

NOTES
Overseers Meeting
October 12, 2014

Present:

President Denis Wang
Treasurer Steve Kazilionis
Office Manager Paul Bartels
Tree Warden Jane Phillips
Village Agent: Bill E. Paige
Village Clerk Maureen Einstein

Overseers: Marge Brockway
Steve Flowers, **absent**
Lee Houghton
Judy Metcalf
John Spritz
Jo Huntoon
John Woolsey

Visitors: Bob Smith, Sid Block, Tim Samway, Dick Brockway, Harry Rosenblum, Blair Einstein, Barb's Landscaping.

Meeting called to order at 9:00 a.m. by President Wang.

Minutes:

Judy Metcalf moved to approve the revised minutes from the September 1st and the Special September 14th meetings seconded by John Woolsey - **Voted and approved.**

Children's Library :

The Board of Overseers and everyone present gave special recognition and thanks to Dick Brockway for all the work he and Marge accomplished at the library.

Warrants were circulated for approval.

Treasurers Report:

Steve Kazilionis:

1. Steve reported that he is reviewing our tax receipts. The town has billed less tax than authorized by the voters at the NVC annual meeting. The town tax collector has been very helpful in bringing Steve up to speed. He hopes to have an update at the November Overseers meeting.
2. Steve reviewed changes that he has made to the financial reports in the hope that they will be easier to review, such as adding color coding. He has added to the customary reports a Balance Sheet. He will no longer prepare a Working Capital Report unless requested by the Overseers.
3. The P&L shows that expenditures are in line with the budgets.
4. He may be making recommendations about budgeting of reserves in a different manner as we work toward building the next budget.
5. Wharf repairs were completed and would be booked in the waterfront repairs account.

6. Jo Huntoon moved to approve the Utilities Budgets as revised, seconded by Lee Houghton – **Voted and approved**
7. The new gas and maintenance tax free credit card is now being used for the truck. This will result in a savings for the village as we are exempt from the gasoline taxes.
8. Last month, the overseers approved the purchase of a snow plow for use in plowing village winter roads. Thanks to an anonymous donation to the village, we are able to purchase a more efficient V-plow and still be within the approved expenditure amount. John Woolsey moved to purchase a V-plow for this winter for no more than \$500.00 above the previously approved cost of \$5,000.00, seconded by Judy Metcalf – **Voted and approved.**

Village Agent:

Bill E. Paige:

1. In response to an inquiry from homeowners on Bay Street who are repairing their existing seawalls regarding the use of the village rights of way to the beach to store equipment and make repairs, Billy reported that he surveyed the proposed area and does not see any problem with the way they proposed doing it. Judy Metcalf moved to approve the work to be done on the sea wall at Bayview Park provided they file the necessary permits, indemnify the village for any claim by permitting authorities of violation, and execute temporary construction easements, seconded by Jo Huntoon – **Voted and approved.**
2. Wharf repairs were done for less than estimated. The Overseers asked that Billy implement a plan of annual inspection and get bids from several companies to inspect the wharf annually. This inspection should be added to our calendar so that we don't let this annual inspection get delayed.
3. Tree Pruning is still going on around town. The pruning authorized at the September Overseers meeting has been completed.
4. Roads: Bill said there is still a lot of issues about roads. He would like to have a committee for just roads, which would be different than runoff issues. Lee and Bob Smith (the Runoff Committee) agreed to meet to address his concerns.
5. Billy reviewed the Dirigo estimate for repairing the storm-water run-off on Maple Street. The estimate includes an engineering fee equal to approximately 32% of the total estimate of costs. More typical in job costing such as this is an engineering fee equal to 8 to 12% of costs. Billy will review this with Dirigo and get back to the Overseers. . Steve said that we have money for the engineering part of the project if we want to have that done and be ready to get bids in the spring.
6. Lee Houghton told a story about a drainage problem similar to this one that he had on his farm. He explained that a diagonally designed drainage system would work on Maple Street for a lot less money and volunteered his time and equipment to accomplish it. Judy Metcalf moved to have Bill Paige, Lee

