

**MINUTES**  
**Overseers Meeting**  
**October 9, 2011**

**Present:**

President: Josiah Huntoon  
Village Agent: William H. Paige  
Treasurer: Bill Cressey  
Tree Warden: Jane Phillips  
Distribution Operator: Billy Paige

Overseers: Marge Brockway  
Ned Lightner  
Lee Houghton  
Judy Metcalf  
Denis Wang  
Steve Kazilionis  
Maureen O'Keefe

Visitors: Blair Einstein, Dick Brockway, Tim Samway, Judy Rohweder, Donald Webster, Steve Flowers

**Meeting called to order** at 9:00 a.m. by President Huntoon.

Judy Metcalf moved to go into executive session, seconded by Denis Wang, **Voted and approved.** Regular meeting resumed at 9:30 a.m.

**Minutes:** Judy Metcalf moved to approve the September 11, 2011 meeting minutes, seconded by Marge Brockway - **Voted all in favor.**

**Treasurer's Report:**

Bill Cressey distributed the monthly financial reports and answered questions. He also reported that tax collections for previous years are in line with (and even a little ahead of) the status of such payments at this time last year.

The \$10,000 cash flow loan made to the Water Department will be repaid shortly and \$10,000 will be transferred from the water reserve upon maturity of the CDAR to the water checking account to create more available cash in anticipation of future bond payments.

**Village Agent:**

Bill Paige presented the Overseers with four sealed bids which were in response to the Plowing Bid advertisement. Marge Brockway opened the bids and read them off to Judy Metcalf whom posted them on the whiteboard:

|                              |             |
|------------------------------|-------------|
| Farley & Son, Inc            | \$10,780.00 |
| R. J. Osgood & Son           | 11,150.00   |
| Pelletier & Daughters Const. | 12,500.00   |
| Paul Paige                   | 5,300.00    |

Lee Houghton moved to approve the low bidder contingent on his proof of insurance presented to the Village within 15 days and on the bid specs being reattached to the bid submission signed by the low bidder, seconded by Denis Wang - **Voted all in favor.**

Bill presented bid specs for the ramp work needed for the Boat ramp. This will be put out to bid and awarded in the November meeting.

Bill reported:

The last float will be taken out of the water by October 15<sup>th</sup>.

Lower Maple Street needs “ditching” from Broadway to the Inn driveway.

A large tree limb that fell in Auditorium Park has been removed.

The steps in rear of Lagners down the Village right of way have been replaced.

Gravel at Merrithew Park will be replenished.

Shingles have been replaced down the beach steps at Auditorium Park.

Steve K. asked that Bill gather specs for the Bayview Park Beach access ramp replacement for consideration next month.

### **Visitors Concerns:**

Tim Samway brought up a problem of mold in the library. Bill Paige will evaluate and have a solution for the next meeting.

Tim Samway said that long time residents and community supporters Bob and Alice Stein are placing their Bayside home on the market. Tim recounted what valuable citizens these two have been, with Bob serving a long time as Overseer and President of the Village and Alice being the central force behind the design and preservation of the library and its gardens.

### **Safety:**

Ned Lightner reported:

The Safety Committee is making progress on stated goals. The resident survey was sent out and we're getting a very good response, approximately 100 so far. We will be analyzing the response at the end of the month.

The Police car registration is renewed and has had all its equipment belonging to Sal and Joan Demeo removed and returned at a lower price than first estimated. It will be picked up and returned to Bob Smith's garage next week. The two way radios have been returned to us.

The Safety Committee is evaluating a proposal for an emergency vehicle entrance for Bayview Park.

The safety committee is also working on a safety handbook. The consensus of the Overseers seemed to be not to print a booklet and mail it to all residents but instead to summarize relevant and helpful data to a single sheet and distribute it with the May Utility bills.

### **Discussions:**

Lee Houghton recommended preprint ballots for the annual meeting, people were complaining that they did not know which person is which for Overseers. Tim Samway said that Maine state law does not recognize any distinction between nominations offered by the nomination committee and those offered from the floor at the meeting. For this reason, any written ballot would have to have the names of all nominees, not just those presented by the committee. He suggested that we make up plaques stating the name and title of the Overseers and Officers and display that in front of each individual at the meeting. Paul Bartels will look into creating these.

### **Tree Warden:**

Jane Phillips reported that she will be doing her annual Village tree walk with the arborist to see what shape the trees are in and what needs to be done if anything. Bill Paige pointed out a tree that is dead and should be removed. Marge Brockway said that Auditorium Park had a lot of trees with dead wood in them.

### **Utility Committee:**

Judy Metcalf reported:

Request for bids will be published for the Outfall Project in the Republican Journal by Dirigo Engineering. That paper was chosen by Dirigo, although it was noted that in actuality qualified bidders get their information from a central on line database for all government projects. The publication is necessary to comply with the law. The bids will be opened October 28<sup>th</sup> at 1 PM. Dirigo will review bids for compliance and the Overseers will consider the bids and award the contract at their meeting November 13<sup>th</sup>.

The septic tanks were cleaned out last week and Dick McElhaney did an inspection of the tanks and did not find any problems.

As part of the due diligence and design review, Northport Harbor Master Lora Mills requested that the outfall pipe run parallel with the wharf in order to avoid the traditional anchorage. The changed orientation of the pipe resulted in the pipe reaching the mandatory depth of 40 feet at a shorter distance than first contemplated (600 feet instead of 700 feet). It is believed that this will result in a considerable potential saving of materials and labor necessary for the project.

Because the bidding could not be approved and voted on so that the project could reasonably be commenced in 2011, the Bond Anticipation Note will need to be extended.

Bond Counsel is preparing votes for consideration and approval at the November meeting to renew that Note.

Two sewer applications for reconnection on buildings being renovated were approved by the Utility Trustees and put before the Overseers for approval. Ned Lightner moved to approve the two applications as presented, seconded by Denis Wang – **Voted and approved.**

Judy circulated permanent drainage easements for Alma Homola and James Dean for Overseers approval and signatures (approved by vote at the August Overseers meeting).

### **Public Records Access Policy**

Judy discussed the records retention guidelines provided by Maine Rural Water Association and recommended adopting it. Steve Kazilionis moved to adopt the MRWA document retention policy into our public access policy, seconded by Denis Wang – **Voted and approved.**

### **Facilities**

Judy Metcalf moved to post the winter parking ban in the newspaper, seconded by Marge Brockway – **Voted all in favor.**

Judy Metcalf moved to adjourn at approximately 10:45 AM, seconded by Denis Wang, approximately 10:45 AM - **Voted all in favor.**

Next meeting November 13<sup>th</sup>.

Submitted by Paul E. Bartels