

MINUTES
Overseers Meeting
June 12, 2011

Present:

President: Josiah Huntoon
Village Agent: William H. Paige
Office Manager: Paul Bartels
Treasurer: Bill Cressey
Distribution Operator: William E. Paige
Tree Warden: Jane Phillips
Village Clerk: Maureen Einstein

Overseers: Marge Brockway
Ned Lightner
Maureen O'Keefe
Lee Houghton
Judy Metcalf
Denis Wang

Absent: Overseer Steve Kazilionis

Visitors: Blair Einstein, Dick Brockway, Kitty Stevens, Blair Einstein, Kristin Burkholder.

Meeting called to order at 9:00 a.m. by President Huntoon.

Minutes:

Judy Metcalf moved that the May 8, 2011 minutes be approved, seconded by Denis Wang – **Voted: majority approved.**

Financial:

Bill Cressey circulated the financial report for the current period. He pointed out certain line items that were going to be changed for the upcoming budget.

Warrants:

Judy Metcalf brought up a question about the Stevens Landscaping invoice. There was a charge for \$150.00 for mowing the area around the Yacht Club. It was explained that the invoice was presented separately because the yacht club lawn was not included in the Mow bids as presented. When the overseers asked the Village Agent why that was, he indicated that that area had not been mowed and maintained by the village for a number of years so it was not in the scope of the mowing bid. Kitty confirmed that she had mowed the yacht club area as an additional request and she understood it wasn't in the scope of contract awarded to her. The Overseers decided to pay for the yacht club lawn bill presented but asked Kitty not to do additional mowing outside the scope of the contract unless and until we ask her to. It was agreed that JASM would contact Gordon to find out the yacht club's plans and wishes about maintenance of the lawns. . We will send Kitty an email if they want Stevens to do it. (kittystevens@yahoo.com)
There was also discussion on the timing of billing. NVC approved the warrant for \$3,750.00 for mowing (half of the bid price) and an indication that the remainder would

be due in August. Next year, when we solicit bids, it will be a good idea to include timing of payments so that we are paying in advance as little as possible. Warrants were circulated for approval.

Village Agent:

Jane Phillips reported that the Japanese Knotweed is very severe this year in lower Bayview Park (Rudd Platt's email comment to that effect was raised as well). The Overseers said that Bill Paige should get involved in this and see what can be done.

Bill Paige reported that he had received an estimate of \$1,750.00 to replace the rocks to be installed at the bottom of Auditorium Park (which are intended to serve as guardrails or buffers to the bank). He also said that the cost of placing rocks at the bottom of Clinton would be prohibitive because of logistics. Instead, he reviewed an estimate to repair the existing guard rail for \$750.00. He also said that the ramp to the Boat Float needed repairs and he had an estimate of \$2,000.00 from Bayside Marine. A rock will also be placed on the causeway to the wharf to discourage anyone from driving on the wharf. Judy Metcalf moved to authorize Bill Paige to hire Dean Brown to place the rocks at the bottom of Auditorium Park at a cost of no more than \$1,765.00, seconded by Ned Lightner, **Voted – unanimous approved.**

Judy Metcalf moved to authorize Bill Paige to have the guard rail at the bottom of Clinton Avenue repaired at a cost not to exceed \$750.00, seconded by Ned Lightner, **Voted – unanimous approved.**

Judy Metcalf moved to have Bill Paige seek more bids on the boat float ramp to find a lower price if possible and authorize him to have the boat float ramp work done for a cost of not more than than \$2,000.00, seconded by Lee Houghton, **Voted - unanimous approved.**

Bill Paige presented an estimate for the reroofing of the building on the wharf and the lab and repair parts of the library, \$7,950.00. He pointed out that the cheapest way is to have all three done at once, piecing it out would cost more. A zinc strip on the peak of the lab and library can be installed to prevent mold growth for a price of \$190.00.

