

**MINUTES**  
**Overseers Meeting**  
**October 10, 2010**

**Present:**

President: Josiah Huntoon  
Tree Warden: Jane Phillips  
Office Manager: Paul Bartels  
Village Agent: Bill Paige  
Village Clerk: Maureen Einstein  
Treasurer: William Cressey

Overseers: Marge Brockway  
Ned Lightner  
Maureen O'Keefe  
Lee Houghton  
Denis Wang  
Judy Metcalf  
Steve Kazilionis

Visitors: Dick Brockway, Tim Samway, Blair Einstein, Beverly Crofoot, Karen Hicock, Trish Rose.

**Meeting called to order** at 9:00 a.m. by President Jo Huntoon.

**Minutes:**

Marge Brockway moved that the September 5, 2010 minutes be approved, seconded by Denis Wang –  
**Voted: unanimously approved.**

**Warrants were circulated.**

**Village Agent:**

Bill Paige reported:

- The Griffin Street paving project has been completed.
- The seawall repairs are scheduled to be completed by the end of the month. Dean Brown will replace the wall and the upper supporting timber. The railing will be repaired as needed, we do not plan to replace it at this time.
- Boat Floats need to be removed and repaired. Bill was instructed to get estimates for the repairs. The floats can come out anytime.
- The bids for the Basketball paving all came in around \$4,200.00. Mariners is still the lowest. The Overseers instructed Bill to have it done now, since the expense was approved at the last Overseers meeting.

**Treasurers Report:**

Bill Cressey reported:

- Financial reports of all three entities were circulated and reviewed.
- Bill reviewed a new Bond financial report (included with these notes).

- Discussed the Waterfront improvement costs; we will use the \$40,000.00 Northport Town allocation to help pay for the seawall repairs.
- The funds from bond that were dedicated to roadwork and waterfront improvements must be spent by November 28<sup>th</sup>. Bill will investigate the possibility of an extension to allow us to complete additional projects and/or the options to “repay” the unused funds. He will report back at the November Overseers meeting.
- Bill recommended that the Overseers approve the Utilities Budget as presented by Dick McElhaney. Judy Metcalf, Utilities Trustee, reviewed the budgets and pointed out the salary increase included and new water testing for the sewer department which will be required yearly and cost several thousand dollars. Judy Metcalf moved to accept the 2011 Budget approved by the Utilities committee, seconded by Ned Lightner. Steve Kazilionis asked that the motion be tabled so he could have some time to review the budgets. Jo Huntoon tabled the motion until the next meeting.
- Judy Metcalf pointed out that the Overseers had never acted on the budgeted salary increases for 2010. After some discussion Judy moved that salaries for village employees and Dick McElhaney increase by 3% retroactive to January 1, 2010, seconded by Marge Brockway - **Voted all in favor.**

#### **Visitors Concerns:**

Beverly Crofoot requested to have permission to store the signs from the Bayside Historical Preservation Society upstairs in the Community Hall for the winter. Judy Metcalf moved to allow the BHPS to store their signs in Community Hall this winter at no cost to the organization – **Voted all in favor.**

Maureen Einstein voiced a concern on behalf of Bruce and Elaine Smith who live on Griffin Street. They asked that the newly paved curb be cut back so as to increase the turn radius into their driveway. Bill Paige took the information and will fix the problem.

Karen Hicock, member of the Edna Drinkwater Parent Teacher Group, requested a donation for the purchase of an automated defibrillator which will cost \$1,000.00. After a discussion on the merits of this device Judy Metcalf moved to donate \$200.00 of our budgeted community funds to the Edna Drinkwater Parent Teacher Group for the purchase of an automated defibrillator, seconded by Denis Wang – **Voted all in favor.**

Trish Rose approached the Overseers about constructing a portable greenhouse on the property at the corner of Sea St. and George St. After reviewing the Village Zoning Ordinance with Judy Metcalf, it was confirmed that a greenhouse is an accessory structure permitted under the ordinance and that, provided the sideline setbacks, are complied with a greenhouse such as that proposed to be built by Ms. Rose was allowed. Ms. Rose was advised to tell the Northport Town CEO that the Overseers believed a permit could appropriately be issued under the ordinance.

#### **Communications / Town Liaison:**

Maureen O’Keefe got a commitment from the Northport Town that they will clean out ALL catch basins in the Village this winter.

### **Safety:**

Ned Lightner reported that he learned a great deal about fire protection in Bayside and is comfortable that we are protected and nothing more can be done unless we spend a great deal of money enlarging our water system.

Ned also answered a complaint about rose bushes on the corner of Sea St. and George St. blocking the view of vehicles. The resident trimmed them down.

### **Surface Runoff:**

Nothing to report.

### **Tree Warden:**

Jane Philips thanked Bill Paige for removing the downed tree near the road by her house.

Jane Phillips gave a report on the Oak tree next to the MacKinnon property, with the opinion of several tree specialists concluded that the tree is very healthy and no action is necessary. Lee Houghton moved that based on the arborists' recommendations that the tree be left as is, seconded by Marge Brockway – **Voted all in favor. The Tree Warden and the professionals upon which the village relies will continue to monitor the condition of the tree.**

### **Utilities:**

Judy Metcalf reported no violations for yet another month and significant progress has been made with I.& I in the sewer department.

### **Survey of D'Amico and Cressey:**

Judy Metcalf reported that the license approved in September for the D'Amicos had been sent to them but she had not heard back. Jo Huntoon in his capacity as president signed the license on behalf of the village. Judy will follow up on the status of the D'Amicos acceptance and indemnification agreement and the removal of the sign. .

Bill Paige measured the Cressey property and found that the fence in question was approximately seven feet into the NVC property. . After Overseers discussed the matter, Judy Metcalf moved to grant a revocable license Bill and Gina Cressey to retain the fence in its current location until the property transfers to another, seconded by Denis Wang – **Voted all in favor.**

### **Discussions:**

Judy Metcalf moved to have the parking ban notice listed in the newspaper using the same dates as last year, seconded by Marge Brockway – **Voted all in favor.**

Judy Metcalf reported that she had a conversation with Gary Elwell and he understood what we were trying to accomplish in enhancing communication regarding construction on and near village land and he will cooperate with us.

Grant and loan documents were circulated for signatures. The grant and loan are funding the replacement of the existing outfall pipe and related sewer plant work required by our consent decree with the DEP. It is important to note that this will not require an increase in our sewer utility fees. It also allows the village to perform approximately \$600,000 of repairs by borrowing only \$159,000.

Judy Metcalf moved to accept the USDA grant for \$440,000.00, seconded by Denis Wang – **Voted all in favor.**

Judy Metcalf moved to accept the USDA loan and grant for \$600,000.00, seconded by Denis Wang – **Voted all in favor. The full text of the motions was circulated for vote and signature and is true and accurate copies are attached hereto.**

Judy Metcalf moved to accept the conditions of the Bridge Loan from Bangor Savings Bank after modifying it to \$159,000.00, seconded by Denis Wang – **Voted all in favor.**

#### **Executive Session:**

Marge Brockway moved to go into executive session at 11:00 AM, seconded by Lee Houghton - **Voted: unanimous.**

Resumed regular meeting at 11:40 AM.

Paul Bartels was instructed to obtain a pager for Bill Paige, and to find out what his schedule is for his knee replacement.

#### **Adjourn:**

Steve Kazilionis moved to adjourn at 11:45 AM, seconded by Denis Wang – **Voted all in favor.**

#### **Future Meetings:**

Overseers Meeting: November 14, 2010 9:00 AM.

Respectfully submitted by Paul E. Bartels