazilionis explained Article 7. Resident Sheila Bauer (Shore Road) questioned the cost of repairing West Street & why it was much higher than the rest of the roads.

Dan Webster questioned the additional \$4,000 allocated for Wharf maintenance.

A voter asked where West Street was located. West Street is off George Street between Pleasant Street and Clinton Street, going up toward the Bluff Road.

The Moderator called for a vote on Article 7.

VOTED – carried by the majority.

Article 8: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to withdraw from reserves to fund consulting and engineering studies for the repair of the Seawall; withdrawal from reserves not to exceed \$25,000.

Mike Lannan moved that Article 8 be approved as written; seconded by Judy Metcalf.

Mike Lannan explained Article 8.

The Moderator, Tim Samway, wanted the voters to be clear that Article 8 is about using the reserves to fund the consulting and engineering studies for the repair of the seawall. Article 8 is not about design and this Article is not intended to be a public hearing about design. This Article was written to give the Overseers the authority for funding the engineering studies for the repair of the seawall.

Jim Coughlin (Bluff Road), Gordon Fuller, Wharfmaster, Elaine Smith (Pleasant Street), Sheila Bauer (Shore Road), Jackie Facey (Main Street) Bob Stetser (Broadway) & Dan Webster (Shore Road) had input and questions and much discussion ensued regarding the options for design regarding the seawall. Mike Lannan indicated that there were other options on the table.

Moderator Samway recognized Overseer, Wendy Huntoon. Wendy stated she wanted to make a clarification that at the July Overseers meeting this Board of Overseers made a motion and voted to approve a stone revetment & rip rap design for the Seawall on the recommendation of the Infrastructure Committee. The Overseers' voted that it would be the preferred option.

Prior to calling for a vote, Moderator Samway again emphasized that Article 8 is about funding, consulting and engineering.

VOTED – carried by the majority.

Before proceeding to Article 9, Moderator Samway suggested that Supplemental Article 18 be inserted, after Article 8, unless there was an objection from anyone. Seeing no objection, the Moderator read Supplemental Article 18.

Article 18: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to withdraw from reserves to fund consulting and engineering design studies to stabilize the banking at the end of North Street; reserves not to exceed \$10,000.

Mike Lannan moved that Article 18 be accepted as written; seconded by Wendy Huntoon.

Mike Lannan explained Article 18.

The Moderator called for a vote on Article 18.

VOTED – carried by the majority.

Article 9: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to withdraw from assigned reserves to fund the purchase of a new

police cruiser using funds specifically set aside for that purpose. Withdrawal from reserves not to exceed \$1,500.

Wendy Huntoon moved that Article 9 be approved as written; seconded by Judy Metcalf.

Wendy Huntoon, Overseer and Chair of the Safety Committee, stated the Village had the opportunity to purchase a newer police cruiser with updated equipment for \$1,500.00. Steve Kazilionis noted that the Village received a \$500.00 donation and the Cruiser to be purchased is a ten year younger model. He also stated that the current police cruiser will be sold.

The Moderator called for a vote on Article 9.

VOTED – carried by the majority.

Article 10: To fix a rate of interest on taxes delinquent after September 1, 2018, equal to that charged by the Town of Northport.

Judy Metcalf moved that Article 10 be accepted as written; seconded by Wendy Huntoon.

Judy reminded everyone that tax bills had been mailed out and were due by September 1, 2018, and if not paid on time would be subjected to a rate of interest set by the Town of Northport.

The Moderator called for a vote on Article 10.

VOTED – carried by the majority.

Prior to Article 11 John Spritz reminded the voters that the By-Law regarding terms of office were voted in at last year's Annual Meeting. This will be the first election where the voters will be electing some positions for 3-year terms.

Article 11: To elect by written ballot a President for the NVC for a term of 3 years.

Moderator Samway asked if the Nominating Committee had a nominee for President for a three-year term.

Bill Cressey, a member of the Nominating Committee, nominated John Spritz. There were no nominations from the floor. The Moderator asked the Committee to cast a written ballot for President for a three-year term.

Article 12: To elect by written ballot a Treasurer for the NVC for a term of 2 years.

Moderator Samway asked if the Nominating Committee had a nominee for Treasurer for a two-year term. Blair Einstein, Chairman of the Nominating Committee, nominated Steve Kazilionis.

