

Northport Village Corporation

February 19, 2017

Overseers Minutes

Attendees:

President: John Spritz

Village Agent: William Paige

Office Manager: Amy Eldridge

Overseers:

Vicky Matthews

Paul Nyren

Judy Metcalf

Lee Houghton

Wendy Huntoon

Dick Brockway

Visitors:

Beverly Crofoot, Marge Brockway, Christopher Maseychik, Carlton Smith

Meeting Called to order: John Spritz called the meeting to order at 9:00 am

Approval of Minutes:

Discussion: Vicky M. requested that the draft be amended to reflect that she was not the moving party on the 3 stipulations. With corrections, All were in favor to approve the minutes.

Questions/issues from Bayside Residents and meeting attendees:

Christopher Maseychik of 5 North Avenue expressed a concern about the street light at that location. The light is angled upward and shines on the properties not the street. He provided images of the street light for the Overseers to review and is concerned that it could be a safety issue. Judy M. mentioned that she was provided a contact person from CMP (Mr. Hendrickson) that she could call and see about reorienting the light. Judy M. will provide feedback on her discussion with CMP.

Report of the President

John S. mentioned that Carlton Smith the assistant clerk will be here to observe John S. sign the tax commitment letter to the Town of Northport. John S. appreciates how diligent Bill P. has been on finding recent water leaks. John S. expressed that he will be tracking decisions made at the Overseers meeting to make sure action and follow-through is being taken by the appropriate person.

Report of the Treasurer

John S. distributed the warrants to be signed. John S. on behalf of Steve K mentioned an email that was

sent out to the Overseers reflecting old business about finances of the Hall and new business: Nadim has joined the finance committee and that Utilities has been fully reimbursed for the excess payments on the Maple Street project. John S. also mentioned that Steve K would like the Overseers to start looking ahead to 2018, particularly regarding any warrants that would need to be made for the Annual Meeting.

Judy M. said that Steve K. sent out the 2nd close on the year-end closing. Judy M. mentioned that the Utilities noticed that principal bond payments had been recorded on the wrong line and that they have informed Steve K. for them to be corrected. (Addendum below)

Lee H. mentioned that Steve K. expressed that limited funds are available and that the Overseers should be watchful of upcoming expenses and mindful of cost. John S. confirmed that Steve K mentioned that there are limited Centennial and Contingency funds.

Report of the Village Agent

Bill P. expressed how busy he has been with water leaks, sewer backups and snow storm removal.

Bill P. said that he feels repairs need to be completed first on the exterior of the Community Hall, before the painting is begun.

The office received an email come in from Anne Soave regarding a water problem affecting her home at 36 Broadway. She had been in contact with the Town of Northport and has not seen any results. The problem has gotten worse over the years and the water washes out under her house. Bill P and Amon Morse have discussed possibilities to fix the problem. Lee H. mentioned that he put French drains around his foundations and it helped his property and his neighbors as well. He expressed that in the future home owners may want to look at putting in French drains. Paul N. informed the Overseers that the Code Enforcement officer looks at these issues. John S asked Paul N. to speak with the Town of Northport to see what is happening on the request from Anne Soave.

Bill mentioned that we have not yet received the funds for the 3 dehumidifiers that were recalled from the manufacturer.

An email was received from a realtor related to the property at 2 Auditorium park which has recently sold. The email noted that an insurance company will not insure the property because the adjacent street is not plowed. Bill P. mentioned that the NVC has a policy where if no one is living at the home in the winter then the road would not be plowed.

Judy M. said that the road can be declared discontinued but there is a legal process that the Village would have to complete for the future. If this were to happen then the home owners would be responsible for plowing the road themselves. Judy M. also mentioned an indemnification agreement with stipulations that the home owners would have to sign, if they choose to plow themselves. John S.

will work with Judy M. on a letter to the realtor who made the inquiry.

Bill P. spoke to the road commissioner Amon Morse about the handicapped parking spot next to the Community Hall. Amon M. would have to speak with the code enforcement officer and get back to Bill P. Bill P. has completed some measurements outside and feels we may be able to add a 10 foot dirt spot next to the hot topped area. John S. said that we will wait to hear back from the Town of Northport to determine further action.

Paul N. asked about the sand contract. Bill P. expressed that the 2016 bill has been settled.

Judy M. moved that the Overseers approve for the Bayside Historical Preservation Society the Annual meeting of the National Methodist Camp Meeting Association on May 6th from 11 a.m. To 1 p.m. and she move that any rental be waived. Vicky M. seconded the motion. Vicky M. expressed that the hall may not be cleaned by then. Bill P. will check with Carla P. about cleaning the Hall before May 6th.

