

**MINUTES**  
**Overseers Meeting**  
**September 1, 2014**

**Present:**

President Denis Wang  
Treasurer Steve Kazilionis  
Office Manager Paul Bartels  
Tree Warden Jane Phillips, **absent**  
Village Agent: Bill E. Paige  
Village Clerk Maureen Einstein

Overseers: Marge Brockway  
Steve Flowers, **absent**  
Lee Houghton  
Judy Metcalf  
John Spritz  
Jo Huntoon  
John Woolsey

**Visitors:** Approximately 30 visitors

**Meeting called to order** at 9:00 a.m. by President Wang.

**Minutes:**

Judy Metcalf moved to approve the revised minutes from the July meeting seconded by John Spritz - **Voted and approved.**

John Woolsey moved to approve the revised minutes from the August meeting of the Overseers, seconded by Judy Metcalf – **Voted and approved.**

**Warrants** were circulated for approval.

**Treasurers Report:**

Steve Kazilionis:

1. Distributed the end of July P&L and financial reports pointing out that it was too soon to have August reports.
2. Steve introduced a new report called *Finances at a Glance* which shows a number of metrics important to the Village including:
  - Community valuation – Taxable land and tax budgets.
  - Comparative metrics (end 2013 fiscal year), debt burden, debt service, effective reserve ratio.
  - General Government reserve fund breakout.
  - Utility reserve funds end of 2013 fiscal year.
3. Reviewed capital spending plan. Steve discussed how we might fund these projects with bonds and or grants. Bonds are at a favorable interest rate which is forecast to continue for the next several months. Steve also encouraged the Overseers to evaluate Village infrastructure projects as quickly as possible as each year of delay increases project costs by roughly 5%.
4. A used truck was purchased for use in the Village as well as the utilities departments. Steve pointed out that the purchase and any related expenses for

the truck will be split 3 ways at 50-25-25 between General/water/sewer entities.

5. Steve suggested setting up a reserve fund similar to our cruiser fund so that we could replace the truck every 10 years.
6. Steve reviewed the effects of Northport's withdrawal from Maine RSU 20.
7. Maple Street drainage work would cost approximately \$125,000 and four years ago we were provided a design plan for a modified and repaired north seawall in the range of \$300,000. Upon inquiry from Ned Lightner (in the audience) regarding potential contributions from the town through the mooring and boat excise fees collected, Steve reminded us that the town is embarking on a major renovation of its public wharf through a SHIP grant and may be relying on that fund for its match component to the grant. Based on 2013-2014 Town of Northport annual report that will leave very little money in that fund.
8. August 12 authorized spending of \$1,000 for a computer and software for the NVC treasurer came in at \$589.98 with free virus software.
9. Looking into possible Fleet Credit Card program thru WEX for the truck gas and maintenance. This would save paying taxes on gasoline (approximately \$.48 per gallon a 15% savings) and no sales tax on maintenance bills. The Treasurer will apply for a gasoline purchase mechanism with governmental discounts and these expenses be split 50% from General, 25% from water and 25% from sewer
10. Steve wants to set up Finance classes for \$25.00 per person, available to everybody after the beginning of the year. Judy Metcalf moved to give the treasurer the authority to set up classes at his discretion for no more than \$25.00 per person, seconded by Lee Houghton – **Voted and approved.**

### **Village Agent:**

Bill E. Paige:

1. Tree work on Oak Street estimate from Northeast Tree will cost \$1,285. Judy Metcalf moved to have Bill Paige hire NE Tree to do the work at up to the estimated \$1,285, Lee Houghton seconded - **Voted and approved.**
2. Bill recommended postponing repaving Auditorium Park with all the work going on there with heavy equipment.
3. Based on the Dirigo Engineering estimate, Bill recommended fixing the storm drains now and putting rolled reconstituted asphalt on the road to control the runoff and do the sewer and repaving later. Need to find out from Dirigo if this is possible. Lee Houghton moved to have Bill get a plan from Dirigo for a two stage project, first fixing Maple Street drainage and second, sewer and water replacement and road paving, seconded by Jo Huntoon – **Voted and approved.**
4. Bill said that he could purchase a plow for the Village truck for about \$5,000 and possibly purchase sand/salt mixture from the Town of Northport, if the Overseers would like to have him plow and sand the streets in Bayside as a

Village employee. Lee Houghton moved to have Bill Paige purchase a snow plow for less than \$5,000 and purchase sand/salt from the Town if agreed to by the Town Selectmen, seconded by John Spritz – **Voted and approved.**

Judy Metcalf moved to amend the Company Vehicle Policy to let Bill Paige use the company truck to respond to fire emergencies in the Village in circumstances where he is already using truck and an emergency call comes in, seconded by Lee Houghton – **Voted and approved.**

