

NOTES
Overseers Meeting
June 14, 2015
8:00 a.m.

Attendees:

President: Denis Wang
Treasurer: Steve Kazilionis
Village Agent: Bill E. Paige

Overseers:

Marge Brockway
Steve Flowers
Josiah Huntoon
Judy Metcalf
John Spritz
John Woolsey

Visitors: Blair Einstein, Carla Paige, Dick Brockway (arriving at 9:00)
Meeting called to order at 8:00 a.m. by President Wang.

Minutes:

Judy Metcalf moved to approve the revised minutes from the May meeting, seconded by Marge Brockway - **Voted and approved.**

Warrants:

Warrants were circulated for approval.

Treasurer's Report:

Steve commented on the financials which had been circulated earlier by email. He advised that budgeted items appear to be on track and that no areas of concern were raised by the review of the bookkeeper's reports.

Steve circulated data concerning the anticipated warrants on the Annual Meeting Warrant for the repairs to the utilities infrastructure and the paving of Maple Street. While the utilities departments anticipate that they have sufficient reserves to pay for the utilities portion of that project, the Village will need to borrow for the paving. Steve reminded the overseers that it was the goal of the overseers to wrap other capital projects into the borrowing package for Maple Street to assure that those projects are not further delayed. Discussed as imperative was the replacement of the swing set by rebuilding existing swing set or buying new playscape.

The seawall replacement would be a separate bond borrowing package. We will be ready to put that on the ballot in 2016.

Bond and borrowing rates are currently favorable and it is also anticipated that as the construction industry continues to emerge from the recession that favorable contract rates will recede. Finally, while the borrowing for Maple Street will increase our mil rate by an estimate .55 per \$1,000, in light of the anticipated reduction in Northport's mil rate arising from the withdrawal from RSU 20, it is a good time to do the borrowing for Maple Street.

Steve discussed that some expenses previously split among the three bookkeeping departments (water, sewer, and general) will not be split because they are too de minimus to justify the administrative costs of booking the expenses between three departments. He provided the examples of paying for Dig Safe inspections and the costs of cleaning the Community Hall.

Steve asked the Overseers if they wanted to continue the policy of reviewing all discretionary spending despite the dollar value of the expense.

John Spritz MOVED/Steve Flowers seconded: that all expenses of more than \$500 be approved by the overseers. Discussion: even on expenses of less than \$500, no committee chair should expend funds until the Treasurer assures that the budget line for that committee has the available funds to expend the money proposed. **VOTED and approved:** 5-1 in favor.

Reminder: all check requests from Overseers for any expenses within the purview of their particular committee's particular budget should always be made with a copy to the Treasurer.

Village Agent:

Bill Paige reported that the dock inspection approved last month will be conducted on Tuesday, June 16th.

Bill sought guidance on the installation of the swim float. The Overseers affirmed that the swim float should be installed promptly.

Bill reviewed the difficulties that the town has been having getting the roads swept of the winter build up of gravel used for snowplowing. The machine owned by the independent contractor hired by the town has broken and they do not have a current plan when and how to complete the job. Bill has been consulting with the Road Commissioner and the Town Manager about the urgency and safety concerns this excess gravel poses particularly on the paved surfaces throughout the Village. The Town understands the issues and is working to resolve it.

Bill reviewed the following projects that he would be tackling in the next few weeks:

- Grading streets (he noted that due to deferred maintenance, the roads would not be up to their best standard and he wants a more aggressive plan on this in the future)
- Investigating and resolving apparent washout of banking at base of North Street;
- Removal of lifeguard equipment from Community Hall to Storage Shed pending hiring of lifeguard;
- Posting of reminder of Fireworks Ordinance prohibited the use of fireworks in the Village (PAUL TO POST);
- The creation of a sign for the boat float that will remind boaters that the maximum depth at the boat float at mean low tide is only 3 feet
- Investigation and resolution of water retention issue reemerging at Lower Bayview Park. He will need to see if pipe is clogged. For now, mowers need to maintain with a weed whacker rather than lawnmower; so grass will be higher;
- Replacing loose shingles on ramp to beach at Bayview Park;
- Some light covers for exterior lights on Community Hall (necessary as part of our Safety and Insurance review);
- Repair and replacement of some rotten boards and trim on the sunhouse on the dock;
- Gravel on park side of Park Row;
- Gravel on Pleasant Lane

Billy was asked by the overseers to seek out actual bids on the swing set replacement.

Billy reviewed our policy on who should and does have keys to the office (Paul is to make a log of those persons identified). The overseers agreed that no other persons than those identified needed keys and the list would not be expanded.

