

MINUTES
Overseers Meeting
May 11, 2014

Present:

President Josiah Huntoon
Treasurer Bill Cressey
Office Manager Paul Bartels
Tree Warden Jane Phillips
Village Agent: Bill E. Paige

Overseers: Marge Brockway
Steve Flowers
Lee Houghton
Judy Metcalf
Denis Wang

Maureen O’Keefe, Steve Kazilionis, **absent**

Visitors: Dick Brockway, Bob Smith, Dick Brockway, Beverly Crofoot, Rose Rapp,
Blair Einstein, Cindy Bravo

Meeting called to order at 9:00 a.m. by President Huntoon.

Minutes:

Denis Wang moved to approve the revised minutes from the April meeting seconded by Steve Flowers - **Voted and approved.**

Warrants were circulated for approval.

Treasurers Report:

Bill Cressey:

1. Audit procedures were discussed – need a formal motion that the NVC does not have a paid vacation policy
2. April P&L looks normal, no other issues raised.
3. Combining Utilities sinking fund, reserve accounts into one reserve account for each utility.
4. Briefly discussed capital expenses.
5. Reviewed the Cash Flow report for General Government, page 4 of handout.

Village Agent:

Bill E. Paige:

1. Tree limb pick-up went over budget, still some residents not picked up. Bill was instructed to review the request list and return in June to pick up only the originally requested that time did not allow to be picked up on the first scheduled

- day. These persons will be reminded that there are precise rules for the manner in which the tree limbs are to be stacked and what should not be included in the pile.
2. Email letter from Karen Hicock at 34 Main Street pointed out some “hangers” in Village trees that need to be removed. Bill said a truck cannot be used and a climber will have to remove the limbs. Denis moved to get an estimate for the removal of the tree limbs, seconded by Marge – **Voted and approved.**
 3. Fire extinguishers are being serviced. Need one for the Community Hall kitchen. Judy moved to purchase a ten pound extinguisher for the Community Hall kitchen (estimated expense \$90), seconded by Denis – **Voted and approved.**
 4. Winter Cleanup has not been done to satisfaction. Only 95% done in Bill’s estimation. He was instructed to tell the contractor to either finish the job to his satisfaction or take a reduced rate for the job of \$1900.00.
 5. The shoulder on lower Maple along Ruggles Park is washing out, need to put down some gravel there.
 6. Grading and culvert work needs to be done. Need to clean out swales and culverts on Main Street.
 7. Water appearing at Broadway and Griffin needs to be investigated. Bill does not think it’s a water main leak because the metering from Little River shows no spikes of consumption.
 8. Scott Monroe ready to go with marine jobs defined last month.
 9. Coughlin, on Bluff Road, has encroached on the road right of way with a garden in front of their property.
 10. Bayview Park ramp is complete.

Farmers Market:

Judy Metcalf moved to rent the space at the bottom of Ruggles Park to the Farmers Market for \$175 for the 2014 season, proof of insurance is required, seconded by Steve Flowers– **Voted and approved.** Judy Metcalf will provide a letter of agreement for these conditions to be agreed upon by the Farmers Market members.

Resident’s Concerns:

Blair Einstein complained about gravel washing again onto his property and into his house. He stated that this happens every year and wants something done about it. Bill Paige was instructed to get a cost estimate to hire an engineer to develop solutions for this chronic problem. Possible solutions discussed were paving Maple Street; developing a swale at the base of Maple St like that done on Main Street; and addressing the location of the catch basin at the base of Maple St. on Broadway.

Beverly Crofoot asked that the Overseers place on the warrant for the August, 2014 meeting consideration of the purchase by the Village of the land next to the Community Hall presently listed for sale through the Blair Agency. Judy Metcalf moved to put this question on the Annual Warrant, seconded by Steve Flowers – **Voted, motion carried with one abstention.**

Facilities:

Marge reported that the library made it through the winter with no mold or mildew. She thanked Bill Paige for having the foresight to leave the circulator fan on all winter and seemed to do the trick. Some other minor improvements will be done this summer to the library. Billy confirmed that as part of his regular rounds in the winter he checks on the library to assure all is in good order.

Nominating Committee:

The Overseers agreed to ask Heidi Von Bergen and Blair Einstein to serve once again as the Nominating Committee.

Safety:

Steve Flowers reported that the Safety Committee interviewed Michael W. Boucher for the police officer's job and feel he's very qualified and would like to hire him. Steve Flowers moved to hire Michael W. Boucher at the same starting rate as our previous officer, \$16.00 per hour subject to a favorable background check, seconded by Denis Wang – **Voted and approved.**

Surface Runoff:

Lee Houghton reported that the roads are getting back into shape after a hard winter.

Tree Warden

Jane Phillips asked if the Village wants to have the stump in Ruggles Park ground down. The Overseers said they would like to have Denis and Jane preserve the stump Jane reviewed the tree ordinance adopted by an overwhelming majority of the villagers at their annual meeting many years ago which provides for no net loss of park trees. For that reason, a new tree must be secured for Blaisdell Park because we lost a large one to the wind in the beginning of the month.

The Overseers confirmed that the 35 foot tall maple tree that had been authorized for purchase last fall will be planted shortly. On motion by Lee Houghton, seconded by Denis Wang to reconsider that purchase, VOTED, 4 no; 1 yes.

Utilities:

Denis Wang reported:

- Once again, no violations of our discharge license.
- Still in the learning process for the lab, will be splitting samples with our Lab and Northeast Labs.

- Dick McElhaney found out about another lab test for coliform which seemed to be quite simple to perform but an expensive new machine would be needed.
- The tanks were cleaned last week.
- Manhole grade risers will be delivered next week and installed soon.
- There was discussion of finding more efficient ways to accommodate individual requests for expedited installation of water meters for next year.

Discussions:

The committee members were asked to prepare reports for the Annual Report.

Budget workshop was scheduled for June 15, 2014.

Judy Metcalf moved to engage Good Deeds for no more than \$500 to confirm the boundaries of the NVC property on Oak and Maple Streets, seconded by Marge Brockway –**Voted and approved.**

Judy Metcalf reported that Mike Cassidy had contacted her in April about the need to remove landscaping rocks from the right of way. She has not heard further.

Executive Session:

Voted to begin executive session at 10:42 AM.

Voted to resume regular meeting at 11:10 AM.

Marge Brockway made a motion to approve a payroll loan to Bill Paige in the amount of up to \$8,000.00, of the amount equal to that necessary to extinguish the unpaid tax liens for the Town of Northport, to be secured by a mortgage on the acreage occupied by Bill's home and the storage shed with a customary promissory note with interest and default terms subject to repayment by garnishment of wages on terms agreed to by Bill Paige, seconded by Steve Flowers – **Voted; 4 for, 1 recused, 2 absent.**

Next meeting will be June 8, 2014

Judy Metcalf moved to adjourn at 11:15 AM, seconded by Marge Brockway **Voted and approved.**

Submitted by Paul E. Bartels