

## Minutes of Governance Committee Meeting

March 27, 2025

Committee members present:

Dan Webster, Beverly Crofoot, Elaine Moss, Jeffrey Wilt

Public Present: Rachel Rosa, Jim Coughlin, Rudy Wildenstein

Jane Novotny President of the Board of Overseers.

1. **Motion to approve Minutes** of March 1, 2025 made by Dan Webster, Seconded by Jeffrey Wilt, minutes unanimously approved.
2. **Board Member Policy Guidelines** discussed and changes recommended to delete application to Committee Members. Section III was stricken as repetitive. With those changes the Policy guidelines will be presented at the April Overseers meeting.
3. **Zoning Ordinance Clarification regarding non-conforming structure and height allowance.** The committee reviewed and suggested revisions to the ordinance with the goal to submit to the Board of Overseers for the June meeting. Dan will make the suggested changes. Dan reminded the Committee of the procedure for revising the Ordinance including the need for a public hearing.

Janae advised the committee that the Town of Northport would be requiring building permits for new construction going forward.
4. **Review of Donation Form for use by Board of Overseers.** The committee reviewed the updated form for acceptance of donations and recommended that it be submitted to the Board of Overseers for approval.
5. **Minutes Template.** Jeffrey had prepared a proposed template for the minutes of the Board of Overseers and committee chair use. Rachel Rosa raised the issue of whether the guidelines would be applicable to committee members. Further action deferred in the interest of time.
6. **Use of Public Space Policies.** Brief discussion about whether a similar policy existed. Further action deferred in the interest of time.

Jeffrey Wilt moved to adjourn the meeting, and Dan Webster seconded. Meeting adjourned.