

**MINUTES**  
**Overseers Meeting**  
**July 7, 2013**

**Present:**

President Josiah Huntoon  
Village Agent Bill Paige  
Distribution Operator Bill E. Paige  
Treasurer Bill Cressey  
Tree Warden Jane Phillips  
Clerk Maureen Einstein  
Office Manager Paul Bartels

Overseers: Marge Brockway  
Ned Lightner  
Lee Houghton  
Judy Metcalf  
Maureen O'Keefe  
Steve Kazilionis

**Absent:** Overseer Denis Wang

**Visitors:** Dick Brockway, Angela Cassidy, Jacquie LaCoste, Dan Webster.

**Meeting called to order** at 9:00 a.m. by President Huntoon.

**Minutes:** Judy Metcalf moved to approve the minutes from the June 9, 2013 meeting seconded by Marge Brockway – **Voted and Approved.**

**Community Hall Reservations:**

The following actions were voted and approved:

Food Pantry – 7 tables reserved for July 12, 2013 – Fee waived  
Robinson Ballet – 18 hours beginning 7/11/2013 – Fee \$270.00(Paid in full)  
BHPS Ballroom Dancing – 7/18 to 8/18/2013 – Fee waived  
Jacquie LaCoste – Yoga classes 16 hours beginning 7/8 to 8/28/2013 – Fee \$240.00, paid \$120.00.

Jacquie LaCoste was recognized by the Committee and given the floor. She asked for a review of the fee saying that other places charge \$10 to \$15 per hour. Judy explained the reason for the fee. Jacquie also said that the place was not always clean and she had to clean it herself. Steve explained that the Overseers had approved monthly cleaning beginning this year and suggested that she review her income and expenses at the end of the summer. If she feels that the fees are excessive, she is welcome to request that the Overseers approve a reduction of the final payment. This is not however, a commitment to reduce those fees.

**Warrants** were circulated for approval.

**Treasurers Report:**

Bill Cressey:

1. Financial Reports were not ready due to the timing of this meeting..

2. Discussed the 2014 Budgets which were revised from previous versions. The revisions were due to the restructuring of Bond payment.
3. Water savings were not as previously thought.
4. The refinance amount for the bonds is \$830,000.00 which includes an underwriting fee of \$5,000.00. This will produce a savings of \$64,000.00 split three ways; the majority of the savings go to the Utilities.
5. Bill reminded the Overseers that signatures will be required at the annual meeting after the new Overseers are sworn in.
6. Bill has requested input on our anticipated capital expenses over the next 3 to 4 years. He would like to have visibility to upcoming projects for planning purposes.

Judy Metcalf moved to set the over-time rate to time and a half after 40 hours per week to ensure we are in compliance with Federal Wage and Hour law , seconded by Maureen O’Keefe – **Voted and approved.**

Bill is reviewing past time sheets to ensure that any overtime payments that may have been missed are corrected.

A discussion about casual labor rate of pay was deferred to the executive session.

#### **Village Agent:**

Bill Paige:

1. Maple Street runoff problem can be fixed by putting a drainage swale on Drexel’s side of the street down to Broadway.
2. Old moorings were put up against the north sea wall to protect the sea wall.
3. Snow plowing bids should be put in the newspaper.
4. Beale Park at the end of Clinton looks good. Bill recommended that Jersey barriers should be placed at the bottom to prevent cars from going over the bank.

#### **Residents’ Concerns:**

Angela Cassidy reported a runoff problem with water going over the drainage culvert and crossing the street, depositing gravel onto her lawn. She requested to have the drainage culvert cleaned out. Bill has this on his to do list. Bill Paige said that some roads are being narrowed by resident placing stones near the road in the right of way

#### **Communications:**

Maureen O’Keefe reported that the Town wants the Village Corporation to update its zoning ordinance. Overseers determined that it will be a winter project; Maureen will pass that information on to the Town

### **Facilities:**

Marge reported that the work is still ongoing at the library. Judy wanted to recognize the volunteers involved in sorting through all the books: Mary Ellen Connor, Pam Williams; Dory Stills-Lloyd; George Metcalf, Joel Lipman; Paula Foley; Of course, Betty Wilson; and Dick and Ellie Lagner.

The Overseers requested that the ridge vent for the Community Hall will be installed before the annual meeting. Dick & Marge with address this with the contractor.

### **Refinance Question:**

Judy Metcalf moved to have Jo Huntoon sign to have the refinancing warrant put before the voters at the annual meeting, Lee Houghton seconded – **Voted and approved.**

### **Safety:**

Ned Lightner:

1. Kevan and Michelle are now on the job.
2. Kevan came up with an idea to hand out tickets for ice cream to kids that show good conduct. The Bayside Store is donating part of the cost, the Village will fund the remainder of the expense.
3. Ned is interviewing a candidate for second lifeguard this week.

### **Surface Runoff:**

Bill Paige described some problems with the Village clean up and with the ongoing mowing of Village property. He has addressed these with Kitty Stevens; Judy will compose a follow up letter to Stevens Lawncare from the Overseers documenting our concerns.

### **Tree Warden:**

Bill H. reported a dead tree next to Community Hall. Judy will write a letter to the owner and ask them to take down the tree or pay us to have it removed. Need to find out who owns the property it is on.

Jane reported:

- Trimmed trees next to Ed Williams
- Holmes cleaned out Bayview Park
- Bill E. got Amon Morse, Town of Northport Road Commissioner, to take down tree on George Street

## Utilities:

The Utilities Trustees present (JASM, Ned, and Dick Brockway) reviewed the draft revisions to the Terms and Conditions that Dick McElhaney had prepared with the assistance of PUC professionals. The trustees identified and reviewed concerns and reservations on the draft that they shared with Dick. These reservations involved:

1. The propriety of the use of the terms “year round” and “seasonal.” This is a holdover from the old days when we didn’t have most of our water lines as deep waterlines. Maybe better terms and definitions can be developed;
2. The cap on charges to a customer whose check bounces. There does not seem to be support for the idea that the utility absorb higher costs imposed by banks when a check bounces. It was agreed that the T&C should reflect that customer will pay all costs associated with bounced or dishonored checks.
3. Similarly, more discussion needs to be had on the fee of \$75; McElhaney wants to explore \$50; and
4. The abatement policy expressed in the T&C outlined conditions when a customer would not be responsible for paying for all water consumed on his side of the meter if there is a break or leak. The Utility Trustees present echoed McElhaney’s concerns that there should be an abatement at all.
5. The policy allowing Customers, or their hired help, to remove or install the Utility’s meters and operate the curb stops should be removed to be consistent with the “no tampering” rule outlined elsewhere in the T&C.

Judy Metcalf moved to adopt the Terms and Conditions upon condition that the changes outlined in items 1-5 above will be made, seconded by Marge Brockway – **Voted and approved.**

Judy moved that the budgets set forth in the packets be approved for the annual meeting, seconded by Steve Kazilionis – **Voted and approved.**

**The Warrant for the Annual Meeting, Tuesday 8/13/2013 was reviewed and adopted for publication. \*\*\*\*\* All overseers are reminded that they MUST go to the Village Office to sign the final copy so that it may be posted and published in accordance with the by-laws.**

## Executive session

Voted to adjourn at 10:45am.

Submitted by Paul E. Bartels