Judy Metcalf moved to approve the Horch Roofing bid as presented, with the zinc strip, seconded by Denis Wang, **Voted – majority approved.** The shingles will be the same colors as now present and the roofs will have appropriate underlayment, and if needed, ice and water shield.

Judy asked if Billy was satisfied with the repairs to the pilings and if he could confirm that the piles had been driven deep enough. Bill said they were completed the Friday before Memorial weekend and reported that he had heard that the piles were driven 2 ½ to 3 feet. JASM asked that Rob be asked to provide in writing a summary of the status of completion. .

Residents Concerns:

Kristin Burkholder discussed the birthday party she will have in the Community Hall on June 18, 2011.

Safety:

Ned Lightner was told that some residents had a concern about the metal grate bridging the wharf to the causeway. It was agreed that it should be investigated particularly to assure that handicap access is not limited by the grate.

Ned said that we're all set with the police and the lifeguards for the summer. He said that the speed signs have had a positive effect in the village.

Ned recommended NOT removing the equipment installed in the police car if at all possible until the end of the season and see if the new arrangement with the Sheriff's Office is satisfactory. If it is decided to proceed with the sheriff's office after the summer of 2011, then we may take Sal Demeo up on his offer to purchase the police car intact. He also reviewed the status of the payment for the DeMeo training that had been undertaken by Demeo in anticipation of renewal of the contract. Ned recommended payment and the board agreed.

Tree Warden:

Jane Phillips has replaced the Mulberry Tree in Bayview Park. She said that consistent with the Village's "no net loss" of trees policy, a replacement tree had been planted at the same approximate location as the former tree. Some upper Bayview Park residents expressed concern about the view. The overseers considered but rejected the idea of moving the tree, noting that the tree had been planted in accordance with our policy, had been in situ for a few years, was a tree destined to grow slowly and moderately, and that there is no view easement or claim of control over the parks held by any single taxpayer. The Overseers thanked Jane, again, for the extraordinary work she does fielding complaints and educating our residents on the community forest.

Utilities:

Judy Metcalf reported that we've collected approximately 60% of the utility bills. Our sewer department had again operated under its license with absolutely no violations. (This is true for nearly six years now). The new Outfall project is underway and Dick McElhaney has been directed to keep close tabs on its progress.

Discussions:

Annual Report: the Overseers have been told that their report for the Annual Report will be needed by the end of June.

Bayside Enterprises presented the Overseers with a bid for trash collection. Judy Metcalf moved to accept the bid from Bayside Enterprises in accordance with their proposal, seconded by Lee Houghton, **Voted – unanimous approved.** Bill Cressey distributed a draft budget and discussed what he will need from the Overseers at the budget workshop.

Meeting Dates:

June 26, 2011 – Budget Workshop 11 AM
July 3, 2011 – Regular Meeting 9 AM
August 21, 2011 – Regular meeting 9 AM

Executive Session:

Ned Lightner moved to go into executive session at 10:40 AM; re: personnel matters - **Voted: unanimous approved.**

Executive session ended at 11:12 AM and returned to meeting.

Judy Metcalf moved that William H. Paige, Sr. be engaged as Village Agent for an average of 18 hour per week for the period of June 13, 2011 to December 31, 2011 at the rate of \$18.33 per hour, seconded by Lee Houghton, - **Voted: unanimous approved.**

Judy Metcalf moved that William H. Paige, Sr. is to submit time sheets with sufficient details on work performed, seconded by Denis Wang - **Voted: unanimous approved.**

Judy Metcalf moved to have Bill Cressey monitor personnel matters, particularly hourly hires and Denis Wang is designated as Overseer responsible for personnel, seconded by Lee Houghton, - **Voted: unanimous approved.**

Nominating Committee: Heidi VonBergen and John Woolsey will be asked again to serve again as the Nominating Committee. All those present indicated a willingness to stand for reelection if asked.

Adjourn:

Judy Metcalf moved to adjourn 11:23 AM, seconded by Ned Lightner - **Voted: majority approved.**

Respectfully submitted by Paul E. Bartels