There were no nominations from the floor. The Moderator asked the Committee to cast a written ballot for Treasurer for a two-year term.

Article 13: To elect by written ballot a Clerk for the NVC for a one-year term.

Moderator Samway asked if the Nominating Committee had a nominee for Clerk for a one-year term.

Bill Cressey, a member of the Nominating Committee, nominated Maureen Einstein. There were no nominations from the floor. The Moderator asked the Committee to cast a written ballot for Clerk for a one-year term.

Article 14: To elect by written ballot 3 Overseers for the NVC for 3-year terms.

The Moderator asked Blair Einstein, representing the Nominating Committee, to present the slate of the three candidates for the office of Overseer for three-year terms. Mike Lannan, Vicki Matthews & Judy Metcalf were nominated. The Moderator asked the Committee to cast written ballots for Overseers elected to a three-year term.

Article 15: To elect by written ballot 2 Overseers for the NVC for 2-year terms.

The Moderator asked Bill Cressey, representing the Nominating Committee, to present the slate of the two candidates for the Office of Overseer for two-year terms. Lee Houghton and Michael Tirrell were nominated. There were no nominations from the floor. The Moderator asked the Committee to cast written ballots for the Overseers elected to two-year terms.

Article 16: To elect by written ballot 2 Overseers for the NVC for 1-year terms.

The Moderator asked Blair Einstein, representing the Nominating Committee, to present the slate of the two candidates for the Office of Overseer for one-year terms. Dick Brockway and Wendy Huntoon were nominated. There were no nominations from the floor. The Moderator asked the Committee to cast written ballots for the two Overseers' elected to two one-year terms.

Tim Samway congratulated the Officers and Overseers'.

Article 17: Reports of Committees

The Moderator stated Committee Reports were in the Annual Report. He asked if any of the Overseers would like to add any further information to their reports.

Reports of Committees

President's Report: John Spritz wanted to welcome the new Overseer Michael Tirrell and thanked Paul Nyren for his years as Overseer. He stated he was very grateful for his service to the community.

Governance and Communication Committees: The Governance Committee work, in particular, has been devoted to revising the Fire Ordinance. There is a "cheat sheet" in the Committee report of what is permitted and what is not permitted pertaining to fires. Judy Metcalf stated that there had been a public meeting regarding the Proposed Fire Ordinance; as a result of that hearing and public input the Committee recommended to the Overseers at their June 2018 meeting that the Overseers' approve the revised Fire Ordinance.

The Committee has also been working on the review of NVC Zoning Ordinance along with the help of Dan Webster. On Sunday, September 2, there will be a public hearing on the revisions the Governance Committee will be presenting to the Overseers for their review. Judy urged the public to attend this meeting and welcomed their input. The Committee's focus is on clarity because it is key to land use issues. Judy's report for both Committees is on pages 18-19.

Safety Committee: Before Wendy Huntoon started her report, the Moderator asked her to introduce her father, Josiah Huntoon, in the audience. Her dad has been coming to Bayside every summer, like Adelaide Lincoln. The only summer he missed was the one he served during the Korean War. Jo Huntoon was an Overseer and President of the NVC for many years. Thanks Jo!

Wendy thanked the Safety Committee for all their hard work which continues throughout the year. She also thanked the lifeguards Evan Damuck and Mackenzie Treadwell for their great work this summer. There was 7-day coverage this season. She recognized Officer Michael Boucher for doing a good job community policing. He is employed for a full year, however, his coverage will stop after Around Islesboro Race in September. She urged the public to attend the Safety Committee meeting being held, Friday August 17, on the Blair Agency porch.

Utilities Committee: John Woolsey asked David Crofoot if the Salmon Farm goes through how would it impact Bayside. David has received reassurances from Keith Pooler, Superintendent of the Belfast Water District, that the project will not cause problems or negatively impact Bayside.

Bayside Historical Preservation Society: Joe Reilly wanted to clarify that not only is Heidi Von Bergen the Treasurer of BHPS but she is also a member of the Board. Joe thanked her for all her hard work. He also thanked Beverly Crofoot and Cathie Ross for their fund raising efforts for the new windows here in the Community Hall. The total cost to replace the windows was \$16,950.00. Thanks to the generous donations from the community, all but \$1900.00 was covered for replacing the windows. Seventeen families made a contribution to this fund. Once again, generosity of friends & neighbors in Bayside has been overwhelming.

