

## **SELECTBOARD MEETING**

### **April 23, 2018 6p.m.**

**Present:** Chairman Mark Humphreys, Vice Chair Drexell White, Board Member Shelly Patten, Town Administrator Barbara Ashe, Town Clerk Jeanine Tucker, Finance Director Vicki Eugley, Road Commissioner Amon Morse, Harbor Master Gordon Fuller, Northport Village Representative Paul Nyren, Aging Well in Waldo County Representative Jan Dodge, Sheriff Trafton, Resident Al Grimshaw and Liberty Resident Richard King.

#### **Aging Well in Waldo County:**

Jan Dodge spoke to the Board about the aging well initiative that began in June of 2016. Dodge stated that a grant from American Association of Retired Persons (AARP) allowed for an opportunity to survey Waldo County residents for input on community needs. She said that more than 1,000 responses were received, with primary concerns being isolation, transportation and affordable housing.

Dodge told the Board that Aging Well in Waldo County is looking for persons in Northport, already involved with senior issues, to help with outreach to the community. Dodge noted that Liz Lane had been identified as a possible contact, and asked the Board if they were familiar with any other potential individuals that could help. Vice Chair Drexell White stated that he sits on the steering committee and has been involved for a couple of years. He noted that Liberty and Palermo have already organized dinner and movie events as a part of the program.

Sheriff Trafton told the Board that the Sheriff's Department had come across instances where seniors had been snowed in with limited food. He stated that this program would help these isolated seniors.

#### **Harbor Master:**

Harbor Master Gordon Fuller told the Board that he has been working closely with Town Administrator Barbara Ashe on getting the floats in. Fuller stated that Belmont Boat Works would like the opportunity to set the floats this year, and they have submitted a quote for a lower price. He added that Islesboro Marine should be setting the new floats within the week. Fuller reminded the Board that a plan on what to do with the old floats still has not been addressed. Ashe stated that she had reached out to Josh Wellman of DM&J Waste, asking if they could remove the old floats. Wellman would not be able to look at them until the end of the week. Fuller said that Belmont Boat Works could haul them off, for a fee, and Islesboro Marine may take one with them when they are done.

Fuller continued by asking the Board what they would like to do regarding the lost piling. He wanted to know if he should get an estimate on the cost involved of replacing the missing piling. The Board discussed options with Fuller, and it was decided to set one float and leave the second float off to the side until pilings can be placed.

**Under motion** by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board voted 3-0 to authorize Town Administrator Ashe to dispose of the old floats at her discretion.

**Northport Village Corporation:**

Northport Village Representative Paul Nyren told the Board that the Overseers should have the Fire Ordinance finalized next month. He noted that White attended the last Overseers meeting, and that they appreciated having a Board member attend.

**Roads & Bridges:**

Road Commissioner Amon Morse reported that he had been told the street sweeper should be here the first week in May.

Morse stated that he will be addressing the following items this week:

- Putting up street signs
- Checking a culvert in Birch Crest, that was reported to have washed out
- Picking up a log on Shore Road
- Adding gravel to Upper Bluff Road and Knights Pond Road.

Resident Al Grimshaw spoke to Morse and the Board about the increase in erosion in recent years. He noted that this past year is the worst damage he had seen in the 20 years he has been in the area. Grimshaw told the Board that he has a contractor coming to repair erosion problems on his property and suggested the Town have a plan for when Shore Road is affected.

**Ordinances:**

The Board reflected on the Public Hearing, held April 18, 2018, to present the proposed Marijuana Prohibition Ordinance and the Local Food Sovereignty Ordinance to the residents. The Board decided that no changes would be made to the Ordinance Prohibiting Retail Marijuana Establishments and Retail Marijuana Social Clubs in the Municipality of Northport before placing it on the ballot for June 2, 2018.

The Board discussed and accepted revisions made to the Town of Northport Local Food Sovereignty Ordinance.

**Under motion** by Chairman Mark Humphreys, second by Vice Chair Drexell White, the Board voted 3-0 to accept the revisions to the Town of Northport Local Food Sovereignty Ordinance and present the corrected draft at another public hearing at the Drinkwater School on May 9, 2018 at 6p.m.

**Public Hearing:****Liquor License & Special Amusement Permit for The Hoot.**

**Under motion** by Chairman Mark Humphreys, second by Board Member Drexell White, the Board opened the meeting to a Public Hearing for the purpose of discussing the applications made by The Hoot for Liquor License and a Special Amusement Permit.