Communication Report:

John S. in place of John W. said that he didn't see anything that needs to be reported. Wendy H. expressed her concerns about spending money on communications technology. Quorum qualifications were discussed, to insure that NVC meetings comply with public meeting rules. Lee H. echoed Wendy H. concerns, noting that he himself hires a helper to work for him so that he can personally attend the meetings of the Overseers. He also pointed out that nearly all of the Overseers make financial sacrifices to be on the Board and expressed his feelings on offering the ability to call in and provide reimbursement on technology. John S requested that the Governance Committee look at the By-Laws in reference to remote calling and the expectations of the Board of Overseers.

Finance Committee Report:

Judy's M. said that there is nothing additional on financial matters, and expressed to the Overseers that an extra look by all at the second closing conducted in anticipation of the audit would be appreciated. Judy M. reported that she discussed with Steve K. the idea of a face to face meeting between the bookkeepers and the employees of the village. All officers, trustees, and overseers would be welcome. This will likely occur after tax season.

Infrastructure Committee Report:

Dick B. went over the report from the University of Maine on the review of the Community Hall. They provided a lot of information that could enhance the Hall infrastructure. A thank you note had been sent to the Dean from the President expressing the village's gratitude for the students' work.

Speaking from the floor, Beverly Crofoot reported that she has spoken with Greg Gordon, owner of Highland Window Works, about the progress of the windows repairs. She said everything is going well and they are at the stage of picking out the paint color. Beverly provided sample locks for the

Overseers to look at and determine what they would like to do. Bill P. had spoken to Greg and he said that he did not recommend putting the old locks on the windows. Vicky M. would like additional information on the locks before determining an appropriate lock. Beverly C. will provide further details and options in writing for the March meeting.

Judy M. reported on the possibility of engaging in a cohesive fundraising and expense plan for the various projects which the Infrastructure Committee had identified. She referred all to her email on 02-18-17 outlining ideas and soliciting comments at the Overseers meeting. (A copy of that email is on file at the Village Office).

Lee H moved that we take the remaining funds from the centennial fund and dedicate them toward the infrastructure project identified for the Community Hall (approximately \$10,0000.00). Judy M. seconded the motion. Discussion: the Overseers expressed how they would like quotes to determine the actual cost of repairs and upgrades for the Hall and then see how much of the remaining Centennial funds could be utilized toward the Community Hall projects. John S. called the: 3 in favor. 3 Opposed. To break the tie, John S voted: Opposed

Judy moved that the President of the Village be authorized to complete and submit on behalf of the Village, the Belvedere Grant Historic Preservation Grant as prepared by Beverly Crofoot, the narrative of which had been reviewed by John Spritz, second: VOTED: All in favor.

Safety Committee:

The Committee has posted the ad for the police officer position and so far have received no applications. Paul N. asked if the job description were completed and Wendy H. said yes.

Town Liaison:

Paul N. mentioned that the sand concerns were already brought up earlier during the meeting. Paul N. expressed an interest to contact the Trash removal company and see if they are able to handle the leaves for the home owners of the Village.

Judy M. provided a request from a citizen about pesticide run off. Judy M. provided Paul N. with the email communication asked if Paul N. would be able to speak with the Town of Northport on what can be done.

Utility Committee:

Judy M. expressed an appreciation for what Bill P. and Dick M. have done with the leaks and sewer backup. Judy M said that there were no action items for the Overseers and the systems are working great.

Wendy H. mentioned that the next Utilities meeting will be March 18th at 2:30 p.m. Wendy asked how

the cost of the leak would be distributed for the most recent leakage.

Governance Committee:

Judy M. reported that she and Vicki met on Friday, the 17th. At that time committee comment and the report of John S. and Tim S. were reviewed. The Committee did get feedback from the community in response to the public notices soliciting comments. Most of those do not address concerns about the ordinances or Charter per se (dog waste and speeding being abiding topics). The next meeting is scheduled for 1:30 p.m. Saturday the 18th of March at the Village Office.

New and continuing business

John S. mentioned that the Office received an email from John Jameson saying that he is able to volunteer to the Village for anything that we may need help with.

John S. would like to see a second reminder be sent out in the May utility billing to remind all that the Bayside tax bills will be due this year by SEPTEMBER 1st not the former November date. Amy will have the additional note put in the May billing.

Amy presented a request for approval of dates for the upcoming year for Bayside Arts. The Overseers will hold off providing an approval until the remaining groups submit their dates.

The next Overseers meeting is March 19th 2017 @ 9:00 a.m.

The meeting was adjourned at 11:17 a.m.

Addendum: Steve K. Informed the Overseers that the statement made above in red was not correct and that principal bond payments had been recorded on the correct line. Steve K. reminded the Overseers that there was a change in the class accounts last year.