

SELECT BOARD MEETING

June 25, 2018 6p.m.

Present: Vice Chair Shelly Patten; Board Member Zak Hollingshead; Town Clerk Jeanine Tucker; Finance Director Vicki Eugley; Northport Village Representative Paul Nyren; Breanna Pinkham-Bebb applicant for the Planning Board and Northport Village Resident Tim Samway. Chairman Mark Humphreys; Town Administrator Barbara Ashe and Road Commissioner Amon Morse were excused.

Citizen's Concerns:

Village Resident Tim Samway gave kudos for the pictures on the cover of the Annual Town Report. He asked if the Town would consider including minutes and election results from the prior year Town Meeting and Election, as it is a part of the business conducted for the period covered within the report. Samway acknowledged that keeping the number of pages for printing to a minimum for cost saving reasons is admirable, but the information is historical and should be included. Board Member Zak Hollingshead noted that it could make it easier when doing research. Town Clerk Jeanine Tucker stated she would look into it for next year.

Annual Appointments:

Tucker introduced Breanna Pinkham-Bebb to the Board. Tucker informed the Board that Pinkham-Bebb would like to be appointed to the Planning Board as an Alternate. The Board thanked Pinkham-Bebb for her interest and welcomed her to the Planning Board.

Tucker also noted that Peter Simpson would like to continue his role as EMA Director and Health Officer for the Town and Toupie Rooney would like to continue as Deputy Code Enforcement Officer and Local Plumbing Inspector for the Town.

Under motion by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board appointed Breanna Pinkham-Bebb; Peter Simpson and Toupie Rooney to their respective positions.

Tucker presented the Board with a letter that Town Administrator Barbara Ashe had drafted thanking Pete Bixler for the many years of dedicated service he provided the Town in various roles. Samway stated that Bixler had also done a lot for the Northport Village as well.

Salt/Sand Shed:

Tucker told the Board that the exterminator has not addressed the carpenter ant situation at the sand/salt shed yet, but is planning on being there Thursday.

Northport Village Corporation:

Northport Village Representative Paul Nyren provided the Board with an update on the progress of planning for the sea wall repairs. Nyren stated that they have narrowed down options from 7 to 4, but no decisive conclusions have been made yet. He added that comments were made about the Town needing to provide input on construction and participate in the process. Nyren said the Infrastructure Committee and Board of Overseers could assist the Board with any questions they may have.

Nyren told the Board that the Overseers have finalized the Village Fire Ordinance at their last meeting. He added that it is less restrictive than originally drafted.

Nyren noted the Overseers were discussing the possibility of requesting more than \$25,000 from the Town next year. Town Clerk Jeanine Tucker stated that she recently had a conversation with the Treasurer about this and provided him with the time frame to submit the

request. Finance Director Vicki Eugley reminded those present that a request does not guarantee an amount, that the amount could be decreased, or a lower recommendation be listed, by the Select Board prior to placing the Article on the Annual Town Meeting Warrant. Vice Chair Shelly Patten asked what the Village uses the funds for, adding that an explanation of disbursement could be helpful.

Tucker noted that the request has been the same for quite some time. Village Resident Tim Samway stated it has been \$25,000 for over ten years and that the funds are applied to road work; parks and the wharf. Samway said these areas are also utilized by residents of the Town as they are open to the public.

Quit Claim Deed:

Tucker presented the Board with a Quit Claim Deed requiring their signatures so that she could discharge tax liens on tax acquired property. Tucker explained that this is the property the Board voted to sell through the bid process, allowing the property owner an opportunity to pay all taxes due. She stated the taxes have been paid in full and the Quit Claim Deed will return the property to the original owner.

Under motion by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 2-0 to sign the Quit Claim Deed as presented.

Liquor License/Special Amusement Permit Public Hearing:

Under motion by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 2-0 to enter into a public hearing at 6:35p.m. for the purpose of reviewing applications from Athena Point Lookout for Liquor License renewal and a Special Amusement Permit.

No complaints or concerns were made. Board Member Zak Hollingshead asked Tucker to find out if his approval would be considered a conflict of interest, where he works for athenahealth. The Board also asked to confirm the distance to the nearest school as Lincolnville is listed as the nearest one.

Under motion by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 2-0 to close the Public Hearing at 6:38p.m.

Under motion by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 2-0 to tentatively approve the Liquor License and Special Amusement Permit for Athena Point Lookout, so long as the distance to the nearest school is correct and approval by Hollingshead is not considered a conflict of interest.

(The following morning Tucker confirmed via GPS that the Lincolnville School is closer to the facility than the Drinkwater School and that Hollingshead's approval is not a conflict of interest, but was advised to have all three Board members sign the Liquor License by Liquor Licensing and Enforcement)

Town Administrator Report:

Town Administrator Barbara Ashley provided Tucker with information to relay to the Board while she was away. Tucker provided the Board with a copy of the mission statement Ashley had drafted for the Internet Research Committee and the Recycling Committee. Vice Chair Shelly Patten suggested that the Recycling Committee contact Henry Lang for information about operations at PERC.

Tucker also told the Board that the new phone system should be installed the week of July 9th through the 13th and that the phones could be down during the process.

Ashley did not have a report back on the Town Hall building feasibility study. Tucker explained the purpose of the study to Hollingshead, stating that there are a couple of options as a result;

reconfigure Town Hall to manage space that could allow for a fireproof vault, add on to the building or consider new construction. Tucker told Hollingshead that, by statute, the Town must have a fireproof vault for historical and vital records.

Tucker provided the Board with the annual Maine Municipal (MMA) Legislative Committee ballot, to be completed by them. Tucker provided what background information she could on each of the three candidates. The Board voted and returned the ballot to Tucker so that it could be submitted to MMA.

Finance Director:

Marine Reserve:

Eugley spoke to the Board about transferring funds from the Marine Reserve to pay the ¼ grant match for the new float in Saturday Cove. She explained that this requires the Board to make a motion to approve transferring funds from the Marine Reserve Account to the General Fund for the Harbor Account.

Under motion by Board Member Zak Hollingshead, second by Vice Chair Shelly Patten, the Board voted 2-0 to have Finance Director Vicki Eugley move funds from the Marine Reserve Account to the General Fund for the Harbor Account for the purpose of covering the balance owed on the matching float grant.

Warrants:

Eugley presented the Board with Accounts Payable and Payroll Warrants for review and signatures. The Board reviewed and signed the Warrants as presented.

Minutes:

Tucker provided the Board with draft minutes of the May 29, 2018 Select Board Meeting for review and approval. The Board reviewed the minutes as presented.

Under motion by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 2-0 to approve the May 29, 2018 minutes as corrected.

Tucker provided the Board with draft minutes from the Annual Town Meeting for review and approval. The Board reviewed the minutes as presented.

Under motion by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 2-0 to approve the Annual Town Meeting minutes as corrected.

Under motion by Board Member Zak Hollingshead, second by Vice Chair Shelly Patten, the Board voted 2-0 to adjourn at 7:04p.m.

Respectfully Submitted,

Jeanine Tucker
Town Clerk