Houghton and Bob Smith make repairs on Maple Street for a cost of up to \$10,000.00, seconded by John Woolsey – **Voted and approved.**

7. Barb's Landscaping proposed two prices, for fall cleanup and spring cleanup. Judy Metcalf moved to accept the bids of \$1,800.00 for Fall and \$1,000.00 for spring cleanups as defined by Bill Paige, seconded by Lee Houghton – **Voted and approved.**
8. Bill explained the need for an alternate driver for the truck. It was agreed that we should allow for an alternate driver and check with MMA insurance to see if it is permissible.
9. The sand and salt contract with the Town was **Voted and approved.**

President's action:

Gordon Fuller was appointed Wharf Master.

Jo Huntoon was appointed alternate chair for the Board of Oversees.

Resident's Concerns:

An opportunity was given to residents to share any concerns they may have. Tim Samway and Bob Smith were recognized by the President.

Committee Reports:

Facilities:

Marge Brockway reported that the Children's Library has been spruced up with bright paint and invited everyone to come and check it out.

Safety:

Dick Brockway reported on the meeting of the Safety Committee on Friday, October 10, 2014. The following action items were recommended to the Overseers.

- The Town Liaison was asked to work with the Town to assure that existing speed limit signs are visible (some have graffiti; some are blocked by foliage) and/or to have permission to paint on the road the posted speed limits. Billy and Jo advised that George Street and Shore Road are a state aid road and DOT may need to be consulted as well. .
- Discussed a view that we may need to purchase a new cruiser next year, rather than a few years hence as reported at the outset of the season.
- The Safety Committee asked that Michael Boucher (the summer police officer from 2014) be retained as a consultant to pursue grants to purchase police material. The Overseers declined that proposal.

Utilities Committee:

Judy Metcalf reported that the committee met on Friday, October 10, 2014 and had the following action items:

- Kelly Cove bridge/culvert project: The footings for the new bridge will be on top of the water main that runs alongside that section of road. The Utilities Committee wants an agreement with the Town to state that the cost of any future repairs of that main will be equally shared with the Town. Dick McElhaney and Bill are working on the agreement to be adopted by the town.
- There was one minor BOD test exceedance in August. DEP has been notified and no reaction has been received from the DEP. The trustees believe that the exceedance does not arise from a measurement or testing error. It is most likely a consequence of our being so very successful in removing I & I from the system so the dilution that used to be achieved from a leaky system is gone.
- The tanks were emptied by Moore's Septic in accordance with schedule.

Tree Warden:

- Jane Phillips reported that she is seeking a new arborist for the winter.
- Merrithew Square trees will be trimmed in the spring.

Centennial Committee

- Denis Wang reported that the Centennial Celebration Committee will have approximately \$10,000 to spend on the celebration.

Other Items:

- Paul Bartels will be taking time off from November 15th to January 15, 2015. Kathy Flynn will fill in and operate the office two days a week in his absence. Bill Paige will bring in the mail and check voice messages. Between the two of them they will handle all the duties of the office manager.
- Steve Kazilionis reported that he discussed a three year plan for capital expenses with Dick McElhaney and the utilities committee – the utilities portion of the capital plan has been updated. Steve needs to work with Bill Paige to complete the general government portion..
- Judy Metcalf printed and distributed new copies of the Village Charter and By-Laws.
- New Winter Parking notice will be reviewed at the next meeting.

Entered executive session at 11:07 AM.

Returned from Executive session at 11:50 AM.

- Judy Metcalf moved that Fernie Barton, Bill Paige and Paul Bartels receive a bonus equal to approximately 2% of wages , seconded by Marge Brockway – **Voted and approved.**
- Judy Metcalf moved to purchase a Centennial Brick in honor of Dick McElhaney and in recognition of his ten years of service to the Village, seconded by Marge Brockway – **Voted and approved.**
- Judy Metcalf moved that the ad hoc committee meet with Blair Einstein to review the current listing of property to the North of Community Hall and present an offer to purchase in accordance with the discussion held in executive session, seconded by Marge Brockway **Voted and approved.**

Next Two Overseers meetings: November 9, 2014 and January 4, 2015.

Submitted by Paul Bartels