Residents' Concerns:

Blair presented a letter from him and Beanie about a fall she suffered Memorial Day weekend on the excess gravel on the pavement in front of their home. JASM MOVED/JPH seconded: to reimburse Beanie for the cost of the prescription eyeglasses ruined in the fall. **Voted and approved:** Unanimous.

Nominating Committee:

John Woolsey will ask Heidi Von Bergen on behalf of the President and the Overseers if she is willing to serve on this again and coordinate the nominations.

Centennial:

The Centennial Committee Chairperson submitted a June 2015 expense budget of \$2,400. Jo Huntoon MOVED/Steve Flowers seconded: to approve the June Centennial Committee expense budget of \$2,400 – **Voted and approved.**

Brick sales have been a great success and the installation of the patio is included in the budget approved. Centennial Wednesdays and other activities are heating up.

Communications/Town Liaison:

John Spritz reported that he will talk with Paul Bartels about the preparation of the Annual Report. In Paul's absence, Steve K. reminded all those who are responsible for making a report to get it to Paul promptly.

John S. reported that he and Billy had a productive meeting with Barbara Asheby about snowplow and sanding responsibility. He reviewed the anticipated Memorandum of Understanding. Barbara will present it to the Selectmen for their input and then, the Overseers will review again.

Facilities:

Marge deferred to Billy and the substantial outline of tasks that had been identified by them (see Village Agent report above)

Safety:

Steve Flowers reported on safety issues:

No qualified applicant for Lifeguard had been identified. JASM MOVED/JPH seconded: that the hourly rate to be paid to a qualified candidate be raised to \$15.00 for the 2015 swimming season. **VOTED and approved:** unanimous.

John Spritz MOVED/JPH seconded: that the position be advertised in the Bangor Daily News (in addition to jobsinmaine.com and craigslist.com). **VOTED and approved:** unanimous.

As a consequence of the substantial review of the vehicle, Steve F. shared Bloods Garage's estimate for the vehicle. JASM MOVED/JPH: that the repairs necessary to assure that the vehicle pass inspection be undertaken at a price not to exceed Bloods Garage's estimate (\$2,051.76). **VOTED and approved:** unanimous..

Steve reviewed the discussion of last month concerning the purchase of a laptop for use by the police officer. Steve F. MOVED/JPH seconded: that a laptop be purchased at a price not to exceed \$299. Discussion. **Voted and rejected:** 2-4.

Tree Warden:

No report.

Utilities:

Again, no violations of the license agreement. Questions were raised regarding the status of the Kelly Cove Bridge agreement and the status of the replacement of the sewer main on Bay Street in light of Town's intention to repave Bay Street this fall and apparent state statute prohibiting the disturbance of pavement within first five years of installation. JASM agreed to pose both questions to Dick McElhaney.

New Business:

Public Workshop scheduled for creation of Annual Warrant and budget: Friday July 3rd, 9:00. John S. to post notices.

Next Overseers meeting scheduled: Sunday, July 12th, 8:00 a.m.

Executive Session:

The overseers went into Executive Session at 10:09 AM.

Returned from executive session at 10:30 AM

Steve Flowers MOVED/seconded, John Woolsey:

That the Paid Holidays and Paid Time Off policy for Full and Part Time employees of the Village set forth in the document dated effective 7/1/2015 be and hereby is adopted.

VOTED and approved: unanimous.

JASM MOVED/JPH seconded:

That the compensation program for Fernie Barton set forth in a document dated 6/10/2015 for 2015 be and hereby is adopted. **VOTED and approved:** unanimous. Denis Wang and David Crofoot to review the additional benefits with Fernie.

JASM MOVED/JPH seconded:

That the compensation program for Paul Bartels set forth in a document dated 6/10/2015 for 2015 be and hereby is adopted. **VOTED and approved:** unanimous.

JASM MOVED/JPH seconded:

That the compensation program for William E. Paige set forth in a document dated May 13, 2015 as modified for 2015 be and hereby is adopted. **VOTED and approved:** unanimous.

Further discussion:

JASM suggested that Michael Boucher come to the next meeting to discuss what, if any, continuing expenses he expects to have in addition to a laptop if a laptop is to be purchased. For example, is there an internet charge for access or licensing and software fees. Steve F. will speak with him about that.

Steve K. raised the need for a new computer in the office. MOVED JPH/seconded Marge Brockway THAT Steve K. be authorized to purchase a new computer for the office.

VOTED and approved: unanimous.

Motion to Adjourn. 10:50 AM– **Voted.**

Respectfully submitted by JASM