

**MINUTES**  
**Overseers Meeting**  
**July 6, 2014**

**Present:**

President Josiah Huntoon  
Treasurer Bill Cressey  
Office Manager Paul Bartels  
Tree Warden Jane Phillips, absent  
Village Agent: Bill E. Paige  
Village Clerk Maureen Einstein

Overseers: Marge Brockway  
Steve Flowers, **absent**  
Lee Houghton, **absent**  
Judy Metcalf  
Denis Wang  
Steve Kazilionis  
Maureen O'Keefe

**Visitors:** Dick Brockway, Dan Webster, Donald Webster, Blair Einstein, Michael Boucher, Bill Weisenbach, Harry Rosenblum, Cynthia Stuen, Aaron Rosenblum, Cindy Bravo, Tim Samway, Dan and Deborah Rule.

**Meeting called to order** at 9:00 a.m. by President Huntoon.

**Chief of Police Report:**

Michael Boucher discussed some concerns he has about operating a police department in NVC. He pointed out that there are many state and federal statutes that dictate how a police department must operate. These include confidentiality, evidence handling, investigations and general day to day operations.

Among the requirements are office space, secured if possible, a desk, a computer, locking file cabinet and general office supplies. He has created forms for Daily Log, Evidence logging, Statement form, Miranda Waiver form, Permission to Search, Ride Along Waiver, Criminal and Motor Vehicle Offense warnings. As well as the creation of a Daily Log Book and updated Policy Manual.

Denis Wang will ask Steve Flowers to look into obtaining the office equipment from the state with guidance from Michael. Michael feels that we qualify for these special sales because we're a municipal entity and will complete the required qualification forms in time for the July 18<sup>th</sup> auction.

Denis and Steve will also look into using the BHPS office as a secure space for conducting police business.

**Minutes:**

Judy Metcalf moved to approve the revised minutes from the June meeting seconded by Steve Kazilionis - **Voted and approved.**

Steve Kazilionis requested that Paul post the approved meeting minutes on the bulletin boards on Tuesday following the Overseers meetings.

**Warrants** were circulated for approval.

**Treasurers Report:**

Bill Cressey:

The Utilities, Roads and Parks are overspent. The sewer department had repairs for the manhole risers and the water department had unusual costs for repairing frozen water main in Birchcrest. There were many trees damaged from the winter ice storm, those expenses were charged to parks.

Dan Webster wanted to know why we have such a large working capital balance. Jo Huntoon pointed out that there are several capital projects coming very shortly and due to the lag in collecting tax funds we need the money for normal expenses while waiting for taxes to be paid.

**Village Agent:**

Bill E. Paige:

1. Birch Trees in Rogers Park have been taken down.
2. The arborist evaluated the Oak tree in the rear of Scholhamer's property and said there is no problem with it, again. He also suggested pruning the branches overhanging the roof.
3. The Birches on 31 Main Street have major die back and need to be removed Griffin Street, old jail. One trunk of the multi trunk Beech should be removed. The Oak tree in Blaisdell Park suffered significant root damage and should be removed. Bill was instructed to get estimates for these three removals.
4. Bill was told that the Village is not responsible for the maintenance of the memorial park benches. He said a bench in Ruggles Park needs to be replaced and he was talking to Sara Wilson about it. She said she would pay for it if it wasn't too expensive.
5. Landscaping was completed on the Playground and it looks good. It came in at *almost* \$1,000 below the original bid. The support pilings for the playground will need repair / replacement in the near future.
6. Dock braces were inspected and 4 or 5 need to be replaced. This work will be completed before Hurricane season
7. Nobody is interested in replacing shingles on the pump house roof, job is too small. Bill was told to wait until the building is redone.
8. Road Opening Permit from the Town was reviewed. Bill said that Dick wants special consideration for the Utility Departments. Maureen O'Keefe and Bill Paige will bring it up at the Town Selectmen meeting.

### **Resident's Concerns:**

Bill Paige reported that he has been working on manually sweeping the streets where the Town sweeper missed. Several residents voiced concerns about safety on lower Maple Street due to gravel on the tarred surface. One resident spoke of an incident where a vehicle slid into the intersection. Bill will sweep this intersections as necessary until permanent upgrades can be completed.. Harry Rosenblum wanted to know if we had a plan to fix this situation and a time frame for completion. Bill responded that he already had a cursory inspection by Dirigo but an engineering study would have to be done to see what work needs to be done with the infrastructure before paving the road. Bill was instructed to engage Dirigo for the study and come up with a schedule for when it will be completed. The expectation is to have the construction begin no later than the fall of 2015.

Cindy Bravo requested to have absentee ballots for the annual meeting. Tim Samway said that state law does not allow absentee ballots at annual town meetings as the warrants may be changed at the meeting prior to voting.

Tim Samway wanted to know if anything was done about naming the Fire Station on Bluff Road for Bill Paige. Will announce that at the annual meeting.

Dick Brockway asked what had happened to the one way signs for North Street and lower Clinton that were previously approved by the Overseers. Bill will order them and put them up.

A resident requested that the Overseers introduce themselves at the start of a meeting to make it easier for individuals to understand who the Overseers are and their individual roles (President, Treasurer, Office Manager, Overseers and committee assignments).

### **Safety:**

In view of the accident on Main and George Streets, Bill was instructed to put up stop signs at the intersections of George and Main, Griffin and Maple..

Voted to enter executive session at 11:17 AM. Lee Houghton and Steve Flowers absent.

Resumed regular meeting at 11:35 AM

Judy Metcalf moved to approve Budget F as presented by Bill Cressey, seconded by Steve Kazilionis – **Voted and approved.**

Judy Metcalf moved to purchase a vehicle to be used by the Utility Departments and the Village at a cost not to exceed \$20,000.00, seconded by Steve Kazilionis – **Voted and approved.**

**Resident Discussions:**

Dan and Deborah Rule were seeking permission to perform metal detecting in the parks of Bayside. Any historical finds would be turned over to the Bayside Historical Preservation Society. They were given permission to proceed by the Overseers

Judy Metcalf moved to approve Articles 1 – 10 as presented for the Annual Meeting, seconded by Steve Kazilionis – **Voted and approved.**

Steve Kazilionis moved to approve Article 11, a citizen warrant to see if the Northport Village Corporation will authorize the Overseers to enter negotiations for the purchase of the property immediately adjacent to the north of the Community Hall (Tax Map U6, Lot 36) and if such negotiations result in an agreement, then to purchase the property for not more than \$75,000.00, to be funded as follows: no less than \$25,000 from private contributions, the balance (not to exceed \$50,000.00) from taxes to be raised in FY 2015, seconded by Marge Brockway – **Voted and approved.**

Judy Metcalf moved to adjourn at 11:55 AM, seconded by Marge Brockway **Voted and approved.**

Submitted by Paul E. Bartels