Ashey and Town Clerk Jeanine Tucker stated that no complaints about the business have been received by the Town Office.

**Under motion** by Chairman Mark Humphreys, second by Board Member Shelly Patten, the Board voted 3-0 to close the Public Hearing at 6:48p.m.

**Under motion** by Chairman Mark Humphreys, second by Board Member Shelly Patten, the Board voted 3-0 to sign and approve the Liquor License and Special Amusement Permit for The Hoot.

**Northport Golf Club Liquor License Renewal:**

Tucker explained that the Northport Golf Club has had a Liquor License for over 5 consecutive years and does not need to go through the same hearing process as newer businesses. Tucker and Ashley stated that no complaints have been made to the Town Office about the business.

**Under motion** by Chairman Mark Humphreys, second by Board Member Shelly Patten, the Board voted 3-0 to approve and sign the Liquor License renewal for the Northport Golf Club.

**Code Office:**

Ashley provided the Board with a proposed fee schedule change from the Code Office. The changes had been reviewed by the Planning Board and the only recommendation they made was to strike the renovation fee. Ashley stated that the intent of the increase is to cover the actual expense of the process, also noting the last increase was in 2014.

**Under motion** by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board voted 3-0 to approve the increases in permit fees as presented, with the exception of the renovation fee.

**Special Town Meeting April 25, 2018:**

Ashley told the Board that she has made packets of information to hand out at the Special Town Meeting. The Board discussed what the process will be, with an informational meeting starting at 6:30p.m. followed the Town Meeting starting at 7:30p.m.

Ashley informed the Board that the office had received a couple of e-mails from residents Joy Metcalf and Howard Sawyer stating that they cannot attend, but wanted their input heard. Humphreys asked Ashley to print the e-mails and bring them to the meeting.

**Annual Town Meeting:**

Tucker provided the Board with a draft copy of the Annual Town Meeting Warrant for review and approval. Finance Director Vicki Eugley told the Board that the largest increase to the annual budget is the County assessment with a forty-three thousand dollar increase, with the school budget only having a one dollar increase and a twenty-eight thousand dollar increase to the Town budget. Eugley explained that she could not provide an exact figure for mil rate yet, as the Assessors have not completed their property calculations, but preliminary figures show an estimated increase of 0.24%.

The Board reviewed the warrant as presented. The Board discussed what amount should be utilized from the undesignated fund balance to offset taxes and what the interest rate on taxes should be. They decided to set the interest rate on uncollected taxes at 8%, the State recommended rate, and to utilize one hundred and fifty thousand dollars from the undesignated fund balance to offset the amount needed for the tax commitment.

**Under motion** by Chairman Humphreys, second by Vice Chair Drexell White, the Board voted 3-0 to sign the Annual Town Meeting Warrant as corrected.

**Quit Claim Deeds:**

Tucker presented the Board with Quit Claim Deeds requiring their signatures. Tucker explained that the deeds are discharging tax acquired property, through the lien maturity process, and returning the property ownership back to the former property owner. She stated that one property is the Hutt lot on Stone Drive and the other two are properties in a trust on Shore Road.

The Board signed the documents as presented.

**Finance Director:**

**TRIO Software Updates:**

Eugley spoke to the Board about the proposed TRIO update. She explained that the software company will be rolling out the new programming in 2 stages, with the final stage in 2019. This change comes with a higher cost, but the increase will not take affect for another year. Eugley added that TRIO requires a signed contract before the Town commits to the update.

**Warrants:**

Eugley presented the Board with accounts payable and payroll warrants for review and signatures. The Board reviewed and signed the warrants as presented.

**Meeting Schedule:**

The Board discussed changing the date of the second meeting in May, as it would be Memorial Day. The Board agreed on moving the meeting to Tuesday May 29, 2018 at 6p.m.

**Minutes:**

Tucker provided the Board with draft minutes from the April 9, 2018 meeting for review and approval. The Board reviewed the minutes.

**Under motion** by Vice Chair Drexell White, second by Board Member Shelly Patten, the Board voted 3-0 to approve the April 9, 2018 minutes as corrected.

**Under motion** by Vice Chair Drexell White, second by Board Member Shelly Patten, the Board voted 3-0 to adjourn at 7:50p.m.

Respectfully Submitted,

Jeanine Tucker