### **Residents' Concerns:**

- Suellyn Fleming asked for clarification about the Article 11 in the Annual Warrant.
- Richard MacKinnon asked what the purpose was of purchasing the land. suggested more notification for this stuff. The overseers reminded that the warrant is established at public meetings such as this, that all information regarding the warrant appears in notes of meetings, published on the website, is published approximately two weeks prior to the annual meeting in accordance with the by-laws, is posted on the four bulletin boards throughout the community, is copied as a courtesy by the Webster family on the baysidemaine.com website, and is published in the Annual Report available at the village office prior to the annual meeting and, again, scanned and produced in pdf format on the baysidemaine.com website.
- Harold Hede read his letter earlier received voicing his opposition to the purchase approved at the annual meeting by a majority of the citizens in attendance at the meeting.
- Dorothy Lloyd-Still told the Overseers we need better communications and have the Village charter and by-laws on-line. [all public records of the village are available from the village office in accordance with the public access policy adopted by the overseers in 2004] She also suggested a committee to govern citizen initiatives.
- Judy Rohweder pointed out that the By-Laws of the Village required 15 signatures for a citizen's initiative in the Annual Warrant. It was noted that 15 signatures compel the overseers to place an item on the annual warrant; there is no by-law mandating the rejection of a citizen request otherwise.
- Harry Rosenblum asked (as he had in July) about absentee ballots and was reminded that the village charter does not so provide. This is consistent with the manner in which Town meetings are conducted throughout Maine.
- Ned Lightner asked Lee Houghton to explain his comments in the Annual Report about Maple Street not being paved "because of politics." Ned suggested that Lee using the surface runoff report to voice his opposition to Article 11 particularly where the warrant was clear that the overseers took no position on the Article.

- Ann Soave asked if there was any way to overturn the Article 11 decision. Methods for bringing matters before the village at annual meeting were discussed.
- Shirley Rand said she was very disappointed in the way things went at the Annual meeting, such as not honoring Jo Huntoon for all the years he was president. Judy Metcalf used this opportunity to remind the citizens present that the Annual Report was dedicated to Jo Huntoon to honor him for his years of service (not yet completed). Jo advised that he had expressly asked the moderator not to remark upon Jo's retirement as President particularly where Jo hoped to be elected as an Overseer.

**Committee Assignments:**

Utilities Committee:

- Denis Wang will ask Dr. David Crofoot to be Chairman for another 3 years
- Denis Wang appointed Marge Brockway trustee for 3 years
- Ned Lightner no longer wants to be on the board, Denis Wang will replace him until 2015
- Denis Wang appointed Jo Huntoon trustee as a replacement for himself until 2015
- Judy Metcalf's term as trustee expires in 2016

Centennial Committee – Denis Wang, Chairman

Communications – John Spritz, Chairman, John was also assigned the responsibility of opening bank statements when he is available.

Facilities – Marge Brockway, Chairperson

Finance – John Woolsey, Chairman

Safety – Steve Flowers, Chairman

Runoff – Lee Houghton, Chairman

Tree Warden – Jane Phillips

Land Purchase Ad Hoc committee – Judy Metcalf, Steve Kazilionis, Lee Houghton

**Centennial Committee Requests:**

Jo Huntoon moved that the Centennial Committee be allowed to post their advertising of the Lobster Party on the wharf, seconded by John Woolsey – **Voted and approved.**

Judy Metcalf moved to allow the Centennial Celebration free use of the Community Hall if there is no conflicts, seconded John Woolsey – **Voted and approved.**

Jo Huntoon moved to give permission to the Centennial Committee to construct a brick walkway at the library, seconded by John Woolsey.

**Utilities Committee:**

Marge Brockway moved to approve two applications associated with repairs to the utilities present on two existing cottages in Auditorium Park: Nancy Conlon and Deanna Wolfire contingent on the Utilities Committee approval, seconded by Lee Houghton – **Voted and approved.**

**Other Items:**

Barb's Landscaping proposed a 5 year contract which included Spring cleanup. No action was taken. Bill will have a fall cleanup plan for October.

Trees by the Yacht Club need to be trimmed as well as by Judy Rohweder. Bill was asked to get an estimate for October.

Harry Rosenblum offered his barn on Beech Hill Road as a storage facility for the police cruiser this winter. Bill and he will discuss and report. .

Bill is still trying to get an estimate from Scott Munroe for fixing the braces under the wharf. He was instructed to go to Prock Marine if necessary.

Judy Metcalf moved to engage Purdy Powers for our 2014 financial audit, seconded by John Woolsey – **Voted and approved.**

**Voted to enter executive session at 11:30AM, resumed regular meeting 11:52AM**

The Overseers voted to retain a real estate appraisal firm to assist in determining the value of the parcel adjacent to the Community Hall. The appraisal must be an expedited appraisal to be completed prior to the next Overseers meeting on October 12th. Lee moved, Denis seconded to retain the appraiser for an amount not to exceed \$750.

**Next Overseers meeting:** October 12, 2014

Submitted by Paul Bartels