Bayside Arts: John Woolsey reported that they have had a good season, in particular the Classical Music Concert held on July 15 with 90 people in attendance. He urged everyone to come to the Jazz Concert, tomorrow, August 15....it was great last year and it is going to be just as good this year. Woolsey thanked Sheila Allen who has been giving Art Classes every Wednesday with as many as 25 children attending.

Wharfmaster: Gordon Fuller reported that the 420's are off the out float so the secondary float is bare....if you have a dinghy that is not in compliance....please get them off the boat float. He highly encouraged everyone to put their name on their dinghy to better help enforce the rules. Bail out....if you don't...it is an indication that you are not around. He stated that we are still not past the dinghy crisis. He reminded boaters to stay out of the swim zone for there is no reason to be there. He thanked the lifeguards for all their work.

Village Agent: Bill Paige had one thing to add to his report...he thanked Dick Brockway and Rob Sherman for all their volunteer help they do for this community.

Tree Warden: Vicki Matthews reported that this new committee is off to a good start. The position of Tree Warden is vacant and needs to be filled, anyone wishing to do so, please contact Vicki Matthews.

Food Pantry: Patti Wright thanked members of the Bayside Community for their support, including Ned Lightner, Gordon Fuller, Deidre Goode, Jean and Jim Coughlin, Jamie Sapoch, the entire Lundy family, Jennika, Jason, Leo and Liv and Cathie & Jim Ross for their tireless enthusiasm & helpfulness in this effort. The Food Pantry regularly gets checks for bottles & cans donated at the Northport Redemption center. If you are a member of Amazon Prime...they offer a new program "Amazon Smile" where you can designate the charity of your choice that will receive a small percentage of your purchase. To prove that pennies add up, the jar at the Bayside Store produced over \$600.00 last year. You can also send donations to: Northport Food Pantry, P. O. Box 27, Lincolnville, Maine 04849.

Moderator, Tim Samway, had one additional announcement to make regarding the Food Pantry and his idea for a Food Drive.

"This Sunday, the 19th, we will be having a food drive-----we are asking residents to bring a food item, or items, here to the Community Hall next Sunday. If you won't be here on Sunday you can go ahead and leave the donated food on the front steps, or on the Yacht Club porch-----or pack up your

van full of food items and leave them on Patti Wright's porch. Every year at the Annual Meeting we've reminded residents to think about the food pantry as they close their cottages for the season---and for those who live here year-round, we ask that you check your cupboards for "extras", or maybe when you go to the market this week you will pick up a few extra items-----there are always "specials", 3 for \$5 or something like that...tuna fish, peanut butter, cans of soup, beans, packages of pasta-----anything you think some family will need this winter.

In Portsmouth, NH there is a 100 year-old Music Hall in the downtown area and the local food pantry uses the Music Hall every year for their food drive. The tag line is "Let's fill the Music Hall seats with bags of food". Jim and Cathie Ross have a photo of the Music Hall that was taken the day after this years food drive---it's an impressive photo and we hope that we can borrow the idea for Bayside. Steve Nelson has taken a photo of the empty seats, next Sunday or Monday we'll take another photo with the seats filled with food bags-----but we need your help. We have about 75 people here tonight; we need you to tell your neighbors about the food drive. I will ask Dan Webster if he'll put out a couple of reminders this week.

This place is called the Community Hall for a reason-----it's our chance to continue to act as a community helping out the Northport Food Pantry---it started over 15 years ago with the Junior Yacht Club collecting cans and bottles for the Food Pantry and it has continued with Patti Wright and the committee doing auctions and raffles and we hope that this food drive, "FILL THE COMMUNITY HALL", is the start of another annual event. Let's get together and do this!"

Adjournment: Seeing no further questions or comments, Moderator Samway asked Bill Cressey, former Overseer & Treasurer, to make a motion to adjourn the meeting. He asked John Woolsey, former Overseer, to second the motion. The meeting was adjourned at 8:21 p.m.

Respectfully submitted,

Maureen Einstein
Clerk, Northport Village Corporation