

**SELECT BOARD MEETING
APRIL 6, 2009**

PRESENT: Paul Rooney; Denise Lindahl; Jack Driscoll, Town Administrator; Amon Morse, Road Commissioner; Drexell White, Harbor Master; John Larson, CEO; Peter Allen, NVC Representative; Vicki Eugley, Bookkeeper; Barbara O'Leary, Town Clerk; Craig Poulin, Scheduled Absence

Recycling Presentation:

Jonathan Delisle, Thomas Douglas, Adam Douin, Chris Everett and Barbara Peabody, students at Unity College, gave a presentation promoting recycling in Northport. The group has made a brochure

Adam Douin would like to see Northport recycle glass. Pine Tree collects glass but has not done so with Northport. Glass has an unknown life span in a landfill, but is estimated to last 500 years. The group would be happy to set up a recycling bin for glass.

Jonathan Delisle encouraged residents to use recycling bags at stores rather than plastic. Plastic bags have a life span from 100-800 years depending on the plastics used. Hannaford has donated 100 recycling bags to the Town. These will be given out at the Transfer Station and be available at the Town Office.

Chris Everett stated the team created a recycling survey they would like to leave at the Town Office for residents to fill out. This survey will ask how the Town can help residents recycle more and what could be recycled. Barbara Peabody will pick the surveys up at a later date.

Barbara Peabody stated she would like to get the Northport Village more involved in recycling. Since there are many renters over the summer it would be helpful to have recycling in place to help them while they are visiting here. The Board recommended she speak with Bill Page to coordinate with the summer people. Peter Allen recommended Barbara speak to the Overseers at their next meeting on April 19, 2009.

Thomas Douglas has a poster the group will post at the Transfer Station showing recyclable items and the benefits of recycling. They will also set up a display in the lobby at the Town Office, place brochures and have recycling bags available for residents.

The Board thanked the group for all their time and effort put into the project.

NVC:

Peter Allen reported he received recommendation letters from the Board, Fire Department and First Responders to be included in a letter to Village residents regarding proper numbers for homes.

Citizen Concerns:

Jack Driscoll introduced Heidi Blood who presented her resume for Animal Control Officer. (Copy attached) She is the ACO in four other Towns and would like to apply in Northport. She would go after those residents who have not registered their dogs as of 1-01-09 and issue summons. Ms Blood asked what the town had for supplies such as cages, leashes etc. The Town does not have these supplies, the current ACO uses his own. This would not be a problem for her since she has them. She would submit quarterly reports, log all calls and mentioned she has her weapons permit and certification.

The Board thanked her for interest in the position and will keep her in mind when making appointments in May.

Jane Nealey presented a letter to the Board in regard to her rental property on Beech Hill Road and the mold issue. (Copy attached) She reminded the Board of her two letters sent to them expressing her concern over the way this situation was handled by the Town Administrator. This new letter is from her insurance company saying they are going to cancel her insurance. Mrs. Nealey asked the Board to write a letter to the company on her behalf stating the Town did not in fact condemn the dwelling and has no intention of condemning it. She is hoping a letter from the Board will stop the action from taking place. Mrs. Nealey reiterated her concerns about the handling of the situation and the stress it has caused her.

Denise Lindahl asked how her insurance company knew this situation existed. Mrs. Nealey stated she is having a mold expert come in and assess the situation and notified her insurance company of the claim. Although she did not say the home was condemned, she contacted her insurance company based on her conversations with the Administrator. Jack Driscoll assured Mrs. Nealey he did not say the home would be, or was, condemned but that a mold specialist needed to be called in. Paul Rooney stated the Department of Health & Human Services would condemn a home, not the Town.

The Board agreed to write a letter to the insurance company on behalf of Mrs. Nealey. Mrs. Nealey also requested the Board respond to her previous letters in writing. The Board will do this as well.

Harbor Master:

Drexell White reported the mooring applications have been sent out. He attended the annual Harbor Masters Conference along with Jack Driscoll.

Ryan Parsloe will be fixing some of the floats at Saturday Cove. He submitted an estimate for the work to be done for around \$750. Drexell recommended the Board approve up to \$1000 to be spent. The Board agreed. Paul Rooney asked the Harbor Master to prepare a long-term plan for the harbor with the Harbor Committee.

Drexell stated there is a tree hanging towards the road. Road Commissioner Amon Morse will look at it.

The Harbor Committee will hear an appeal on April 23rd regarding placement of a mooring in 2008 where the person refuses to move the mooring.

Jack Driscoll mentioned mooring software programs that were discussed at the Conference. One program is web-based for \$1500 with a \$750 yearly maintenance fee. The second option was on-line moorings that had many additional fees within the program. Drexell did not feel the Town needed either of the programs. For a Town this size he felt the Access program was sufficient.

Jack noted Northport has the lowest mooring fees and the Board may want to increase those fees. Paul Rooney stated traditionally the Board let the Harbor Committee set the fees and would not touch them at this time.

CEO:

John Larson was present to discuss two days for the CEO, digitized maps and ordinances. He felt the ordinances were ready to present at Town Meeting after the most recent hearing held. Changes have already been made to the ordinances based on hearings and input from the Selectmen. John stressed these are working documents that can be adjusted as we go along. He also noted Title 30-A states retained land is that which is NOT on the sub-division plan.

Two Days

It had been suggested the CEO and the Deputy CEO/LPI swap working Fridays to one person on Friday and the other on Tuesday. Discussion followed on the pros and cons of changing days. The Board agreed to keep the schedule as is and change later if necessary.

