

**Select Board Meeting
July 9, 2018 6:00p.m.**

PRESENT: Mark Humphreys, Chairman; Shelly Patten, Vice-Chairman; Zak Hollingshead, Selectman; Amon Morse, Road Commissioner; Vicki Eugley, Finance Director; Paul Nyren, Village Corporation Representative (NVC); Toupie Rooney, Deputy Code Enforcement Officer (CEO); Barbara Ashey, Town Administrator; Town Clerk Jeanine Tucker, excused.

NVC: Paul Nyren reported the Fourth of July celebration in the Village went very well. It started with safety tips from Fire Chief Paul Rooney and EMS member Toupie Rooney. A fire truck and First Responder vehicle were on site for the demonstration. Bill Paige and Peter Simpson also helped with the tips and demonstrations.

Roads & Bridges: Road Commissioner Morse reported he had been around town filling in potholes. He had a call from Village Agent Billy Page who reported a tree limb down near the Community Building. Morse removed the limb along with three others that were hanging over the road. He will be picking up paint to paint the crosswalk in Temple Heights. The exterminators have been to the sand and salt garage to address the carpenter ant problem. They recommend checking the area next spring and call if another application is necessary.

Administrator Ashey stated she had an email from a resident regarding a twisted "Caution" sign on Prescott Hill Road that needed adjustment. Also reported, on Hart Road the "Dead End" sign and "Children Playing" signs are bent over. Morse stated he would fix the signs but noted the Town does not put up or maintain signs regarding children playing per the Department of Transportation, (DOT).

Town Administrator: Two contractors were asked for an estimate to repair the bottom section of stairs in Birchcrest that washed away last fall in a storm. One estimate was received from Jeff Burgess. The repair will be only the bottom hinged section that was washed away.

Under motion of Mark Humphreys, second by Shelly Patten, the Board voted 3-0 to have Jeff Burgess repair the damaged stairs in Birchcrest.

Ashey stated the new phone system will be installed on Wednesday July 11, 2018. This will take all day and there may be some time when the phones will be down during the installation. Ashey will post a notice on the Town's Facebook page.

The Internet/Broadband Committee will have its first meeting this Friday, July 13, 2018 at Mike Connelly's house.

The Recycling Committee will meet in September due to multiple conflicting schedules.

Minutes: In the Clerk's absence, the Board reviewed the minutes of June 11, 2018.

Under motion of Shelly Patten, second by Zak Hollingshead, the Board voted 3-0 to accept the minutes as corrected.

Finance Director: Vicki Eugley presented the Education Disbursement Policy which is renewed annually. This allows payment of the School warrant when signed by the Superintendent and two School

Committee Members to cover school expenses and does not need approval by the Select Board. When the Town Clerk is back in the office, Eugley will have her attest the policy.

Under motion of Mark Humphreys, second by Zak Hollingshead, the Board voted 3-0 to approve the Policy.

Eugley presented Payroll and Accounts Payable Warrants for review. Zak Hollingshead asked Eugley why the Warrants were hand written. He noted it seemed like a lot of work and asked if any of our computer programs had an easier method for her to do this. Eugley stated Warrants could be done through the TRIO program but would still need to input all the information. The down side would be if an invoice came in late, after the warrant was printed, it could not be added. Also, if the Board decided to approve a partial payment, that could not be changed. Hollingshead also asked if there is a Payroll program that would be easier to use. Eugley stated TRIO does have a payroll module but has not been used due to the high cost. She noted that with the overall small amount of employees we have, the current system works well. Warrants were approved as presented.

Shelly Patten asked when the TRIO update will take place. Eugley stated the change will take place next year.

Other Business: Hollingshead reported he spoke with a resident who asked where Northport stood in regards to Adult Use marijuana. He noted the Adult Use/Recreational Marijuana ordinance was voted down. If Northport wants to participate, and allow Adult Use, it would need to opt into the State program. Ashley stated with no ordinance or moratorium and no zoning to speak of, an individual would need to start with the state for proper licenses. As she understands it, the next step would be the Code Office and Planning Board for a Site Plan Review.

Deputy Code Officer Toupie Rooney stated she met with an individual last week asking about where he could open a medical marijuana facility in Northport. He is fully certified and licensed through the State and looking to relocate from Morrill. She also stated he did not have a site in mind in Northport but was asking preliminary questions. Zak stated he will be attending the marijuana workshop in Bangor on Tuesday and will report back to the Board at their next meeting.

Under motion of Zak Hollingshead, second by Shelly Patten, the Board voted 3-0 to enter Executive Session at 6:35pm per Title 1, §405 (6) (A) discussion or consideration of employment and duties.

Under motion of Mark Humphreys, second by Zak Hollingshead, the Board voted 3-0 to return to regular session at 7:15pm.

Under motion by Mark Humphreys, second by Zak Hollingshead, the Board voted 3-0 to appoint Toupie Rooney Code Enforcement Officer and Licensed Plumbing Inspector. She will continue to work Fridays with the option to add a half day on Tuesdays if the need arises.

Under motion of Mark Humphreys, second by Shelly Patten, the Board voted 3-0 to adjourn at 7:20p.m.

Respectfully submitted,

Barbara Ashley
Town Administrator

