

SELECTBOARD MEETING

May 14, 2018 6p.m.

Present: Chairman Mark Humphreys, Vice Chair Drexell White, Board Member Shelly Patten, Town Administrator Barbara Ashe, Town Clerk Jeanine Tucker, Finance Director Vicki Eugley and Northport Village Representative Paul Nyren.

Northport Village Corporation:

Northport Village Representative Paul Nyren told the Board that the Village Overseers met on May 13th and will hold a budget workshop on June 16, 2018. He added that there will also be a tree planting committee meeting June 9, 2018 to discuss replacing cut down or removed trees. Nyren also stated that the Farmer's Market will be back again this year and it is under new management. He told the Board hours of operation will be 2p.m. to 6p.m. on Monday, running from late June to Labor Day.

Roads & Bridges:

Town Administrator Barbara Ashe stated that Road Commissioner Amon Morse has contacted someone about street sweeping and was told it should be done by Memorial Day.

Morse will be checking out Shore Road where it appears to have been undermined by heavy rains. He had put gravel on roads that needed it a few weeks ago, and some holes had washed out. Morse said he is waiting to hear back from the contractor as to when they can grade the dirt roads.

White asked Ashe if she has any status report from Gartley & Dorsky for the engineering of Nealey Road. Ashe stated that she has not heard anything, but will reach out to Andrew Hedrich.

Ashe added that the school has asked if the parking lot could be swept at the same time as the roads, with the school administration covering the added cost.

White said the school zone lights are not in sync again and asked if Ashe could contact Peter Simpson to get it corrected.

Public Hearing:

Under motion by Chairman Mark Humphreys, second by Board Member Shelly Patten, the Board opened the meeting to a public hearing for the purpose of considering the Liquor License renewal and Special Amusement Permit for Pizza Permare at 7:12p.m.

Ashe and Town Clerk Jeanine Tucker stated that no complaints or concerns have been received by the Town Office.

No comments or concerns were made during the hearing.

Under motion by Chairman Humphreys, second by Board Member Shelly Patten, the Board closed the public hearing at 7:14p.m.

Under motion by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board voted 3-0 to approve the Liquor License Renewal and Special Amusement Permit for Pizza Permare.

Fire Department:

Ashey informed the Board that Fire Chief Paul Rooney had submitted a bill to the homeowner's insurance company for the excavator that was needed at the house fire on Parkinson Lane earlier in the year, a cost of \$525. Rooney has not received a response from the insurance company and he will follow up with the homeowner.

Saturday Cove:

Ashey told the Board that the new floats are in at Saturday Cove. She added that Belmont Boat Works hauled the old floats to their site in Belmont, where they will store them until fall. Belmont Boat Works occasionally has people contact them looking for floats or parts for floats, so they may be able to utilize parts from them. Ashey said that the contractor will forward any money collected from these floats back to the town, and if they are not salvageable they will destroy them in the fall.

Ashey also mentioned that she has a small metal sign that must be posted in the Cove that explains the funds for the floats were received from grants.

White suggested that a kiosk be put up in the cove as well, for posting of notices. Ashey stated that it had been discussed before, but was never decided. The Board decided that a kiosk should be placed in the area.

Belfast Water District Property:

Ashey spoke to the Board about a resolution, which is supposed to be signed by the Belfast City Council at their next meeting, assuring that the Northport parcel the City will be purchasing from the Belfast Water District is going to the Coastal Mountain Land Trust by "perpetual conveyance". Belfast Water District Attorney Andrew Hamilton wanted the Northport Selectmen to hold a Special Selectmen's Meeting to discuss the Belfast Water District sale of its Northport property to the City of Belfast. Ashey explained to Hamilton that a special meeting was not necessary. Hamilton also indicated that the Belfast Water District is willing to help offset the legal costs for Northport by forwarding a check in the amount of \$2,500. Ashey noted that the invoice to the Town from Attorney Amanda Meader, for representing Northport, was \$2,529 for the month of April.

Ashey explained that the water district would like a copy of the Special Town Meeting Warrant, as well as a certified copy of the result of the meeting, so that they could present it to the Public Utilities Commission (PUC) as part of the sale process. Once this information is forwarded to the PUC they will be on track to make a determination on whether or not to approve the sale of the Belfast Water District Property.

Under motion by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board voted 3-0 to accept the \$2,500 gift from the Belfast Water District to offset Northport's legal expense in the right of first refusal, and asked Ashey to please extend their appreciation for the gesture.

Under motion by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board directed Ashey to forward the information the Belfast Water District has requested after receipt of a copy of the resolution signed by the Belfast City Council showing the Northport property will be transferred to Coastal Mountain Land Trust.

Tax Acquired Property:

Vice Chair White asked what the status is of the tax acquired Bayside Road property. Tucker stated that she had sent them notice in March informing them that the property had become tax acquired by the Town and that the Town would like a response by April 23, 2018 as to whether or not they would like to retain the property. She added that the notice also stated that they would be allowed an opportunity to collect their belongings if they were not interested in retaining the property. Tucker told the Board that no response has been received. Vice Chair White asked that Town Attorney Bill Kelly be involved moving forward, to ensure that all future steps are followed correctly.

Minutes:

Tucker provided the Board with draft minutes from the April 18, 2018 Public Hearing and April 25, 2018 Special Town Meeting for review and approval. The Board reviewed the minutes as presented.

Under motion by Vice Chair Drexell White, second by Board Member Shelly Patten, the Board voted 3-0 to accept the Public Hearing Minutes from April 18, 2018 as corrected.

Under motion by Vice Chair Drexell White, second by Board Member Shelly Patten, the Board voted 3-0 to accept the Special Town Meeting Minutes from April 25, 2018 as corrected.

Finance Director:**Office Policies, Practices and Procedures:**

Finance Director Vicki Eugley presented the Board with draft changes to the Office Policies, Practices and Procedures for review and approval. The Board reviewed the document as presented.

Under motion by Board Member Shelly Patten, second by Chairman Mark Humphreys, the Board voted 3-0 to approve the Office Policies, Practices and Procedures as corrected.

Warrants:

Eugley presented the Board with Accounts Payable and Payroll Warrants for review and approval.

The Board signed the warrants as presented.

Under motion by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board voted 3-0 to adjourn at 7:20p.m.

Respectfully Submitted,

Jeanine Tucker
Town Clerk