Digitized Maps

Mike White of Digital Spatial Systems can digitize Town maps for \$9000, plus \$600 a year to update the maps. These could then be interfaced with the TRIO real estate program and put online for residents, realtors or developers looking for information on properties in Northport. The Board did not think this year was the time to look at this program.

Roads & Bridges

Amon Morse reported gravel has been added to the Nealey Road and more will be brought in on Wednesday.

S.W. Cole will be doing borings on Knights Pond Road, Rocky Road, Beech Hill Road, Nebraska Road, Nealey Road, Ryan Road and Prescott Hill Road.

Amon will be setting up sweeping of the roads. Paul asked if he has heard any more on the speed signs. Amon will check on this for the three roads to be reviewed by the State.

Administrator's Report

Town Hall: Fuel: The Town has locked into oil at \$1.98. The Town has a credit it is now working from.
Oil burner: Bills Burner Service has the better bid of \$4268.94 for a new burner for the Town Hall. The Board recommended letting the contractor know he has the bid but it is dependent upon approval of the Town budget at Town Meeting.

EMA: WCEMA has grant money to set towns up with the capability to have a generator. It is up to the Town to get its own generator or borrow one from EMA, if available.

RA Power: They are having financial problems and will not do the bird study. They now recommend smaller 100watt turbines and are willing to help the Town apply for a grant.

GA: Two unqualified applicants. Paul asked Jack to get him all GA applicants so he can submit the report.

Cemeteries: Jack will place an ad for cemetery bids to be opened at the May 8th meeting.

Legal: Greg D'Agostino was found in contempt of court. No additional fines were assessed and no legal fees approved by the court.

Election: Town Elections remain as they are.

Ordinances: Jack noted Bill Kelly did not ask to review the Town's ordinances; it was a misunderstanding.

Budget

Vicki Eugley, Bookkeeper, was present to finalize the Town budget. It was agreed to appropriate \$28,000 for Insurance and increase the Scholarship Fund to \$5000. This makes the total municipal budget \$1,014,322.00

Discussion followed on scholarships. The scholarship will have a deadline of January 31 of each year for redemption. The Clerk will contact the High School to see how many Northport seniors will be going on to college in the fall of 2009. She will let the High School know that depending on the number of college bound seniors; the scholarship will be funded accordingly with no payment more than \$500.

The Bookkeeper and Clerk were asked to do a year to date comparison if the budget for 12 months and show what the extra 5 months will be.

Vicki asked for clarification with pay raises. In the past these have been retroactive to the beginning of the fiscal year for salaried employees and wanted to know if this will stay the same. The Board agreed this would remain the same.

Clerk's Report:

Town Warrant: The Board finalized the warrant for Town Meeting. The Clerk will make the necessary changes regarding the budget figures. The Town Report will go to the printer this week. The Audit was received and each Board member given a copy.

FEMA: The Clerk received a call from EMA regarding a form that was faxed to the office and not sent back. FEMA has funds available for 4 towns in Waldo County from the St Patrick's Day Storm of 2007. These funds are available on a first come first serve basis. The Clerk stated she did not receive a form but sent back the second one that was sent. She will let the Board know if Northport receives any of these funds.

Liquor License: Dos Amigos submitted a liquor license for approval. A hearing was posted in the paper. The application was reviewed by the Board and approved.

Point Lookout submitted a letter requesting two additional sites at Point Lookout be added to their liquor License to sell alcohol. The application, which expires one year from when it is dated, will expire in April. The Board felt it was not necessary to write a letter since the Erickson Foundation will need to renew their license and can add the two sites at that time.

Foreclosure: The Clerk asked if anything was to be done with unpaid taxes. She had delinquent taxpayers sign and agreement for monthly payments. Only one person continues to pay faithfully. Discussion followed.

Under motion of Paul Rooney, second by Denise Lindahl, the Board voted 2-0 to proceed with the foreclosure process from 2005 back.

Letters of Intent: The Clerk will place an ad in the newspaper asking for letters of interest for offices held and positions on Boards and Committees. The Board at the May 8th meeting will make appointments.

Ordinance Hearing:

The Board reviewed recommendations from the ordinance hearing on March 30, 2009.

Under motion of Paul Rooney, second by Denise Lindahl, the Board voted 2-0 to accept the E911 Ordinance, Building Ordinance and Shore Land Zoning Ordinance as presented at the march 30, 2009 hearing with no changes.

The Board reviewed the Subdivision Ordinance and made the following changes: (see attachment)

Under motion of Paul Rooney, second by Denise Lindahl, the Board voted 2-0 to make the noted changes in the Sub Division Ordinance and present at Town Meeting.

Policies & Procedures:

Jack Driscoll presented the P&P with noted changes from the December 1, 2008 Board Meeting.

Pg 6 Article 7 Personal Leave: omit "and" after full-time and delete "part-time".

Due to the late hour of the meeting, the Board agreed to have a final review at the next Board meeting.

Meetings:

The Board agreed to change the next scheduled meeting to Monday, April 27, 2009 at 6:00pm. Paul Rooney stated his work schedule has changed and should be in effect for the May meetings. He will not be at the meeting on the 27th. Due to conflicts in schedules, the Board will meet on the 2nd and 4th Friday of the month. June will put the Board back on a regular schedule of the 1st and 3rd Friday of each month; June 5 & 19th. The Clerk will place and ad in the newspaper noting these changes.

Minutes:

Due to the late hour, minutes will be reviewed at the April 27, 2009 meeting.

With no further business, the Board voted to adjourn.

Respectfully submitted,

Barbara O'Leary
Town Clerk